



TOWN OF ASHLAND CITY

Regularly Scheduled Workshop Meeting

October 03, 2023, 6:00 PM

Minutes

CALL TO ORDER

Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL

PRESENT

Mayor JT Smith

Vice Mayor Gerald Greer

Councilman Tim Adkins

Councilman Chris Kerrigan

Councilman Michael Smith

Councilman Kevin Thompson

Councilman Tony Young

APPROVAL OF AGENDA

A motion was made by Councilman Kerrigan, Seconded by Vice Mayor Greer, to approve the agenda with changes. All approved by voice vote.

APPROVAL OF MINUTES

1. August 22, 2023, Special Called Council Minutes

A motion was made by Councilman Smith, Seconded by Councilman Kerrigan, to approve the August 22, 2023, Workshop Meeting Minutes. All approved by voice vote.

2. September 5, 2023, Workshop Minutes

A motion was made by Vice Mayor Greer, Seconded by Councilman Kerrigan, to approve the September 5, 2023, Workshop Meeting Minutes. All approved by voice vote.

PUBLIC FORUM

Procedure for Speaking Before the Council

- * Speakers must complete the information form and submit it to the transcriber prior to the public forum. Be prepared to speak when your name is called.
- * Each speaker will be allowed 4 minutes.
- * Speakers may comment on issues scheduled for consideration at the meeting or other appropriate concerns pertinent to the operation of the town.
- * Each speaker should state the following:
 - his/her name
 - whether they are an Ashland City resident and/or property owner
- * No person shall be allowed to make obscene, derogatory, or slanderous remarks while addressing the Council/Board. Persons doing so will be asked to stop speaking and will forfeit the remainder of their time.
- * All remarks shall be directed to the Council/Board as a body only.
- * No person shall be allowed to disrupt or interfere with the procedures.
- * Remarks shall end when the speaker's allotted time has expired. No time shall be shared with other speakers.
- * Questions from the council/board members may be asked for clarification as well as council/board members may have brief comments; however, no person shall be permitted to enter any discussion or debate either directly with or through any member of the Council/Board or anyone present at the meeting.
- * No one shall make open comments during the meeting.

None.

REPORTS

3. Attorney
Ms. Noe stated all items are on the agenda.
4. Project Update from Josh Wright
Mr. Wright gave an update on all projects.
5. Codes Department
Mr. Nicholson gave a codes update.
6. Court Department
Absent
7. Finance Department
Ms. Bowman gave a finance update.
8. Fire Department
Chief Walker gave a fire update.
9. Human Resources
Ms. Black gave a human resources update.
10. Parks Department
Mr. Clark gave a parks update.
11. Police Department
Assistant Chief Matlock gave a police update.
12. Public Utilities/Works
Mr. Biggers gave a public works update.
13. Senior Department
Ms. Batts gave a senior update.

UNFINISHED BUSINESS

14. Ordinance: AMEND TITLE 8, CHAPTER 2: BEER
Jennifer Noe spoke on the changes from the state.
15. Ordinance: Budget Amendment #2 - Drug Fund
Ms. Bowman discussed the budget amendment.
16. Resolution: Flood Emergency Response Plan: Wastewater Treatment Plant
Ms. Noe and Mr. Biggers discussed the Flood Response Plan.
17. Banner Discussion
The council made several suggestions and plan to discuss it again at the November workshop.
18. Beautification Project: Amanda Bell
Ms. Bell discussed the cost of hiring a landscape architect.

NEW BUSINESS

19. Resolution: Purchasing Policy
Ms. Bowman discussed the policy may be deferred to November.
20. Resolution: Update Wage and Salary Policy - Pay Table
Ms. Bowman discussed the update would include the City Administration position and renaming a position without adding additional personnel.
21. The Calendar Guys, LLC Agreement
Assistant Chief Matlock discussed this would result in a donation to the department.
22. Solomon Builders Retainage Agreement - City Hall
Ms. Bowman discussed the state law requiring this agreement.
23. LPR Subscription Package 5 Year Contract
Assistant Chief Matlock discussed removing this contract from the agenda.
24. TCAD Senior Center Competitive Grants Contract
Ms. Batts discussed the contract.

25. Ray Stevens CabaRay Agreement
Ms. Batts discussed the agreement.
26. Attorney Fees - City Business Approval
Mayor Smith and the council discussed how to handle calls from citizens.
27. City Admin Hiring Process
Job description, timeline, and advertisement were discussed by all.
28. 308 N Main Runoff Issues - Janet Knight
A customer asked to have this issue moved to November.
29. Ingram Barge Port Discussion
The mayor requested a resolution to show support.
30. Sycamore Street Water Line Discussion
The mayor discussed a meeting with the county over the need for a new 6–8-inch line.
31. Riverbluff Dock Expansion Discussion
Mr. Clark discussed the expansion possibility.
32. Senior Center Name Change, Logo Change, and Age Qualification Change
Ms. Batts discussed the possible name/logo change.
33. Home Visiting Program for Community Seniors
Ms. Batts discussed the possibility of a new program.

SURPLUS PROPERTY NOMINATIONS

34. Fire: 10 Metal Lockers
Chief Walker requested surplus items and give them to another organization.
35. 15 rolling office chairs – Senior
Ms. Batts requested surplus items and gave them to another organization.

EXPENDITURE REQUESTS

None.

OTHER

36. City Recorder Interviews
The council conducted an interview for the city recorder.

ADJOURNMENT

A motion was made by Vice Mayor Greer, Seconded by Councilman Kerrigan, to adjourn the meeting. All approved by voice vote and the meeting adjourned at 7:40 p.m.

MAYOR JT SMITH

INTERIM CITY RECORDER