



## Public Services Committee

April 11, 2023

Motion to approve a vendor for RFP 22-296

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<b>Department:</b>	Parks & Recreation
<b>Presenter:</b>	Maurice McDowell
<b>Caption:</b>	Motion to approve a vendor for RFP 22-296 - Parks & Recreation Strategic Plan
<b>Background:</b>	With RFP 22-296, Augusta Parks & Recreation has solicited proposals from qualified firms to guide the Department through the development and implementation of the 2023 Strategic Plan. Three compliant packages were submitted and Raftelis Financial Consultants, Inc. was selected through competitive bidding as vendor with the highest overall score.
<b>Analysis:</b>	Strategic Planning is needed to analyze the department's strengths, weaknesses, opportunities and threats. The selected firm will structure the strategic planning process, analyze existing programs and procedures, gather input from the community, staff and stakeholders and create a comprehensive strategic plan to ensure effective use of resources and focus on key priorities.
<b>Financial Impact:</b>	\$98,200.00
<b>Alternatives:</b>	<ol style="list-style-type: none"><li>1. Move to approve entering into an agreement with Raftelis Financial Consultants, Inc.</li><li>2. Move to no action.</li></ol>
<b>Recommendation:</b>	Move to approve entering into an agreement with Raftelis Financial Consultants, Inc.
<b>Funds are available in the following accounts:</b>	Funds are available in the Parks & Recreation General Fund. The funding source will be 101-06-1110- 5211110.
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A