



TOWN OF ASHLAND CITY

Regularly Scheduled Workshop Meeting

August 01, 2023, 6:00 PM

Minutes

CALL TO ORDER

Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL

PRESENT

Mayor JT Smith
Vice Mayor Gerald Greer
Councilman Tim Adkins
Councilman Chris Kerrigan
Councilman Michael Smith
Councilman Kevin Thompson
Councilman Tony Young

APPROVAL OF AGENDA

A motion was made by Vice Mayor Greer, Seconded by Councilman Kerrigan, to approve the agenda with changes. All approved by voice vote.

APPROVAL OF MINUTES

1. July 11, 2023 Workshop Meeting Minutes

A motion was made by Councilman Kerrigan, Seconded by Councilman Smith, to approve the July 11, 2023, Workshop Meeting Minutes. All approved by voice vote.

PUBLIC FORUM

None.

REPORTS

2. Attorney
Ms. Noe gave a legal update.
3. Josh Wright Project Update
Mr. Wright gave an update on all projects.
4. Codes Department
Mr. Nicholson gave a codes update.
5. Court Department
Ms. Hollingsworth gave a court update.
6. Finance Department
Ms. Bowman gave a finance update.
7. Fire Department
Deputy Chief Noe gave a fire update.
8. Human Resources
Ms. Black gave a human resources update.
9. Parks Department
Mr. Clark gave a parks update.
10. Police Department
Chief Ray gave a police update.
11. Public Utilities/Works
Mr. Biggers gave a public works update.
12. Senior Department
Ms. Batts gave a senior update.

OLD BUSINESS

13. Ordinance: Fiscal Year 2023 - 2024 Budget Amendment #1
Ms. Bowman discussed the need for an amendment since the GIS contract was approved.
14. Ordinance: Rezone Request: 109 Elizabeth Street
Mr. Nicholson discussed the reason the rezone request must go for another vote.
15. Ordinance: All Construction Site Maintenance and Sanitation
Mr. Nicholson discussed the need for this ordinance.
16. Ordinance: Design Review Manual
Mr. Nicholson discussed the need for this manual.
17. Ordinance: City Administrator Job Description
The city attorney and some of council discussed the city administration job description.
18. Beautification Project - Amanda Bell
Vice Mayor Greer informed that this will be discussed at the September workshop meeting.
19. Parks Board
Councilman Smith requested to remove this from the agenda.
20. Public Forum Discussion
City Attorney and Council discussed the need for changes including responses.
21. Facebook Page Discussion
Councilman Smith discussed the need for a parks board event page.

NEW BUSINESS

22. ADA 2019 Plan Review
Mr. Nicholson gave an overview of the 2019 ADA plan submitted to the state.
23. iWorQ GIS Contract
Mr. Nicholson discussed the contract.
24. Mid-Cumberland Contract
Ms. Batts discussed the contract.
25. GNRC - VCIF, Formula Based Grant (Police)
Chief Ray discussed the grant.
26. GNRC 33501-2325409 Law Enforcement Grant
Chief Ray discussed the grant.
27. Halloween Event Discussion
Mr. Clark discussed planned activities for Halloween.
28. TDEC Water Report/Findings Discussion
Mr. Billy Harris discussed the audit (yearly for water, every three years for sewer) findings, and how they are handled. The council would like a copy of the initial letter and written documentation of corrected violations from the state.
29. City Recorder Discussion
The council would like to interview at the September Workshop Meeting.

SURPLUS PROPERTY NOMINATIONS

EXPENDITURE REQUESTS

OTHER

30. Fire Station 1 Monitoring Agreement
Deputy Chief Noe discussed the agreement for monitoring the new Fire Station.

Vice Mayor Greer would like to review the resolution that involves Workforce Essentials collecting applications. He would like the applications for the City Administrator position to only go to the City Council.

Ms. Bowman requested the strategic planning meeting be held during the November workshop meeting to discuss what we have accomplished, our 1-year need, 2-year need, and our 5-year goal.

ADJOURNMENT

A motion was made by Councilman Kerrigan, Seconded by Councilman Smith, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 7:19 p.m.

MAYOR JT SMITH

INTERIM CITY RECORDER

DRAFT