



City Commission Agenda Item

Meeting Date: February 1, 2022
From: Andrew Lawson, Public Information Officer
Item: City Advisory Board Reports

Purpose: City Advisory Board Reports

Background:

The City Commission receives regular reports from its appointed advisory boards and committees in the form of their approved minutes.

Commission Options:

1. No action needed.

Attachments:

The following approved board and committee minutes are included in this packet:

- **October 15, 2021** — Traffic Safety Committee
- **November 18, 2021** — Equal Opportunity and Accessibility Advisory Board
- **November 19, 2021** — Traffic Safety Committee *(special meeting)*
- **December 2, 2021** — South Central Kansas Medical Center Board of Trustees
- **December 9, 2021** — Visit Ark City Board of Trustees
- **December 13, 2021** — Arkansas City Public Library Board of Trustees
- **December 16, 2021** — Arkansas City Recreation Commission
- **December 16, 2021** — 2022 Tacolalah Executive Committee
- **December 17, 2021** — Traffic Safety Committee *(special meeting)*
- **December 22, 2021** — 2022 Tacolalah Executive Committee *(special virtual meeting)*

Approved for Agenda by:

Randy Frazer, City Manager

Arkansas City Traffic Safety Committee
10/15/2021 Minutes

A regular meeting was held **Friday, October 15, 2021**, in the Water Treatment Facility classroom. Meeting called to order at **10 a.m.**

I. Roll Call: CITY STAFF MEMBERS

City Manager	Randy Frazer	<input type="checkbox"/>
Fire-EMS Department	Les Parks	<input type="checkbox"/>
Management Assistant	Mike Crandall	<input checked="" type="checkbox"/>
Police Department	Eric Burr	<input checked="" type="checkbox"/>
Principal Planner	Josh White	<input type="checkbox"/>
Public Information Officer	Andrew Lawson	<input checked="" type="checkbox"/>
Public Services Department	Brian Edwards*	<input checked="" type="checkbox"/>

COMMUNITY REPRESENTATIVES

City Commission	Karen Welch	<input checked="" type="checkbox"/>
Chamber of Commerce	Paisley Howerton*	<input checked="" type="checkbox"/>
Cowley College	Matt Stone	<input type="checkbox"/>
Equal Opportunity Board	Frances "Rags" Smith	<input checked="" type="checkbox"/>
Planning Commission	Ian Kuhn	<input checked="" type="checkbox"/>
School Board / Chamber	Jon Oak	<input type="checkbox"/>
USD 470 Public Schools	Will Pfannenstiel	<input checked="" type="checkbox"/>

*Others in attendance were USD 470 Superintendent **Ron Ballard**; TranSystems engineers **Slade Engstrom*** and **Shivraj Patil***; Ark City Police Department Capt. **Jim Holloway**; Ark City Middle School Principal **Robert Onelio***; Jefferson Elementary School Principal **Lauren Rosales***; Ark City High School Principal **Jeremy Truelove**; and citizens **Glenda Brantley**, **Amy Cox**, **Josiah Cox**, **Ken Harader**, **Chris Naylor**, **Harrison Taylor** and **Jill Wineinger**. (*Several attendees participated virtually via **GoToMeeting**.)*

II. Consent Agenda:

Karen made a motion to approve the minutes of the **July 27, 2021**, regular meeting as presented. Rags seconded the motion, which was approved **9-0** on a voice vote. Rags then made a motion to approve the minutes of the **September 10, 2021**, special meeting as presented. Karen seconded the motion, which also was approved **9-0** on a voice vote.

III. Public Comments:

There were no public comments for items not on the agenda.

IV. Reports:

Eric presented the Arkansas City Police Department's quarterly traffic safety report for the third quarter (July to September).

Overall, there were **38** total vehicular traffic accidents in the third quarter of 2021, as compared to 68 in 2020 — **six** in July (down from 20 in 2020), **17** in August (same as in 2020) and **15** in September (down from 31).

Impaired driving citations are trending back down in 2021, with **18** in the second quarter and just **nine** in the third quarter, as compared to 14 in the second quarter of 2020 and 23 in the third. Traffic stops are also down considerably in 2021, with **872** in the second quarter and **568** in the third, as compared to 1,063 in the second quarter of 2020 and 1,588 in the third quarter.

Eric attributed these statistics mainly to reduced staffing. He is down to **12** sworn officers currently, whereas there were 14 for much of 2020. Additionally, total call volume to date is up slightly from 2020 levels and mental crisis calls are up **140%**.

Ian asked about recruitment. Eric said ACPD does better than other agencies with applications; it's just hard to qualify them.

Mike said KDOT currently plans to let a contract for the Hike-Bike Trail Phase 2 Extension project sometime in **March 2022**.

Mike reminded everyone about the CCLIP grant to mill and overlay West Madison Avenue/U.S. 166 from Eighth Street to Summit Street, as well as the CDBG grant to help to resurface North Summit Street from Kansas Avenue to Radio Lane.

