



TOWN OF ASHLAND CITY

Regularly Scheduled Workshop Meeting

April 04, 2023, 6:00 PM

Minutes

CALL TO ORDER

Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL

PRESENT

Mayor JT Smith
Vice Mayor Gerald Greer
Councilman Tim Adkins
Councilman Chris Kerrigan
Councilman Michael Smith
Councilman Kevin Thompson
Councilman Tony Young

APPROVAL OF AGENDA

A motion was made by Councilman Kerrigan, Seconded by Vice Mayor Greer, to approve the agenda with changes and additions. All approved by voice vote.

APPROVAL OF MINUTES

1. March 07, 2023, Workshop Meeting Minutes

A motion was made by Councilman Adkins, Seconded by Councilman Kerrigan, to approve the March 07, 2023, Workshop Meeting Minutes. All approved by voice vote.

PRESENTATION OF AWARD

2. Fire Prevention Award - Slayden Leslie
The award will be presented at the council meeting.

OLD BUSINESS

3. Josh Wright Project Update
Mr. Wright discussed all the updates for City projects.
4. Cumberland River Bicentennial Trail Contract
Taylor Lee from TDOT Local Programs Development Office gave an overview of the project.
5. City Administrator Discussion
Vice Mayor Greer informed the bill passed the House of Representatives. He has a City Administrator job description, qualifications, and salary range to share with the council. He would like the council to review and give input. Jennifer Noe stated the charter change for City Administrator and City Recorder included wording of "may" instead of "shall" because it is a pain to change the charter. This gives the council the option to assign job responsibilities to the City Administrator or City Recorder.

NEW BUSINESS

6. Resolution: Temporary Pay Adjustment
A RESOLUTION AUTHORIZING A PAY ADJUSTMENT WHILE THE TOWN OF ASHLAND CITY SEARCHES FOR A CANDIDATE FOR THE CITY RECORDER POSITION
7. Resolution: Amend P&FG By-Laws
A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ASHLAND CITY ESTABLISHING THE PLANNING AND FUTURE GROWTH COMMITTEE AND BY-LAWS
8. TDOT Contract for Live Burn

Chief Walker gave details on the contract.

9. TCRS Rate

Ms. Bowman gave details on the certification agreement.

10. Caldwell Park Discussion

An outside source contacted the mayor inquiring about purchasing the park. The council feels that the park should not be sold.

11. Full Time Mayor Discussion

Mayor Smith discussed the need for a full-time mayor. Councilman Kerrigan discussed the charter change for a City Administrator. Councilman Smith reminded that the vote for the charter change was to give the option of a City Administrator.

12. Employee Discussion

Mayor Smith discussed the issue of employees working against each other. Councilman Kerrigan asked if we are writing up employees, giving expectations and direction. Councilman Greer discussed the need for the City Administrator for this purpose. Someone with the required background and knowledge of how to handle these situations.

13. Resolution: Annual McDonald's Day

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE TO ADOPT APRIL 15th AS MCDONALD'S DAY.

14. Parker Towing

Parker Towing would like to be removed from the agenda. They would like to do more research.

15. Ordinance: Budget Amendment #2

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL TO ACCEPT A BUDGET AMENDMENT FOR THE 22/23 FISCAL YEAR

16. GNRC Grant Amendment 23-2

Ms. Batts gave details of the agreement.

17. Donation to Army Corp of Engineer

Mr. Clark gave details on donating fish to the Cheatham Lake Fishing Rodeo. A \$2,000 value.

18. Contract Amendment and Change Orders for Sewer Treatment Plant

Mr. Ricky Oakley gave details of the three change orders.

19. Workshop Department Head Reports Discussion

Councilman Greer discussed the desire of the public to hear the department head report. He also stated this would give the council the opportunity to ask questions. Councilman Adkins appreciates the weekly reports.

SURPLUS PROPERTY NOMINATIONS

20. Handgun

Chief Ray discussed surplus of gun to a retiring officer.

EXPENDITURE REQUESTS

21. Request to Bid Paving

Mr. Biggers request to bid 10 roads for this year.

OTHER

22. Live Stream Setup

Mr. Allen gave details of items needed to purchase items for live streaming meetings and the yearly Christmas parade.

23. Resolution 2018-28 -Update Public Forum Language

Ms. Bowman gave details of the changes. The council would like individuals to have 4 minutes.

24. Attorney Discussion

Mayor Smith discussed the option of hiring a full-time attorney. Councilman Kerrigan discussed a job description for an attorney and a rate for an attorney. Jennifer Noe discussed the complexity of the issues over the past year and the time requirements for those issues. Councilman Thompson requested the amount in the budget for fiscal year 2023 (\$90,000) and the proposed amount in the budget for 2024 (initially 400 hours for a total of \$96,000, Jennifer Noe changed the hours to 333 for a total of \$79,920).

ADJOURNMENT

A motion was made by Councilman Kerrigan, Seconded by Vice Mayor Greer, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 7:06 p.m.

MAYOR JT SMITH

INTERIM CITY RECORDER

DRAFT