



UTILITIES DEPARTMENT

Wes Byne, P.E.
Director

Chad Hendrix, P.E.
Assistant Director

MEMO

DATE: January 24, 2024

TO: Geri Sams, Director, Procurement Department

THROUGH: Wes Byne, P.E., Director of Utilities

FROM: Tate Horton, Construction Engineer

SUBJECT: Emergency Purchase Request for Hicks WTP Filter #3 Repair

AUD is requesting an Emergency Purchase Request for materials to repair Filter #3 at the Hicks Water Treatment Plant which has recently failed. After consulting with Arudrra Engineering, Design Consultants for Filter #4 rehabilitation at the Hicks Plant, AUD was informed that certain materials that would need to be replaced would not be delivered to the site for 12 to 16 weeks after they were ordered from the manufacture.

Due to the urgency of the situation, AUD has decided to purchase the materials now and have the awarded Contractor from Bid #23-233 perform the installation of the materials. Arudrra contacted Xylem Water Solution USA, Inc. who is the regional distributor of the material to obtain a quote.

Xylem Water Solution USA, Inc. quote was \$245,000.00. Arudrra reviewed the quote and deemed it reasonable and recommended AUD purchase the materials from Xylem Water Solution USA, Inc.

AUD concur with the recommendation and request an award to Xylem Water Solution USA, Inc. in the amount of \$245,000.00.

cc: Chad Hendrix, P.E.