

Memorandum

TO: Nancy Williams, Contract Compliance Administrator - Procurement
FROM: Maurice McDowell, Director – Parks & Recreation 
DATE: December 20, 2022
SUBJECT: Recommendation of Award: 22-296 Parks & Recreation Strategic Plan

After thorough review of the three submitted proposals, and after the team presentation of the two leading vendors, the Parks & Recreation Department recommends for RFP 22-296 to be awarded to Raftelis Financial Consultants, Inc.

Raftelis led the score in both phase one and two, and the Department is convinced that while both Brandstetter Carroll Inc. and Raftelis are great matches, the needs of this project are best met by Raftelis.

Thank you for your continuous assistance in the procurement process. We are looking forward to the results of the contract negotiation.