He said there is a plan to repair the railroad crossing on South Summit Street/U.S. 166, near KanPak, which will involve closing all four lanes of the highway for several days and detouring U.S. 166 traffic north on Summit Street to the bypass.

V. Old Business:

Andrew presented Jefferson Elementary School's request for a crosswalk at A Street and Osage Avenue. He said City staff have met with school district administration and both entities plan to work together to fund a traffic study of the whole area.

Amy Cox, 135 Stanley Drive, spoke about and presented photos of the issues she and neighbors have with on-street parking.

Amy is concerned about the crosswalk that opens into her neighbor's driveway. She thinks the crosswalk was moved at least 10 years ago from the intersection of A Street and Osage Avenue. Her back driveway opens onto Osage behind her house.

Jill Wineinger, 114 E. Poplar Ave., requested repainting of a crosswalk at A Street and Kansas Avenue and flashing signals.

Harrison Taylor, 525 N. Fourth St., echoed both women's concerns and said the issues should've been addressed years ago.

Amy, Harrison and Jill all complained about the way their concerns have been addressed by the Public Services Department.

Lauren Rosales, Jefferson Elementary School principal, explained how she has addressed Amy's concerns and the steps she has taken to mitigate issues. She thinks the crosswalk can be moved east to the intersection with some school policy changes.

Slade Engstrom, with TranSystems, expanded on his prior general recommendation to locate crosswalks near intersections.

Rags and Dr. Ballard said they agree with the idea of moving the crosswalk east, if only to improve ADA accessibility for it.

V2. Multimodal Transportation Master Plan:

Slade provided an overview of the crash data that he has been analyzing, but cautioned that the state has some "bad data." He said these instances are infrequent enough that the overall trends he found are probably still valid, with only minor changes.

With the errors removed, he found that **29 percent** of total crashes were injury or fatality, while **71 percent** were property damage only. Just **2 percent** of total crashes involved pedestrians. Only about one-third of these occurred at intersections.

Slade recommended eliminating overlaps in the red-yellow-green light cycle at signalized intersections. (This has already been done at Chestnut Avenue and Summit Street to eliminate "running the yellow" crashes that were occurring too frequently.)

He said bicycle-involved accidents at intersections might be a bigger area of concern than even pedestrian-involved crashes.

Mike asked Slade what are the most effective ways he has found to slow down traffic in residential areas. Slade mainly recommended reducing residential speed limits and placing speed tables or other traffic calming devices in areas of concern.

He said speed tables need to be spaced out at least every 1,000 feet, but they can be combined with "raised intersections."

Glenda Brantley, who lives near Birch Avenue and Fourth Street, said she is concerned about speeding in the area of that intersection. She cited one specific vehicle, but she was unable to provide a description as it usually drives by at nighttime.

Harrison Taylor, 525 N. Fourth St., again objected to the overall philosophy of traffic management in Arkansas City. Slade there are now national standards for when a two-way stop or four-way stop is more appropriate at a given intersection.

Andrew asked Slade for the next steps in the Master Transportation Plan process. Slade said he will work on some maps next. Andrew detailed his plans to generate citizen engagement with a citizen response booth he hopes to set up during Arkalalah.

Paisley left the meeting in progress at **11 a.m.** and Rags left the meeting in progress at **11:14 a.m.** Will left the meeting briefly at **11:05 a.m.** but returned at **11:08 a.m.**

VI. New Business:

There was no New Business discussed at this meeting.

VII. Other Miscellaneous Items:

Ken Harader, 1313 N. First St., requested additional signage in the 1300 block of North First Street that prohibits left turns into Family Dollar. There are two "no left turn" signs now, but he wants to add a "Do Not Enter" sign on the "pork chop."

Andrew made a motion to adjourn the meeting. Mike seconded the motion to adjourn. The motion was approved **7-0** on a voice vote.

The meeting was adjourned at **12 p.m.** The next meeting of the Traffic Safety Committee will be at **10 a.m. Friday, Nov. 19, 2021.**

Arkansas City Equal Opportunity and Accessibility Advisory Board
11/18/2021 Minutes

A regular meeting was held **Thursday, November 18, 2021**, at the Water Treatment Facility. Meeting called to order at **4:10 p.m.**

Roll Call:

Board Members

Bob Baker	<input checked="" type="checkbox"/>
Ethan Bartlett	<input type="checkbox"/>
JoAnn Bierle	<input checked="" type="checkbox"/>
James Fry	<input checked="" type="checkbox"/>
Anita Judd-Jenkins	<input checked="" type="checkbox"/>
Tammy Lanman-Henderson	<input checked="" type="checkbox"/>
Frances "Rags" Smith	<input checked="" type="checkbox"/>

