

Senior Center of Ashland City  
Tech Goes Home Chattanooga  
Insight Counseling Centers

Memorandum of Understanding

This Memorandum of Understanding is hereby entered into effective as of the date specified by and between the Senior Center of the Town of Ashland City, Tech Goes Home Chattanooga, and Insight Counseling Centers.

**Whereas,** The entities listed above have received funding from the West End Home Foundation to create and implement the pilot program **Bringing Tech Literacy and Telehealth to Cheatham County,**

**Whereas,** The funding provided by The West End Home Foundation represents 100% of our collective request,

**Whereas,** while Insight Counseling Centers prepared the request with verbiage supplied by the Senior Center and Tech Goes Home Chattanooga, no one agency is considered a “lead agency;” we are equal partners. As the agency that submitted the request, Insight will receive the funding and will pay the other agencies upon receipt of invoices that document the services provided.

**Whereas,** Tech Goes Home Chattanooga, will be providing the training for the program to be reimbursed through the grant. The training will be done at the Senior Center with the Town of Ashland City. The Town of Ashland City will work with the other two partners to provide this service to their members.

**Whereas,** representatives of Pilot Program as signatories to this Memorandum attest to having the authority to commit to the terms and conditions of the Memorandum of Understanding.

1. **GRANT TERM AND GRANT AWARD** – The term of the Grant Award shall commence on 7/1/2022 and end on 8/31/2023. The Pilot Program was awarded \$45,019.50. The Funds are to be spent per the budget submitted with the funding application.
2. **EVALUATION** – The Pilot Program will be evaluated based on the criteria written into the grant request.
3. **USE OF GRANT AWARD FUNDS FOR POLITICAL PURPOSES** – Funded entities will utilize the grant only for activities described in the request. Insight is responsible for reimbursing the other entities upon receipt of request.

4. **REVERSION OF GRANT FUNDS** – In the event of termination of this Memorandum for any reason, Insight Counseling Centers shall return to The West End Home Foundation funds based on the time remaining in the grant term relative to the entire term of this agreement, and only the funds that are restricted for the use by the entity which terminated.
5. **RELEASE FROM LIABILITY** – Grantee organizations hereby agree to indemnify, defend and hold each other harmless as allowed by law from and against any claims or liability arising out of or relating to Pilot Program and/or use of the proceedings of the Pilot Program.

\_\_\_\_\_  
J. T. Smith  
Mayor  
The Senior Center, the Town of Ashland City

\_\_\_\_\_  
Date



Sammy Lowdermilk  
Program Director  
Tech Goes Home Chattanooga

7/7/2022  
Date

\_\_\_\_\_  
Pam Brown  
Executive Director  
Insight Counseling Centers

\_\_\_\_\_  
Date