

## **Job Title: Land Division Committee Ex Officio Member**

Position Type: Appointed

Reports To: Township Supervisor, Board, or Department Head as appropriate

### **Overview:**

Reviews and makes recommendations regarding land division requests to ensure compliance with state law and local ordinances.

### **Key Responsibilities:**

- Review and decide land division requests from Atlas Township property owners.
- Ensure an Application for Atlas Township Property Division is completed and included in the request packet.
- Ensure an accurate legal description and survey are included in the request packet.
- Ensure all land division requirements governed by the State Land Division Act (Act 288 of 1967) and the Atlas Township Zoning Ordinances are met, including, but not limited to, minimum road frontage, width to depth ratio, setbacks
- Ensure all properties have access to a public or private road
- Encourage public engagement and transparency in property division processes.

### **Required by Law:**

- - Complies with Michigan Land Division Act (PA 288 of 1967, as amended)

### **Appointive Authority (if applicable):**

- - Appointed by Township Board or Supervisor

### **Other Requirements or Notes:**

- - Must be familiar with zoning regulations and parcel mapping
- - May serve with representatives from multiple departments