Staff Liaisons

Mike Bellis	<input type="checkbox"/>
Mike Crandall	<input checked="" type="checkbox"/>
Randy Frazer	<input type="checkbox"/>
Andrew Lawson	<input checked="" type="checkbox"/>
Marla McFarland	<input type="checkbox"/>
Larry Schwartz	<input type="checkbox"/>
Josh White (<i>via GoToMeeting</i>)	<input checked="" type="checkbox"/>

1. Approve August Regular Meeting Minutes:

Rags made a motion to approve the minutes of the **August 12, 2021**, regular meeting as written. James seconded the motion, which was approved **4-0** on a voice vote. Bob joined the meeting in progress at **4:24 p.m.** and Anita joined at **4:27 p.m.**

2. Comprehensive Plan Discussion:

Andrew and Josh wrapped up final discussion on the relevant sections of the Comprehensive Plan. Among goals discussed:

- Some new language about promoting diversity, equity and inclusivity, especially on City boards and in City hiring.
- Helping to build civic education and awareness, including improved voter turnout, among the entire population.
- Making ADA improvements and compliance an **extremely high and urgent** priority in future budgeting processes.
- Recommending the Neighborhood Services Division be authorized to budget for ADA and sidewalk improvements.

Proposed metrics could include a goal to have the composition of Board membership better match the Census after five years.

Andrew suggested possible future joint meetings with the Winfield Human Relations Commission and Winfield housing board.

The Board also expressed interest in meeting with the City Commission during a future study session to discuss their concerns.

3. EOAAB Authorizing Ordinance:

Andrew said three Board members met with City Attorney Larry Schwartz in October for an informal discussion of the Board's authorizing ordinance and challenges. (There was not a quorum present at this meeting so no minutes were kept.)

4. Review Title VI Plan Update:

Mike provided an overview of the City's current Title VI documents, which he had to update recently. All of these are available on the City website, including the Title VI Policy, Public Participation Plan, Limited English Proficiency Plan, Complaint Form and Equal Opportunity Brochure. These have to be on file with the Kansas Department of Transportation to ensure the City complies with all federal and state requirements on construction projects that receive federal and state funds.

5. Sidewalk Survey Project:

Andrew showed the Board an online web form Josh developed through which people can report sidewalk problems or needs.

The Board discussed assigning one section to each member and having them function as a "captain" or point of contact for it.

6. Other Miscellaneous Items:

The next regular 2022 Tacolalah Executive Committee meeting is at **noon December 16** at the Water Treatment Facility.

Andrew updated the Board on the current status of the CDBG housing rehabilitation project in northwest Arkansas City.

Anita made a motion to adjourn the meeting. James seconded the motion, which was approved **6-0** on a voice vote. The meeting was adjourned at **5:35 p.m.** The next meeting of the Equal Opportunity and Accessibility Advisory Board will be at **4 p.m. Dec. 9, 2021.**

Arkansas City Traffic Safety Committee
11/19/2021 Minutes

A special meeting was held **Friday, Nov. 19, 2021**, in the Water Treatment Facility classroom. Meeting was called to order at **10 a.m.**

I. Roll Call: CITY STAFF MEMBERS

City Manager	Randy Frazer	<input type="checkbox"/>
Fire-EMS Department	Les Parks	<input type="checkbox"/>
Management Assistant	Mike Crandall	<input checked="" type="checkbox"/>
Police Department	Capt. Jim Holloway	<input checked="" type="checkbox"/>
Principal Planner	Josh White	<input checked="" type="checkbox"/>
Public Information Officer	Andrew Lawson	<input checked="" type="checkbox"/>
Public Services Department	Tony Tapia	<input type="checkbox"/>

COMMUNITY REPRESENTATIVES

City Commission	Karen Welch*	<input checked="" type="checkbox"/>
Chamber of Commerce	Paisley Howerton	<input type="checkbox"/>
Cowley College	Matt Stone*	<input checked="" type="checkbox"/>
Equal Opportunity Board	Frances “Rags” Smith	<input checked="" type="checkbox"/>
Planning Commission	Ian Kuhn	<input type="checkbox"/>
School Board / Chamber	Jon Oak	<input checked="" type="checkbox"/>
USD 470 Public Schools	Will Pfannenstiel*	<input checked="" type="checkbox"/>

*Others in attendance were USD 470 Superintendent Dr. **Ron Ballard***, TranSystems engineer **Slade Engstrom***, Kirkham Michael engineer **C.W. Harper***, Ark City Christian Academy Principal **Lisa Holland***, DCCCA Traffic Safety Specialist **Jodi Pew***, USD 470 Director of Curriculum and Instruction **Braden Smith*** and RISE Cowley Pathways Coordinator **Lindsay Wilke***. (*GoToMeeting)*

II. Public Comments:

There were no public comments for items not on the agenda.

III. Reports:

Mike said KDOT currently plans to let a contract for the Hike-Bike Trail Phase 2 Extension project sometime in **May 2022**.

