



**TOWN OF ASHLAND CITY**  
**Regularly Scheduled City Council Meeting**  
**November 14, 2023, 6:00 PM**  
**Minutes**

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**CALL TO ORDER**

Mayor Smith called the meeting to order at 6:00 p.m.

**ROLL CALL**

PRESENT

Mayor JT Smith

Vice Mayor Gerald Greer

Councilman Tim Adkins

Councilman Chris Kerrigan

Councilman Michael Smith

Councilman Kevin Thompson

Councilman Tony Young

**PLEDGE AND PRAYER**

Councilman Adkins led the Pledge of Allegiance of the United States of America and the prayer.

**APPROVAL OF AGENDA**

A motion was made by Councilman Thompson, Seconded by Councilman Smith, to approve the agenda. All approved by voice vote.

**APPROVAL OF MINUTES**

1. October 10, 2023, Regular Scheduled Council Minutes

A motion was made by Councilman Thompson, Seconded by Vice Mayor Greer, to approve the October 10, 2023, City Council Meeting Minutes. All approved by voice vote.

2. November 7, 2023, Special Called Council Minutes

A motion was made by Councilman Thompson, Seconded by Vice Mayor Greer, to approve the November 7, 2023, City Council Meeting Minutes. All approved by voice vote.

**PUBLIC FORUM**

3. *Procedure for Speaking Before the Council*

None.

**REPORTS**

4. City Attorney

None other than what is on the agenda.

**UNFINISHED BUSINESS**

5. Resolution: Flood Emergency Response Plan: Wastewater Treatment Plant

**A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE, TO ADOPT A FLOOD EMERGENCY RESPONSE PLAN.** A motion was made by Councilman Young, Seconded by Vice Mayor Greer, to approve the resolution. Voting Yea: Councilman Young, Vice Mayor Greer, Councilman Adkins, Councilman Kerrigan, Councilman Smith, Councilman Thompson, and Mayor Smith

6. Resolution: Purchasing Policy

**A RESOLUTION BY THE MAYOR AND COUNCIL OF THE TOWN OF ASHLAND CITY UPDATING THE PURCHASING POLICY AND PROCEDURES.** A motion was made by Vice Mayor Greer, Seconded by Councilman Young, to approve the resolution with the added

provision of purchasing used items. Voting Yea: Vice Mayor Greer, Councilman Young, Councilman Adkins, Councilman Kerrigan, Councilman Smith, Councilman Thompson, and Mayor Smith

7. Beautification Project: Amanda Bell

A motion was made by Councilman Kerrigan, Seconded by Councilman Thompson, to submit this item to the budget committee for approval in the fiscal year 2024 - 2025. Voting Yea: Councilman Kerrigan, Vice Mayor Greer, Councilman Adkins, Councilman Young, Councilman Smith, Councilman Thompson, and Mayor Smith

8. Sycamore Street Water Line Discussion

A motion was made by Councilman Thompson, Seconded by Vice Mayor Greer, to defer this item. All approved by voice vote.

9. Banner Discussion

A motion was made by Councilman Thompson, Seconded by Councilman Kerrigan, to submit this item (4 total) to the budget committee for approval in the fiscal year 2024 - 2025. Voting Yea: Councilman Thompson, Councilman Kerrigan, Vice Mayor Greer, Councilman Adkins, Councilman Young, Councilman Smith, and Mayor Smith

10. City Administrator Position

A motion was made by Vice Mayor Greer, Seconded by Councilman Kerrigan, to advertise in mid-January. Voting Yea: Vice Mayor Greer, Councilman Kerrigan, Councilman Adkins, Councilman Young. Voting Nea: Councilman Smith, Councilman Thompson, and Mayor Smith

A motion was made by Vice Mayor Greer, Seconded by Councilman Kerrigan, to engage MTAS as a recruiter to collect resumes and help through the interview process. Voting Yea: Vice Mayor Greer, Councilman Kerrigan, Councilman Adkins, Councilman Young. Voting Nea: Councilman Smith, Councilman Thompson, and Mayor Smith

## **NEW BUSINESS**

11. Code of Ethics Policy Discussion

A motion was made by Councilman Thompson, Seconded by Vice Mayor Greer, to follow the MTAS policy except the suggested items by the city attorney of gratuities, outside employment, and facility usage. Voting Yea: Councilman Thompson, Vice Mayor Greer, Councilman Kerrigan, Councilman Adkins, Councilman Young, Councilman Smith, and Mayor Smith

12. Ordinance: Amend Zoning Article V, Section 5.053.2(C) I-2 Special Exceptions

**AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE TOWN OF ASHLAND CITY, TENNESSEE ARTICLE V., SECTION 5.053.2(C) I-2 SPECIAL EXCEPTIONS** A motion was made by Vice Mayor Greer, Seconded by Councilman Thompson, to approve the ordinance. Voting Yea: Vice Mayor Greer, Councilman Thompson, Councilman Young, Councilman Adkins, Councilman Kerrigan, Councilman Smith, and Mayor Smith

13. Resolution: Update Section III Leave of the Personnel Policies and Procedure Manual

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ASHLAND CITY UPDATING SECTION III. LEAVE OF THE PERSONNEL POLICIES AND PROCEDURE MANUAL GOVERNING EMPLOYMENT WITH THE TOWN OF ASHLAND CITY** A motion was made by Councilman Adkins, Seconded by Councilman Thompson, to deny this resolution. Voting Yea: Councilman Adkins, Councilman Thompson, Vice Mayor Greer, Councilman Young, Councilman Kerrigan, Councilman Smith, and Mayor Smith

