

***DRAFT* MINUTES**

***IN PERSON MEETING***

**To Participate: Join Zoom Meeting by Videoconference or Telephone:**

**LOGIN OR DIAL: 1 312 626 6799 US**

**MEETING ID: 747 569 7662**

**PASSCODE: 007386**

**CALL MEETING TO ORDER**

Supervisor Kautman-Jones called the meeting to order at 5:30pm.

**PLEDGE OF ALLEGIANCE**

Supervisor led the Pledge of Allegiance to the Flag.

**ROLL CALL**

**PRESENT**

Shirley Kautman-Jones

Katie Vick

Ann Marie Moore

Pat Major

**ABSENT**

Barry June - excused

**STAFF PRESENT**

Lexi Christner, Recording Secretary

David Lattie, Township Attorney

Steve Bullen, Fire Chief

Jim Vernier, Detective Sergeant Genesee County Sheriff's Department

Jim Busch, ZBA member and chair of High Speed Internet Committee

Paulette Johnson, Co-chair Walk-Bike-Run

## **APPROVAL OF AGENDA**

**Motion to approve the following amendments to the agenda; postpone the Annual Audit Presentation to September meeting, postpone the closed session minutes from June 20, 2023 and June 29, 2023.**

**Motion made by Moore, Seconded by Kautman-Jones.  
Voting Yea: Kautman-Jones, Vick, Moore, Major**

**Motion carries 4-0**

## **PRESENTATION**

### **1. King & King CPA's: Atlas Township Fiscal Year Audit 2022-2023.**

postponed.

### **2. High Speed Internet Committee: Jim Busch**

Jim Busch gave an update on what the committee has been working on the past couple months.

Busch attended the the Michigan MiHigh meeting. They use a 2-prong approach which consist of training program (train the trainer-how to use internet devices) and B.E.A.D.-high speed internet.

B.E.A.D. opens in the fall through 2024, the first priority is "no service" areas. Michigan grants are available to ISP's, only one grant allowed per area.

Mercury Wireless won a grant 2 years ago for our under served areas. A map was provided by Mr. Busch.

## **APPROVAL OF MINUTES**

### **3. Approve closed session minutes from June 20, 2023.**

postponed.

### **4. Approve closed session minutes from June 29, 2023.**

postponed.

### **5. Approve July 24, 2023 Township Board Regular Minutes.**

**Motion to approve July 24, 2023 Township Board Regular Minutes as presented.**

**Motion made by Major, Seconded by Moore.**

**Voting Yea: Kautman-Jones, Vick, Moore, Major**

**Motion carries 4-0**

## **TREASURER'S REPORT**

### **6. Treasurer's Report**

**Motion to approve Treasurer's Report as presented.**

**Motion made by Major, Seconded by Vick.**

**Voting Yea: Kautman-Jones, Vick, Moore, Major**

**Motion carries 4-0**

## **DISBURSEMENTS**

### **7. Disbursement's Report**

**Motion to approve Disbursement's Report as presented.**

**Motion made by Moore, Seconded by Kautman-Jones.**

**Voting Yea: Kautman-Jones, Vick, Moore, Major**

**Motion carries 4-0**

## **REPORTS**

### **8. Building Report/Code Enforcement Report**

presented.

### **9. Fire Department Report**

presented.

Chief made comment that all the fire truck computers have been upgraded through Genesee County 911.

### **10. Police Department Report**

presented.

### **11. Planning Commission Report**

Master plan survey was completed, summary available for review. September meeting will have Lake Shore Bluffs Estates site plan on the agenda.

### **12. Zoning Board of Appeals Report**

There was no meeting.

### **13. Assessor's Report**

### **14. Budget Report**

### **15. FANG Report**

presented.

### **16. Genesee County 911 Directors Report**

presented.

## **PUBLIC COMMENTS**

none.

## **UNFINISHED BUSINESS**

### **17. Atlas Cemetery easement access, ingress & egress**

Meridian Survey was out at the cemetery 2 weeks ago. The fence as been installed around the cemetery.

## NEW BUSINESS

**18. Adopt Resolution No. 23-23, The Genesee County Solid Waste Management Plan (SWMP) Amendment.**

Motion to adopt Resolution No. 23-23, The Genesee County Solid Waste Management Plan (SWMP) Amendment.

Motion made by Vick, Seconded by Moore.

Roll Call Voting Yea: Kautman-Jones, Vick, Moore, Major

Absent: June

Motion carries 4-0

**19. Adopt Resolution No. 23-24, Establish New Permanent Polling Place**

Vick made brief update regarding elections, the 9 day early voting will be done at the Township Hall. The new polling location will be at the Goodrich High School for this November and hopefully indefinitely. There is no update regarding the 9 day early voting laws.

Motion to adopt Resolution No. 23-24, Establish New Permanent Polling Place.

Motion made by Moore, Seconded by Major.

Roll Call Voting Yea: Kautman-Jones, Vick, Moore, Major

Absent: June

Motion carries 4-0

**20. Approve Treasurer to open a CD at Oxford Bank for re-investment of Township funds.**

Motion to approve Treasurer to open a CD at Oxford Bank for re-investment of Township funds.

Motion made by Vick, Seconded by Major.