Mike reminded everyone about the CCLIP grant to mill and overlay West Madison Avenue/U.S. 166 from Eighth Street to Summit Street, as well as the CDBG grant to help to resurface North Summit Street from Kansas Avenue to Radio Lane. The City also was awarded a Cost Share grant from KDOT for this **\$910,000** project, reducing our local cost to just **\$227,500**.

Summit Street will be let for bids in **March 2022** and the 15th Street bridge replacement project sometime after **January 1**.

Andrew applied for **\$55,000** in matching funds from the Sunflower Foundation for the Central Trail (Phase 1A) and he applied again to the KDWPT Recreational Trails Program for the remainder of the cost, which would be about **\$180,000**.

He shared KDOT’s anticipated increases in funding from the recently passed Infrastructure Investment and Jobs Act, including **\$89 million** in additional highway funding, **\$45 million** more for bridges and **\$8 million** for electric vehicles.

IV. Old Business:

Andrew introduced C.W. Harper, with Kirkham Michael, which has submitted a bid for a **\$5,000** traffic study of the Osage Avenue area. Staff is concerned the initial scope of the study is insufficient for the complexity of all the factors at play.

All of the Committee members were provided with an opportunity to speak to Kirkham Michael about the study’s scope.

Dr. Ballard agreed this needs to be an “open” study with all of the additional items raised by City staff included in the scope.

He is especially concerned about pedestrian traffic along C Street, from Kansas to Osage avenues, and said it needs included.

Braden echoed this, adding there is a lot of pedestrian and vehicular traffic from Jefferson to the middle school and vice versa.

Lisa agreed with Braden and Dr. Ballard that the middle school produces the majority of the pedestrian traffic in the area. She does not have any safety concerns about the crosswalk at A Street and Kansas Avenue. ACCA students cross at C or Summit.

Jim asked Lisa if most of ACCA’s traffic is vehicular drop-off and pickup. Lisa said yes. She said she doesn’t see public school students crossing there very frequently, either.

Andrew asked USD 470 if Jefferson can poll students/parents about their mode of transportation and route(s) of approach.

Depending on how COVID-19 progresses, a public meeting to hear area stakeholder concerns at Jefferson might be in order.

Braden suggested doing that in conjunction with a future Site Council meeting at Jefferson, either in person or virtually.

C.W. explained his concept for a walking trail or access road along the C Street Canal extending from Jefferson to C Street.

Andrew pointed out safety concerns along the canal, which is currently unfenced, as well as traffic impacts along C Street.

C.W. asked if the schools would be open to staggered pickup/drop-off times. Braden said that is already under discussion.

Mike said the estimate to add protected left turns at C Street and Kansas Avenue comes to **\$27,134**, with just cameras on the traffic lights, but it would be **\$32,620** if radar detection units are added as well. He said Tony is working to get other quotes.

IV2. Multimodal Transportation Master Plan Update:

Andrew said he is concerned that the plan will not be completed by the original projected date of **January 10, 2022**. He is still hopeful it can be wrapped up by the end of **February**, though. Work remains to be done on both Task 1 and Task 2.

The City is starting to work on inventory and assessment, especially of its sidewalks, but public engagement has been delayed mainly by COVID-19, but also because the State of Kansas has yet to roll out its new Multimodal Planning Toolkit.

Slade presented some crash “heat maps,” which are in pretty good alignment with what the Police Department has observed.

He noted all of the four elementary school areas show up on this map, so those regions need to be a planning priority for us.

Slade said Summit Street causes about 98 percent of all problems, including fatality, injury and pedestrian-related accidents.

He said the plan needs to look at pedestrian routing in general and make sure there are safe crossing options at intersections.

Jim said the heat maps matching what ACPD is seeing. He asked Slade about the overall crash numbers and said they seemed high. Slade said he had determined there were some bad data in his initial dataset that were from outside the City limits.

Andrew showed different examples of “speed tables” that Slade had sent, including portable rubber and permanent concrete.

IV3. Sidewalk Condition Evaluation Update:

Rags asked if the North Summit Street project will improve sidewalks. Mike said it will be completed on the east side only.

Andrew showed the web form Josh created to report sidewalk concerns. He explained how Rags’ board hopes to utilize it.

V. New Business:

There was no New Business discussed at this meeting.

VI. Other Miscellaneous Items:

Andrew showed the proposed route of the sidewalk at ACHS that the local FFA chapter proposes to raise funds to help to construct. He said FFA surveying of their student peers found that almost every pedestrian traveled along West Radio Lane.

The City has asked Chris Meinen for construction estimates and also to evaluate the possibility of realigning the street lanes.

Slade asked if the City looked into KDOT bridge funds to replace the bridge. Mike said it’s not eligible and is in good shape.

Andrew made a motion to adjourn the meeting. Rags seconded the motion to adjourn. The motion was approved **9-0** on a voice vote.

