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# Augusta Aviation Commission Meeting Minutes August 28, 2025 10:00 a.m.

Orwen Aviation Commission Chambers 2nd Floor - Terminal Building

Commissioner Members: Commissioner Dan Troutman; Commissioner James Germany;

Commissioner Randy Sasser; Commissioner William Fennoy;

Commissioner Larry Harris; Commissioner Kay Roland; Commissioner Ronic West; Commissioner Michael Cioffi;

Commissioner Davis Beman; Commissioner Marshall McKnight

Staff: Mr. Herbet Judon; Ms. Elizabeth Giles;

Ms. Risa Bingham; Ms. Diane Johnston; Mr. Ken Hinkle; Mr. Tyler Good; Ms. Jennifer Humphrey; Chief Michael Beal;

Chief Fred Shaver; Mr. Robert Kerr- Staff Attorney;

Mr. DeAndre Davis; Mr. Bruce Keller

Others: Mr. Edwin Scott – Mead & Hunt (online); Terry Helms – Mead & Hunt;

Debbie Dent - Mead & Hunt;

Mr. Matt Tyndall – AGS Marshall Department;

Mr. Alex – Destination Augusta; Dana Lynn McIntyre -

Mr. Robert Moore – Foth; Mr. Jon Quinn – Foth;

Ms. Nancy Williams & Mr. Andy Penick – Augusta-Richmond County

Procurement Dept.; Ms. Pamela Davison - BravoAir

**CALL TO ORDER & PRAYER** – Chairwoman Ronic West called the meeting to order at 10:01 a.m.,

Prayer by Commissioner Troutman

I. AGENDA, MINUTES, STATISTICS, & CONSENT – Chairwoman Ronic West

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- A. August 28, 2025, Meeting Agenda
- B. July 31, 2025, Aviation Commission Meeting Minutes
- C. July Statistics
- D. Consent Items
  - Director Action Requests A G (Approved in Construction/Special Projects Committee Meeting)

Motion by Commissioner Troutman  $2^{nd}$  by Commissioner Beman to approve August 28, 2025, Aviation Commission Meeting Agenda, July 31, 2025, Aviation Commission Meeting Minutes, July Statistics, and Consent Items, Director Action Requests A-G.

No Discussion, Unanimous Ayes; Motion Carries

At the preference of Chairwoman West, Mr. Judon presented information items.

## II. COMMITTEE REPORTS

A. Construction/Special Projects Committee Report – Commissioner Dan Troutman

# III. FINANCIALS

A. July Financials

Motion by Commissioner Sasser  $2^{nd}$  by Commission Beman to accept as information July Financials.

## IV. DIRECTOR ACTION REQUESTS:

- A. Augusta Regional Airport (AGS) GDOT FY 2025 Grant Acceptance Elizabeth Giles
- B. Augusta Regional Airport (AGS) -Southeast Apron Phase I (ROA & Contract) Elizabeth Giles
- C. Augusta Regional Airport (AGS) Drainage Ditch Phase II (Contract Revised) Elizabeth Giles
- D. Augusta Regional Airport (AGS) Northwest Development Access Road & Utility Improvements (Amendment #1 to WA #9) Elizabeth Giles
- E. Augusta Regional Airport (AGS) Eastside Parking Area Design (WA #19) Elizabeth Giles
- F. Augusta Regional Airport (AGS) –2025 Miscellaneous On-Call Services (Amendment #1 WA #12) Elizabeth Giles
- G. Augusta Regional Airport (AGS) ARFF Vehicle F3 Foam Purchase Fire Chief Michael Beal, Assistant Fire Chief Frederick Shaver
- H. Augusta Regional Airport (AGS) ARFF KovaCorp Crash Phones Fire Chief Michael Beal, Assistant Fire Chief Frederick Shaver
  - Motion by Commissioner Harris 2<sup>nd</sup> by Commissioner Fennoy to approve purchase of ARFF KovaCorp Crash Phones
  - No Discussion; Unanimous Ayes; Motion Carries
- Augusta Regional Airport (AGS) Budget Amendment Upon Acceptance of FY 2025 GDOT Grant – Risa Bingham