14. Benefits Inc. - ACA Reporting

A motion was made by Councilman Thompson, Seconded by Vice Mayor Greer, to approve the agreement. Voting Yea: Councilman Thompson, Vice Mayor Greer, Councilman Smith, Councilman Young, Councilman Kerrigan, Councilman Adkins, and Mayor Smith

15. Civic Plus Contract  
A motion was made by Councilman Thompson, Seconded by Vice Mayor Greer, to approve the agreement. Voting Yea: Councilman Thompson, Vice Mayor Greer, Councilman Smith, Councilman Young, Councilman Kerrigan, Councilman Adkins, and Mayor Smith
16. Facilities Use Agreement - Ashland City Elementary  
A motion was made by Vice Mayor Greer, Seconded by Councilman Thompson, to approve the agreement. Voting Yea: Vice Mayor Greer, Councilman Thompson, Councilman Smith, Councilman Young, Councilman Kerrigan, Councilman Adkins, and Mayor Smith
17. ACES Ball Field Agreement  
A motion was made by Vice Mayor Greer, Seconded by Councilman Smith, to defer the agreement. Voting Yea: Vice Mayor Greer, Councilman Smith, Councilman Thompson, Councilman Young, Councilman Kerrigan, Councilman Adkins, and Mayor Smith
18. Corp of Engineers Contract  
A motion was made by Vice Mayor Greer, Seconded by Councilman Smith, to defer the contract. Voting Yea: Vice Mayor Greer, Councilman Smith, Councilman Thompson, Councilman Young, Councilman Kerrigan, Councilman Adkins, and Mayor Smith
19. Charter Change - Election Discussion  
A motion was made by Councilman Kerrigan, Seconded by Vice Mayor Greer, to change the charter to stay at large. Voting Yea: Councilman Kerrigan, Vice Mayor Greer, Councilman Smith, Councilman Thompson, Councilman Young, Councilman Adkins, and Mayor Smith
20. Building & Codes Department Move Locations  
Codes moved to Fire Station 2.
21. Award Paving Bid  
A motion was made by Councilman Thompson, Seconded by Councilman Smith, to award the paving bid to Tennessee Valley for \$417,591.00. Voting Yea: Councilman Thompson, Councilman Smith, Vice Mayor Greer, Councilman Young, Councilman Kerrigan, Councilman Adkins, and Mayor Smith
22. ECS Southeast, LLP Contract - City Hall  
A motion was made by Councilman Thompson, Seconded by Vice Mayor Greer, to approve the contract. Voting Yea: Councilman Thompson, Vice Mayor Greer, Councilman Smith, Councilman Young, Councilman Adkins, and Mayor Smith Voting Nea: Councilman Kerrigan
23. Resolution: Amend Wage and Salary Policy  
**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ASHLAND CITY UPDATING THE WAGE AND SALARY POLICY: PAYTABLE GOVERNING EMPLOYMENT WITH THE TOWN OF ASHLAND CITY** A motion was made by Vice Mayor Greer, Seconded by Councilman Thompson, to approve the resolution. Voting Yea: Vice Mayor Greer, Councilman Thompson, Councilman Smith, Councilman Young, Councilman Adkins, Councilman Kerrigan, and Mayor Smith
24. Resolution: TO APPLY FOR FEDERAL ASSISTANCE  
**RESOLUTION TO APPLY FOR FEDERAL ASSISTANCE** A motion was made by Councilman Smith, Seconded by Councilman Young, to approve the resolution. Voting Yea: Councilman Smith, Councilman Young, Councilman Thompson, Vice Mayor Greer, Councilman Adkins, and Mayor Smith Voting Nea: Councilman Kerrigan
25. Resolution: Authorizing and Providing for the Incurrence of Indebtedness  
**A RESOLUTION OF THE ASHLAND CITY TOWN OF AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE PURPOSE OF**

**PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING, ENLARGING, IMPROVING, AND/OR EXTENDING ITS NEW CITY HALL FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO SERVE.** A motion was made by Councilman Smith, Seconded by Councilman Thompson, to approve the resolution. Voting Yea: Councilman Smith, Councilman Thompson, Councilman Young, Vice Mayor Greer, Councilman Adkins, and Mayor Smith Voting Nea: Councilman Kerrigan

26. Motorola Contract

A motion was made by Vice Mayor Greer, Seconded by Councilman Smith, to approve the contract. Voting Yea: Vice Mayor Greer, Councilman Smith, Councilman Thompson, Councilman Young, Councilman Adkins, Councilman Kerrigan, and Mayor Smith

27. Resolution: Event Policy (Orally Approved November 7, 2023)

A motion was made by Councilman Smith, Seconded by Councilman Thompson, to approve the resolution. Voting Yea: Councilman Smith, Councilman Thompson, Councilman Young, and Mayor Smith Voting Nea: Councilman Kerrigan, Vice Mayor Greer, Councilman Adkins

**SURPLUS PROPERTY NOMINATIONS**

None.

**EXPENDITURE REQUESTS**

28. Request to Bid Banks

A motion was made by Vice Mayor Greer, Seconded by Councilman Kerrigan, to approve the bid request. Voting Yea: Vice Mayor Greer, Councilman Kerrigan, Councilman Smith, Councilman Thompson, Councilman Young, Councilman Adkins, and Mayor Smith

29. Request to Bid Mowing

A motion was made by Councilman Smith, Seconded by Councilman Thompson, to approve the bid request. Voting Yea: Councilman Smith, Councilman Thompson, Vice Mayor Greer, Councilman Kerrigan, Councilman Young, Councilman Adkins, and Mayor Smith

**OTHER**

30. City Recorder Interviews

The council interviewed 1 candidate.

**ADJOURNMENT**

A motion was made by Councilman Thompson, Seconded by Councilman Smith, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 7:08 p.m.

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MAYOR JT SMITH

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INTERIM CITY RECORDER