The meeting was adjourned at **11:37 a.m.** The next special meeting of the Traffic Safety Committee will be at **10 a.m. December 17.**



SCKMC BOARD OF TRUSTEES MEETING MINUTES
December 2nd, 2021

I. **Call to Order** – By Dan Jurkovich, Board Chairman at 7:30 am.

II. **Welcome/Introduction**

III. **Medical Executive Committee/Med Staff Report**

Paul Klaassen, MD

A. Credentialing

Appointment – None at this time.

Reappointment – William Simon, PA-C Ark City Clinic

Debra Schrag, PA-C Integrity

Tarena Sisk, APRN SCK Midwives

Kristen Cline, MD FreeState

- Motion – Med Exec
- Second – Kanyon Gingher
- Motion carried

IV. **Minutes of previous meeting reviewed**

Dan Jurkovich, Board Chair

- Motion – Kanyon Gingher approval of October 2021 and November 2021 minutes.
- Second – Jay Warren
- Motion carried and minutes approved

B. Committee Reports

1. Finance (Kansas Regs 28-34-5a) – 8/2021

Debbie Hockenbury, CFO

a.) Balance Sheet hospital and clinics

a-1) Operating cash and investments \$6,410,289.

a-2) Net accounts receivables \$5,298,369.

a-3 Allowance Accounts for Contractual and Bad Debt \$7,435,280.

a-4) Current Liabilities \$6,104,885.

a-5) Accrued Salaries & PTO \$693,557

a-6) Accounts Payable \$1,224,528.

b.) Operating Statement hospital and clinics excluding SCKC.

b-1) Total gross patient and physician revenue \$6,649,588.

B-2) Revenue deductions (\$4,775,942)

B-3) Net Patient revenue \$1,873,646

b-4) Total operating \$2,173,840

b-5) Net Operating loss of (\$298,734)



After non-operating revenue and expenses for the month the gain is (\$441,600.)

c.) Clinics and Behavioral Health

c-1) SCK Clinic loss of (\$80,839)

c-2) Geri Psych gain of \$96,433.

c-3) Winfield Medical Arts loss of \$140,073

c-4) Ark City Clinic gain of (\$64,549)

c-5) Specialty Clinic loss \$7,422.

c-6) Midwives loss (\$50,438)

d.) Hospital and clinic A/R write off

d-1) Hospital \$46,100

d-2) Winfield Medical Arts \$158,800

d-3) Midwives \$28,300

d-4) Specialty clinic \$1,000

d-5) SCK Clinic \$53,500

e.) Charity Care \$140,552.

f.) Bad Debt \$602,221

g.) Bad Debt Recovery (\$107,223)

h.) Bankruptcy \$25,722

1- Finance - Charity Care to get approved for \$129,649.17.

- Motion – Dan Jurkovich, Board chair
- Second – Kanyon Gingham, Vice-Chair
- Motion carried

i.) HRSA COVID Funds Update:

h-1) Phase IV - Received \$871,038.86 on 11/23/21, from the American Rescue Plan. Funds can be used to cover lost revenues or eligible expenses dating back to 1/1/2020.

h-2) Phase IV – Provider Relief Fund – Nothing new to report.

h-3) SPARKS funds \$143,270.62 were received on 11/24/21.

1-Financials as presented.

- Motion – Jay Warren
- Second – Kanyon Gingham
- Motion carried.



2. Clinical Operations – Operational Update

Shona Turner, COO

Approval for 2021-2022 Quality Improvement Plan

- Motion – Dan Jurkovich
- Second – Jay Warren
- Motion carried.

A.) Service – Annual Goal

- To establish baseline of Customer Satisfaction as measured by Overall Provider rating October – December 2021 with increase to be achieved by 2022.
- Clinic/Provider goals January – December 2022 once baseline data received October – December 2021.
- To increase Customer engagement as measured by Press Ganey survey of IP Likelihood to recommend from baseline average 2020 of 64.29% to 75% 4th quarter 2022.

B.) Quality – Annual Goal

- To increase BCBS Quality Incentive payment from baseline of \$411,461 in 2020 to \$617,199 in 2022.
- To improve Quality Compass Measure from baseline of 85.71% in 2020 to 92% in 2022.

C.) People – Employee Engagement Survey

- Participation 73% (126/172) completed in November.
 - December review results
 - Communicate back to staff
 - Set goals for improving employee engagement

D.) Finance - Annual Goals

- To increase Operating Margin of 0.72% in 2020 to 2.5% in 2021-2022.
- To establish Foundation and raise \$1,000,000 in Capital Campaign Funds.