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Motion by Commissioner Troutman 2<sup>nd</sup> by Commissioner Sasser to approved Budget Amendment Upon Acceptance of FY 2025 GDOT Grant

No Discussion; Unanimous Ayes; Motion Carries

 J. Augusta Regional Airport (AGS) – Mass Media Marketing, LTD One Year Renewal Option – DeAndre Davis

Motion by Commissioner Fennoy  $2^{nd}$  by Commissioner Sasser to approve Mass Media Marketing, LTD One Year Renewal Option

No Discussion; Unanimous Ayes; Motion Carries

K. Augusta Regional Airport (AGS) – Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Richmond County Board of Education (RCBOE) – DeAndre Davis

Motion by Commissioner Beman 2<sup>nd</sup> by Commissioner Sasser to approve Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Richmond County Board of Education (RCBOE)

No Discussion; Unanimous Ayes; Motion Carries

L. Augusta Regional Airport (AGS) – Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Burke County Public Schools (BCPS) – DeAndre Davis

Motion by Commissioner Harris 2<sup>nd</sup> by Commissioner Roland to approve Memorandum of Understanding (MOU) between Augusta Regional Airport (AGS), Daniel Field Airport (DNL) and the Burke County Public Schools (BCPS)

No Discussion; Unanimous Ayes; Motion Carries

M. Augusta Regional Airport (AGS) – Proposed 2026 Air Dot Show Tour Date – Herbert L. Judon, Jr., Randy Sasser

Commissioner Sasser provided update regarding the Proposed 2026 Air Dot Show Tour Date for the weekend of March 28, 2026 – this date is not available. Commissioner Sasser will keep the Aviation Commission informed if any other options become available.

#### V. EXECUTIVE SESSION

Motion by Commissioner Sasser 2<sup>nd</sup> by Commissioner Beman to move into Executive Session to discuss real estate.

No Discussion; Unanimous Ayes; Motion Carries

#### A. To Discuss Real Estate

Motion by Commissioner Sasser  $2^{nd}$  by Commissioner Roland to accept the  $2^{nd}$  Amendment to NetJets Services, Inc. Lease Agreement.

No Discussion; Unanimous Ayes; Motion Carries

## VI. INFORMATION ITEM

# VII. COMMISSION COMMENTS/ACTION REQUESTS

# **Aviation Commission Meeting Minutes**

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A. Revise Aviation Commission Meeting Date from December 11, 2025, to November 13, 2025 – Jennifer Humphrey

Motion by Commissioner Troutman  $2^{nd}$  by Commissioner Roland to revise the Aviation Commission Meeting Date from December 11, 2025, to November 13, 2025.

No Discussion; Unanimous Ayes; Motion Carries

B. Travel Approval for Aviation Chairwoman Ronic West to attend Georgia Airports Association (GAA) Annual Conference & Expo October 15 – 17, 2025 – Vice Chairman Michael Cioffi Motion by Commissioner Cioffi 2<sup>nd</sup> by Commissioner Troutman to amend and approve travel for Aviation Chairwoman Ronic West to attend Georgia Airports Association (GAA) Annual Conference & Expo October 16 – 17, 2025, and Aviation Commissioner Fennoy to attend Georgia Airports Association (GAA) Annual Conference & Expo October 15 – 17, 2025.

No Discussion; Unanimous Ayes; Motion Carries

## **ADJOURN MEETING**

Motion to adjourn by Commissioner Troutman 2<sup>nd</sup> by Commissioner Harris No Discussion; Unanimous Ayes; Motion Carries

Meeting adjourned at 11:21am	
Ronic West, Chairwoman Augusta Aviation Commission	