



City of Arkansas City

LAND BANK BOARD OF TRUSTEES

MEETING MINUTES

Tuesday, January 21, 2025 at 5:00 PM — Commission Room, City Hall — 118 W. Central Ave

Routine Business

1. Roll Call

PRESENT:

Trustee Diana Spielman
Trustee Tad Stover
Trustee Charles Tweedy III
Vice President Chad Beeson
President Jay Warren

2. There were no additions or deletions to the agenda.

Motion made by Secoded by Trustee Stover, Secoded by Vice President Beeson to approve the agenda.

Voting Aye: Trustee Spielman, Trustee Stover, Trustee Tweedy III, Vice President Beeson, President Warren. Motion passed.

Minutes

1. Approve the November 5, 2024, special meeting minutes as written

Motion made by Trustee Stover, Secoded by Trustee Tweedy III to approve the minutes as written.

Voting Aye: Trustee Spielman, Trustee Stover, Trustee Tweedy III, Vice President Beeson, President Warren. Motion passed. President Warren declared the motion approved.

Business

1. Select Chair for 2025

Motion made by Trustee Spielman and seconded by President Warren, to nominate Vice President Chad Beeson as the Chair of the Lank Bank Board of Trustees.

Voting Aye: Voice vote was unanimous in favor of the motion. President Warren declared the motion approved, further announcing newly appointed President Beeson as in charge of the meeting moving forward.

2. Select Vice Chair for 2025

Motion made by Trustee Warren and seconded by Trustee Tweedy III, to nominate Trustee Tad Stover to be the Vice Chair for the Lank Bank Board of Trustees.

Voting Aye: Voice vote was unanimous in favor of the motion. President Beeson declared the motion approved.

3. Select Secretary for 2025

Motion made by Trustee Warren and seconded by Trustee Spielman to re-elect City Clerk Tiffany Parsons as Secretary for the Land Bank Board of Trustees.

Voting Aye: Voice vote was unanimous in favor of the motion. President Beeson declared the motion approved.

4. Select Treasure for 2025

Motion made by Trustee Warren and seconded by Vice President Stover, to re-elect Finance Director/City Treasurer Jennifer Waggoner as Treasurer for the Land Bank Board of Trustees.

Voting Aye: Voice vote was unanimous in favor of the motion. President Beeson declared the motion approved.

5. Receive and approve 2024 Annual Report

Principal Planner Josh White spoke of the two properties sold in 2024 as mentioned in the previous meeting, however the city did not purchase any properties last year. The city was unable to purchase at tax sale due to high bid over \$1,000 on vacant lots. A full financial report was given to the board.

Motion made by President Beeson and seconded by Trustee Spielman to approve the 2024 Annual Report.

Voting Aye: Trustee Spielman, Trustee Tweedy III, Trustee Warren, Vice President Stover, and President Beeson. President Beeson declared the motion approved.

6. Review and approve the inventory of property

Principal Planner White stated that there are currently 20 properties in the Land Bank and noted that staff annually publishes the inventory in the newspaper, with both the inventory and map available to the public on the city website. The board discussed reviewing other city-owned properties not currently in the Land Bank and the possibility of transferring them to expand advertising efforts for public purchase of vacant lots in the near future.

Motion made by Trustee Stover and seconded by Trustee Tweedy III, to approve the inventory of property as listed.

Voting Aye: Trustee Spielman, Trustee Tweedy III, Trustee Warren, Vice President Stover, and President Beeson. President Beeson declared the motion approved.

7. Discuss Lank Bank Sales Plan, Bylaws and Policies

Principal Planner White directed the board to the current documents listed in the packet, including a copy of the Bylaws that were made available in the packet giving the board an opportunity to review. No changes were proposed by Principal Planner White or staff this time.

Adjourn

Motion made by Trustee Spielman, Seconded by President Beeson to adjourn the meeting.

Voting Aye: Voice vote was unanimous in favor of the motion. President Beeson declared the motion approved.

**THE ARKANSAS CITY
LAND BANK BOARD OF TRUSTEES**

Jay Warren, 2024 Chair

Chad D. Beeson, 2024 Vice Chair

(Seal)

ATTEST:

Tiffany Parsons, City Clerk/Secretary

Prepared by:

Tiffany Parsons, City Clerk/Secretary

DRAFT