E.) SCK Health Foundation – Board members added

- Angie Bruce
- Sarah Jellings
- Carole Hearne
- John Sturd
- Christine Tanner
- Sandy Randel
- David Schmeidler

F.) Growth

Annual Goal – Increase Market Share as demonstrated by:



- Increase Urgent Care encounters of average 205 monthly in 2020 to average 246 in 2022 reflecting a 20% monthly increase.
- Increase ED Visits from 5318 in 2020 to 5400 in 2022. (Currently projected under 5,000 for 2021.) This would reflect 450 visits per month.
- Increase OB hospital deliveries of 52 in 2020 to 112 in 2022. (115% increase)

G.) Urgent Care – Increase encounters overall

- Average 205 monthly in 2020
- Average 246 monthly in 2022
- Reflecting a 20% monthly increase

H.) SCK ED

Annual Visits

- Increase ED visits from 5318 in 2020 to 5400 in 2022.

Monthly Average Visits

- Goal average 450 visits per month by 2022. (15 patients per day)

I.) Major Surgery Volumes – Going slightly up for 2021.

- 2020- 167 YTD
- 2021 – 217 YTD

J.) Minor Surgery – Going up for 2021.

- 2020 – 225 YTD
- 2021 – 319 YTD

K.) C – Section – has gone down for 2021.

L.) Lab Average Daily Tests – has gone up for 2021

- Averaging 300 test per day for September.

M.) Physical Therapy Outpatient is staying steady.

N.) Radiology has had an increase this year (2021).

- Averaging 1,000 exams a month

O.) CT Update

- Mobile Unit start on 11/15/21
- Removal of old unit 12/1/21
- CT delivery 12/6/21
- Installation complete by year end

P.) MRI Update

- Initial Construction meeting on 12/7/21
- Tentative delivery date 3/21/21
- Installation complete by April 30.



340-b Pharmacy Program Update

- October 22nd, we received \$3,324.59
- November 15th, we received \$15,833.02
- November 19th, we received \$19,503.21
- Payments continue to be very unpredictable

COVID Update

- KHA Committee and policy and Advocacy, the injunction came in place immediately.
- Worst case scenario by pausing our policy, we could have penalty against us for people who were not compliant.
- CMS has not given any indication they will stop the injunction policy at any time and will appeal all the way to the supreme court if the injunction gets overturn by the end of December.
- HB 2001 Unemployment claim, the law clearly says if you are denied an exemption.
- Will work with attorneys about the Federal Registry and one of those concerns that we are having on CMS is that there is a possible immediate jeopardy citation. If any facility allows an unvaccinated employee into a patient care area that could potentially result in them becoming covid positive.
- Need to be prepared for the injection to be in place and follow the policy.

Recruiting Update

- Dr. Shepherd is a Family Medicine and OB, visiting next week.
- Dr. Pansari is a General Surgeon and will be visiting today.

4. Executive Session

4-a) Pursuant to K.S.A. 75-4319(b) (2) – “for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship.”

- Motion to adjourn to executive session at 8:24am– Dan Jurkovich
- Second – Jay Warren
- Motion carried
- Resume at 8:40am.

4-b) K.S.A. 75-4319(b) (2) – “for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship.”

- Motion to adjourn to executive session at 8:40am - Dan Jurkovich
- Second – Jay Warren
- Motion carried



- Resume at 8:50am.

4-c) Motion to adjourn to executive session by Dan Jurkovich

- Second – Jay Warren
- Motion carried
- Entered regular board meeting at 8:50am.

v. ADJOURNMENT- There being no further business to come before the committee, the meeting was adjourned at 8:50 am.

- Motion to adjourn by Jay Warren, Treasurer
- Second – Brittany Carder, Member
- Motion carried

PARTICIPANTS	
Dan Jurkovich , Board Chairman •	Shawna Allison , Medical Staff Coordinator •
Kanyon Gingher , Board Vice Chairman •	Clayton Soule , Legal Counsel •
Jay Warren , Board Treasurer •	Chad Giles , Legal Counsel •
Bob Mathews , Board Member	Jacky Martinez , Administrative Assistant •
Brittany Carder , Board Member •	John Shelman , Courier/Traveler
Paul A Klaassen, MD , Chief of Staff •	Karen Zeller , Guest
Jeff Bowman , Chief Executive Officer •	Bill Rhiley , State Representative •
Debbie Hockenbury , Chief Financial Officer •	
Shona Turner , Chief Operations Officer •	
Jimmie Seacat , Director of HIS & Business Services	
Cindy Dotson , Director of Information Technology •	

Board Chairman _____ Date _____

Minutes for 12/2/2021

Visit Ark City

Board Meeting

December 9, 2021

The Visit Ark City board met on December 9th. President Arty Hicks called the meeting to order. The following members/guests were present – Kanyon Gingham, Arty Hicks, Pam Crain, Jill Hunter, Shannon Martin, Jynda Murray, Mike Murray, and Carlla Pike.

The October minutes were read, and a motion was made by Shannon Martin to approve, Jynda Murray seconded the motion and it passed.

The Treasurer's reports from October and November were presented. Kanyon made a motion to approve both, seconded by Jynda and the motion passed.

