

## AGENDA ITEM REQUEST FORM

Commission meetings: First and third Tuesdays of each month – 2:00 p.m.

Committee meetings: Second and last Tuesdays of each month – 1:00 p.m.

Commission/Committee: (Please check one and insert meeting date)

<u>5/17/04</u> ✓ Commission	Date of Meeting _____
_____ Public Safety Committee	Date of Meeting _____
_____ Public Services Committee	Date of Meeting _____
_____ Administrative Services Committee	Date of Meeting _____
_____ Engineering Services Committee	Date of Meeting _____
_____ Finance Committee	Date of Meeting _____

### Contact Information for Individual/Presenter Making the Request:

Name: William Bill Fennoy  
Address: 1420 Commonwealth Way Heph GA 30815  
Telephone Number: 706 373-0075  
Fax Number: \_\_\_\_\_  
E-Mail Address: wefennoy@hotmail.com

### Caption/Topic of Discussion to be placed on the Agenda:

Process of sending resolutions to delegation  
\_\_\_\_\_  
\_\_\_\_\_

Please send this request form to the following address:

Ms. Lena J. Bonner  
Clerk of Commission  
Suite 220 Municipal Building  
535 Telfair Street  
Augusta, GA 30901

Telephone Number: 706-821-1820  
Fax Number: 706-821-1838  
E-Mail Address: nmorawski@augustaga.gov

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 9:00 a.m. on the Thursday preceding the Commission and Committee meetings of the following week. A five-minute time limit will be allowed for presentations.