



TOWN OF ASHLAND CITY
Regularly Scheduled City Council Meeting
September 08, 2020 6:00 PM
Minutes

CALL TO ORDER

Mayor Allen called the meeting to order at 6:00 p.m. stating, "I am Steve Allen, Mayor for the Town of Ashland City, and I hereby call to order the September 2020 City Council Meeting of the Town of Ashland City. Due to the COVID-19 pandemic, and in accordance with Governor Bill Lee's Executive Order 16, this meeting is being conducted with limited physical public access. The meeting is being made available however to public via live video stream on the Zoom application. The meeting is being done by electronic means to protect the public health, safety, and welfare of the City's citizens in light of the COVID-19 pandemic."

ROLL CALL

PRESENT

Mayor Steve Allen
Vice Mayor Daniel Anderson
Councilman Tim Adkins
Councilman Gerald Greer
Councilman Roger Jackson
Councilman Chris Kerrigan
Councilwoman Lisa Walker

All members reported by electronic means.

PLEDGE AND PRAYER

Mayor stated Chaplain Gains resigned last week and we will skip this item.

APPROVAL OF AGENDA

Ms. Kellie Reed stated Ms. Jennifer Noe has requested the RICOH contract. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the agenda with the addition of the Ricoh Agreement under other. All approved by voice vote.

APPROVAL OF MINUTES

1. August 11, 2020 Council Meeting Minutes

A motion was made by Councilwoman Walker, seconded by Vice Mayor Anderson, to approve the August 11, 2020 Council Meeting Minutes. All approved by voice vote.

PUBLIC FORUM

None.

REPORTS

2. City Attorney

Ms. Noe stated she doesn't have anything that isn't on the agenda already.

OLD BUSINESS:

3. Budget Amendment #1 FY 2020-2021

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL TO ACCEPT A BUDGET AMENDMENT FOR THE 20/21 FISCAL YEAR.

Mayor stated this is for the second and final reading. Councilwoman Walker questioned the \$26,000 for the Veterans Memorial Park funding. Ms. Reed stated they left the amount so the expenditure is covered, but whatever the

cap on the donation is will not be spent. Ms. Noe stated they have two (2) different options to accomplish this and will be meeting with them to ensure they meet the qualifications under the TCA code. A motion was made by Vice Mayor Anderson, seconded by Councilman Adkins, to approve the Budget Amendment Ordinance. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

NEW BUSINESS:

4. US Geological Survey Agreement

Ms. Reed stated this is an annual agreement we do for the depth below the bridge for the river gauge. Chief Walker stated they were out calibrating it today. A motion was made by Vice Mayor Anderson, seconded by Councilwoman Walker, to approve the US Geological Survey Agreement. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker

5. Agreement: City Planner

Ms. Reed stated this is an agreement written by Ms. Noe to utilize services for the city planner from Rick Gregory. Ms. Noe stated Mr. Gregory was a contractor for GNRC, but no longer is working with GNRC. She further discussed an email she received from GNRC today. Chief Walker stated he hates to leave GNRC, but he would prefer to stay with Rick Gregory as he does such a great job for us. Further, we can always go back to GNRC later on. Ms. Noe stated he has been providing services that have not been covered in the interim and either GNRC or the town will need to pay him for the services. A motion was made by Councilman Adkins, seconded by Councilwoman Walker, to approve the City Planner Agreement with the change of it being in effect from September to September. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

6. TDOT Agreement for Traffic Signal Project

Ms. Reed stated this is the permit for the traffic signal. Further, Ms. Noe has taken a look at it. She stated it is fine the way it is and this is the traffic signal for the berm before that is in place. Councilman Jackson stated the by-pass will be closed and we won't be able to do anything. Ms. Noe stated this is a passthrough and it will be closed for a period of time. Chief Walker stated this is a grading permit for TDOT to continue on and the bid has already been awarded. A motion was made by Vice Mayor Anderson, seconded by Councilwoman Walker, to approve the permit with Tennessee Department of Transportation. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker Voting Nay: Councilman Jackson.

7. GNRC Choice Foods Program Pilot Agreement

Ms. Womack explained this is the agreement is actually Care Foods. Further, this came under the CARES act and is for people who qualify to make it possible to give a food box. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the GNRC Care Foods Program Pilot Agreement. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

8. Resolution: Alley Abandonment

Ms. Reed stated they need to do a little more research on this and she requested a deferral. A motion was made by Councilwoman Walker, seconded by Vice Mayor Anderson, to defer this until the next scheduled meeting. All approved by voice vote.

9. Resolution: USDA Loan Resolution for Constructing Wastewater Treatment Plant

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ASHLAND CITY
AUTHORIZING AND PROVIDING FOR THE INCURRENCE OF INDEBTEDNESS FOR THE
PURPOSE OF PROVIDING A PORTION OF THE COST OF ACQUIRING, CONSTRUCTING,
ENLARGING, IMPROVING, AND/OR EXTENDING ITS WASTEWATER TREATMENT
SYSTEM FACILITY TO SERVE AN AREA LAWFULLY WITHIN ITS JURISDICTION TO
SERVE.** A motion was made by Vice Mayor Anderson, Seconded by Councilman Kerrigan, to

approve the Resolution for USDA Loan for Constructing Wastewater Treatment Plant. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

10. Resolution: Ratification of Private Chapter 56- City Charter

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE TO RATIFY 111th GENERAL ASSEMBLY PRIVATE CHAPTER 56 AND APPROVE AS THE OFFICIAL CHARTER.