Voting Yea: Kautman-Jones, Vick, Moore, Major

Motion carries 4-0

**21. Approve crosswalk from Hegel Rd pathway to Atlas County Park.**

The Township will have to go out for bid for this project, more informational for the board and residents. item is postponed.

**22. Approve the renewal of Michigan Uniform Video Service Local Franchise Agreement from Comcast.**

Mr. Lattie mentioned a P.E.G. fee percentage and suggested the board postpone for more information.

Motion to have this item postponed until further information is gathered.

Motion made by Moore, Seconded by Major.

Voting Yea: Kautman-Jones, Vick, Moore, Major

Motion carries 4-0

- 23. Approve the Fire Department to have R&R Fire Truck Repair to install a new compressor and upgrade the fill station for new packs.**

Motion to approve the Fire Department to have R&R Fire Truck Repair to install a new compressor and upgrade the fill station for new packs, with a credit of \$1,000 for trade in of old compressor for a total of \$31,460.

Motion made by Kautman-Jones, Seconded by Moore.

Voting Yea: Kautman-Jones, Vick, Moore, Major

Motion carries 4-0

- 24. Approve estimate #3099 from Cox Electric for the stanchion and control panel for Linda Kay/State Rd Well for \$4,350.00.**

Motion to approve estimate #3099 from Cox Electric for the stanchion and control panel for Linda Kay/State Rd Well for \$4,350.00.

Motion made by Moore, Seconded by Major.

Voting Yea: Kautman-Jones, Vick, Moore, Major

Motion carries 4-0

- 25. Approve Genesee County Road Commission for Tree Removal and Ditching Agreement for Ridge Rd - pavement end to Lake Shore Dr.**

Work consists of tree removal, ditching, and reestablishing the road. There has not been this type of work done to this section of road in nearly 70 years.

Motion to approve Genesee County Road Commission agreement for Tree Removal and Ditching Agreement for Ridge Rd - pavement end to Lake Shore Dr. for a total project cost of \$440,000.00.

Motion made by Kautman-Jones, Seconded by Moore.

Voting Yea: Kautman-Jones, Vick, Moore, Major

Motion carries 4-0

## **INFORMATIONAL**

- 26. Fire Withholding Program Update**

presented,

- 27. ARPA Funds discussion**

The board needs to start thinking about where to earmark ARPA funds. Possibly a workshop in the near future. Reporting needs to be done by 2026.

- 28. Genesee County Road Commission Green Road Tree Removal and Ditching**

The work for this project will be done in phases. First phase will be the tree removal, the road commission is going out for bid. The total project approved cost is 1.2 million for the tree removal, ditching and paving. They will engineer sidewalks in the plans but the sidewalks will not be funded with this project. Estimated time for paving to start is 2025.

## **PUBLIC COMMENTS**

Jim Busch, 7082 Miller Lane, Made comment regarding the survey summary, asking if there is a way we can accommodate some of the main concerns such as speeding and understanding of taxes such as a pie chart on the website.

## **ATTORNEY COMMENTS**

nothing to add.

## **BOARD COMMENTS**

**Major** - likes the idea of a pie chart explaining what taxes are put toward. Thanked the Clerk for the brief update regarding elections.

**Vick** - Goodrich Schools sinking fund will be on the November 7, 2023 ballot, therefore Atlas Township is conducting an Election that will be held at Goodrich High School.

**Kautman-Jones** - The fence has been installed at the Atlas Cemetery. The contracted company was 50ft short of the chain material. The change order is \$1,200, would like the board to acknowledge the change. There is a Town Hall meeting here at the Township October 10, 2023 6pm-8pm for the Atlas Township Master Plan. Washburn Road resurfacing project has started.

**Moore** - Goodrich Tower has been satisfied with all delinquent taxes. Summer taxes are due September 14.

## **ADJOURNMENT**

**Motion to adjourn the regular board meeting at 6:49pm.**

**Motion made by Moore, Seconded by Major.**

**Voting Yea: Kautman-Jones, Vick, Moore, Major**

**Motion carries 4-0**

*For Public Comments:*

- 1) Each person addressing the board is asked to voluntarily state their name and address for the record.*
- 2) Three (3) minutes will be allowed for an individual addressing the board. Each individual present will be allowed an opportunity to address the board.*
- 3) Please refrain from being redundant.*
- 4) All comments are to be directed to the chair.*

**PHYSICALLY CHALLENGED PERSONS NEEDING ASSISTANCE OR AID AT ANY PUBLIC MEETING OR PUBLIC HEARING SHOULD CONTACT THE ATLAS TOWNSHIP CLERK AT 810-636-2548 DURING REGULAR OFFICE HOURS, NOT LESS THAN SEVENTY-TWO (72) HOURS PRIOR TO THE PUBLIC MEETING OR PUBLIC HEARING.**

**CLERK’S CERTIFICATION**

I, Katherine Vick, the duly elected, qualified and acting clerk of the Township of Atlas, Genesee County, Michigan do hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Atlas Township Board of Trustee’s during the regular meeting held on \_\_\_\_\_. I further certify that the meeting was duly called and held, and that a quorum was present.

Katherine Vick, MiPMC, Atlas Township Clerk	Date
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