Jill presented the monthly report. She had attended the TIAK and SCKTR meeting and reported on Arkalalah activities. Jill had provided marketing, support and food to several local events.

Shannon made a motion to adjourn, seconded by Jynda and it passed. The next meeting will be held on January 13th.

MINUTES

Arkansas City Public Library Board of Trustees Regular Meeting via Zoom – December 13, 2021

The Board of Trustees of the Arkansas City Public Library, pursuant to official notification, met Monday, December 13, 2021 at 5:30 p.m. via Zoom.

MEMBERS PRESENT:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Duane Oestmann, City Commissioner, ex-officio | <input checked="" type="checkbox"/> Kayleigh Lawson, President |
| <input checked="" type="checkbox"/> Shawna Allison, Secretary | <input type="checkbox"/> Gia Watson |
| <input checked="" type="checkbox"/> Lloyd Colston | <input type="checkbox"/> Emily Mitton |
| <input type="checkbox"/> Mitch Reichle, Treasurer | |

STAFF PRESENT: Mendy Pfannenstiel, Library Director

OTHERS PRESENT: Andrew Lawson, PIO City of Arkansas City

Lawson called the meeting to order at 5:30 p.m.

Motion by Allison to approve the October meeting minutes. Second by Oestmann. Approved unanimously.

Motion by Allison to approve the October Treasurer's Report. Second by Lawson. Approved unanimously. The October 2021 report shows that we have total assets of \$498,520.92 (\$2,048.90 in current liabilities, \$158,973.55 in the operating fund and \$321,531.43 in the capital improvement fund). We have accepted 112% of our anticipated receipts and expended 76% of our anticipated budget.

Pfannenstiel provided a Director's report to the Board.

Short discussion concerning board appointments/terms and the revised facility lease agreement. No action taken.

Motion by Allison to approve changes to a previously introduced bill to create a new Arkansas City Area library district pending feedback from other stakeholders. Second by Lawson. Approved unanimously.

Motion by Oestmann to allow employees to sell back PTO time in the current fiscal year. Second by Colston. Approved unanimously.

Motion by Oestmann to approve end-of-year spending, including allowing the purchase of a GlowForge via the checking account/PayPal. Second by Colston. Approved unanimously.

Motion by Lawson to approve 2022 closure dates and the tentative Board of Trustees meeting schedule. Second by Oestmann. Approved unanimously.

Motion by Allison to approve the 2022 budget and chart of accounts. Second by Colston. Approved

unanimously.

Motion by Allison to approve changes to our collection policy concerning challenges to books/materials.

Second by Oestmann. Approved unanimously. Challenges must come from Ark City residents and the individual(s) must have read the entire work and cite specific examples. A committee made up of a library employee, board member and community member will review the challenge. If the individual(s) is not satisfied with the decision, the Board of Trustees will make a determination, which will be final.

Motion by Colston to adjourn the meeting. Second by Oestmann. Approved unanimously. With there being no further business, the meeting concluded at 7:14 p.m.

Director's Report

Personnel:

- Nothing new to report.

Facilities & Grounds:

- Painting & water damage repair is finished in the MakerSpace and a new electrical outlet was installed. We're working on moving everything back into the room and opening the space to the public soon.

Budget/Finance:

- Nothing new to report.

Collection/Circulation:

- We'll start a weeding schedule for the year of the entire collection.

Special Projects / Grants:

- StoryWalk displays for Lovie Watson Park have been quoted. Half the cost will be paid for by Power of the Purse's \$2,500 grant. Placing the order & installation will depend on approval of the Beautification Board.
- The solar-charging outdoor tables will ship this month. Installation will depend on the availability of City workers.
- End-of-year purchases included a GlowForge for the Makerspace; Study Carrel furniture to offer patrons more privacy; New Chairs for periodical section (more comfortable for patrons); Summer Reading prizes and supplies; Collection & Library supplies; OverDrive content; and Bookmobile supplies.

Technology:

- Nothing new to report.

Programming:

- Planning for Summer Reading is in full swing! This year's theme is "Oceans of Possibilities."

Public Relations:

- Facebook: 1,791 Page Likes; 1,895 Followers; 95 Page Views; 1,985 Post Reach; 272 Post Engagements
- Website: 22 Views
- Marketing: Facebook boosts; CourierTraveler ads; StoryWalk
- Partners: Community Health Center, USD 470 ELI, Chamber of Commerce, Cowley County Emergency Services, RISE Cowley, Ark City Rec

SCKLS/SCKAN/State Library:

- The State Report is due in February.

Gifts, Memorials, and Other:

- Nothing new to report.