A motion was made by Councilwoman Walker, seconded by Councilman Adkins, to approve the Resolution for Ratification of Private Chapter 56- City Council. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

11. Resolution: Industrial Access Road Grant

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE AUTHORIZING THE MAYOR TO SIGN A PROPOSAL WITH TENNESSEE DEPARTMENT OF TRANSPORTATION FOR PROJECT NO. 11950-1510-04, 11950-3510-04, 11950-2510-04.

Ms. Noe stated they have not finished finalizing the plans on this and she would like to ask for a deferral until next month. A motion was made by Vice Mayor Anderson, seconded by Councilman Greer, to defer until next month. All approved by voice vote.

12. Resolution: Use of Force Policy

A RESOLUTION OF THE TOWN OF ASHLAND CITY, TENNESSEE APPROVING AND AUTHORIZING THE ASHLAND CITY POLICE DEPARTMENT USE OF FORCE POLICY.

Ms. Noe requested this be deferred until next month in order to give them time to tweak this. Councilman Jackson questioned if this is different from what they had to start with. Ms. Noe stated Governor Lee and the Tennessee Police Chief Association wanted some changes made to all policies based on case law. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to defer until next month's meeting. All approved by voice vote.

13. Ordinance: Correction to Rezone Ordinance 471 & 483

AN ORDINANCE TO AMEND AND CORRECT ORDINANCE 483: AMENDING THE OFFICIAL ZONING MAP OF THE TOWN OF ASHLAND CITY, TENNESSEE, BY REZONING PARCEL 1.00 AND 2.00 OF CHEATHAM COUNTY TAX MAP 55E, LOCATED ON BELLSTREET TO THE ZONING DISTRICT RESIDENTIAL PLANNED UNIT DEVELOPMENT (R-4PUD).

Councilman Jackson questioned why it is two (2) different numbers. Ms. Reed confirmed it is two (2) different parcels, but is side by side. A motion was made by Councilman Adkins, seconded by Councilwoman Walker, to approve the Ordinance to amend and correct the rezone ordinance 483. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Kerrigan, Councilwoman Walker. Voting Nay: Councilman Jackson.

14. Ordinance: Amend Title 18

A motion was made by Councilwoman Walker, seconded by Councilman Kerrigan, to defer this until next month. All approved by voice vote.

15. Mayor's Assistant/HR Position Discussion

Councilwoman Walker questioned the pay grade level three (3). Ms. Reed stated that refers to the Wage and Salary policy pay table with the salary range being thirty thousand two hundred and seventy five yearly up to forty five thousand forty two yearly (\$30,275 - \$45,042). Councilman Adkins questioned if this is part time position. Mayor stated no, but it could be. Councilwoman Walker questioned if a pay grade level three is for part-time. Ms. Reed stated that amount is based on full-time employment. Councilman Jackson questioned if this is going to be used for HR too. Councilwoman Walker stated there are HR duties listed in the job description. Mayor stated most of the HR duties will be through Gayle. Councilwoman Walker questioned what a Title VI Coordinator does. Ms. Reed stated every town has to have a coordinator and it is related to training and taking complaints for civil rights. Vice Mayor Anderson questioned if this is what a City Manager does. Councilman Jackson stated no the City Manager was over the department heads and was a boss. Further, they can do the Title VI

and let the girls in the front office do the rest. A motion was made by Councilman Adkins, seconded by Councilman Kerrigan, to defer this until the budget meeting for further discussion. All approved by voice vote.

EXPENDITURE REQUESTS:

16. Bid Award: Pour-in-place Rubber Surfacing
Mr. Scott Sampson recommended going with the low bid for this project. A motion was made by Vice Mayor Anderson, seconded by Councilman Jackson, to award the bid to low bidder, Great Southern Recreation. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.
17. Bid Award: Road Resurfacing
Mr. Clint Biggers requested this to be rebid and to reject all bids. Councilman Jackson questioned where this is. Mr. Biggers stated there are ten (10) streets that were listed and a portion of the park. Ms. Reed explained this needs to be rebid so that we can place notice in the bid packet in order to allow us to cut streets in order to have it meet our budget needs. A motion was made by Councilman Jackson, seconded by Vice Mayor Anderson, to reject all bids and rebid the project. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.
18. Bid Award: Shade Structures
Mr. Sampson stated no bids were received and he would recommend rebidding this project. A motion was made by Vice Mayor Anderson, seconded by Councilman Jackson, to rebid the project.

OTHER

19. Ricoh Agreement
Ms. Noe stated the council previously approved this and Ricoh had modified the contract. A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to approve the RICOH Agreement. Voting Yea: Mayor Allen, Vice Mayor Anderson, Councilman Adkins, Councilman Greer, Councilman Jackson, Councilman Kerrigan, Councilwoman Walker.

Mayor stated the Batson Street property will be auctioned next Saturday. He further stated there is a lot of interest on the property and questioned if council would like to raise the maximum amount for the auction. Councilman Adkins stated he is good at keeping it as is. Councilwoman Walker stated to keep as is.

Vice Mayor Anderson discussed the zoom meetings and questioned in person meetings.

ADJOURNMENT

A motion was made by Vice Mayor Anderson, seconded by Councilman Kerrigan, to adjourn the meeting. All approve by voice vote and the meeting adjourned at 6:57 p.m.

MAYOR STEVE ALLEN

CITY RECORDER KELLIE REED, CMFO, CMC