Statistics:

- Year-end stats will be available next month

Submitted by:

Mendy Pfannenstiel, Director

January, 2021

Arkansas City Recreation Commission
MINUTES OF REGULAR MEETING

December 16th, 2021, 7:00am

Arkansas City Recreation Center, 225 East 5th Ave – Arkansas City, Kansas 67005

Board Members Present: Mr. Dustin Quint
 Mr. Dave Pontious
 Mrs. Sandra Davis
 Mr. Jason O'Toole

Board Members Absent: Mr. Andy Paton

Staff Members Present: Mr. Landon West
 Ms. Erica Fitzpatrick

Guests/Registrants Present: None

- 1) Call to Order: Approve the Agenda for Regular Meeting: Dave Pontious called the meeting to order at 7:00a.m. Dave Pontious made a motion to approve the agenda as posted; seconded by Dustin Quint motion passed.
- 2) Approve the Minutes of the Previous Meeting: Motion was made by Dustin Quint to approve the minutes of the November meeting, seconded by Jason O'Toole, motion passed.
- 3) Public Comment: None
- 4) Financial Reports: Dustin Quint made a motion to approve the financial report. Jason O'Toole seconded. Motion passed.
- 5) 2021 Fiscal Year Audit Report: Scott Terrel CPA, LLC presented the Arkansas City Recreation Commission FY 2021 Audit Report. Items described for consideration; Using QuickBooks to record expenses as they occur, utilizing QuickBooks classes, review an outstanding item from June 2020. No problems, findings or practice errors regarding accounting or processes for the Arkansas city Recreation Commission. Financially the ACRC had an income of \$1,594,554 against expenditures totaling \$1,284,564 providing a net profit of \$309,990. Dustin Quint made a motion to approve the FY 2021 Audit Report seconded by Dave Pontious. Motion Passed.
- 6) Proposals & Bids: Request to disperse the annual Tennis Association Appropriation of \$5000 for the 2021 season \$3500 to the Interlocal Annual Maintenance Agreement and \$1500 for the Tennis Association Annual Appropriation. Sandra Davis made a motion to approve, Dustin Quint seconded. Motion Passed.

Request to disperse the annual appropriation of \$2000 for the Ark City Takedown Club. Dustin Quint made a motion to approve seconded by Jason O'Toole. Motion passed.

A community citizen contacted us wanting to donate a nominal amount of stocks to the Ark City Takedown Club. Since it is stocks these funds need to be insured. It is in the best interest of ACRC to open a brokerage account for these funds. There is no cost to open the account however there is a small percentage used for transaction fees. This is to happen prior to the end of the calendar year. Jason O'Toole made a motion to approve, Sandra Davis seconded. Motion passed.

- 7) Review Superintendent report: Landon's report to the board included the following: The FAC is nearing the end of the year and semester programs. They will be closed Dec. 24,25,31st and January 1st. 2022 Programs start Jan 5th. Planning for the 2022 PPP season will begin the 2nd week of January. Turkey Bingo and Santa Saturday were both successful with around 50 for Turkey Bingo and 102 for Santa Saturday. Moving Santa Saturday to the Ag Building showed great success with more room and the ability to spread out for activities. Santa

Shopping Mall will be open this Tuesday and Wednesday at the Rec in the Meeting Room. The Love Stockings were a great success with over 45 distributed to children in need in our area. IYQ 2022 planning has begun, and we are hoping to make this summer one to remember!

The PFC has been going well. The vinyl seats are cracking, and it has been getting worse with time. We once had a woman come in to give us a bid for re-upholstering them, but she never got back with us even after many attempts to contact her. Landon proposed that he could do it outside of normal business hours for a fee. The Board unanimously agreed that they are worried about him being burnt out and would prefer we look around for other offers. With noting that turn-around time is crucial.

Fall Sports are officially over with Winter sports beginning. Girls Basketball had a small season with only 8 teams between both leagues, but much improvement was seen throughout the season. Girls ended their season Dec 2nd. Boys Basketball season practices have begun with games starting the first week of January. Beginner Wrestling had a small inner-squad tournament in the South Gym on December 5th. Takedown Club held their Ark City Tournament this past weekend at ACHS. It was a smaller tournament than in the past due to a tournament in Wichita being hosted that same weekend. 2021 Gymnastics is wrapping up this Thursday and will start back up the second week of January. A youth Volleyball clinic is set to be held Monday January 17th since Ark City Schools are out that day. Adult Cornhole has its final tournament for the fall league on Monday. This event has been held on Mondays at the American Legion; we are considering moving it to Thursday evenings. Registrations are opening for K-2 Basketball, Spring Soccer, Winter Cornhole, Gymnastics and Adult Volleyball.

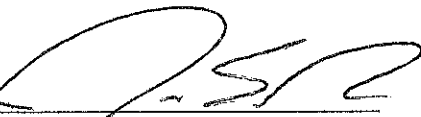
CONCO brought in another individual yesterday to discuss a paint-like product for the south wall. It is said to be a better and sturdier product for a lower cost. The guesstimate price is to cover the South and West walls for the price of the original bid that was just for the South wall.

Still seeking a custodial applicant. Have only received one thus-far and we are unable to get ahold of him as of now.

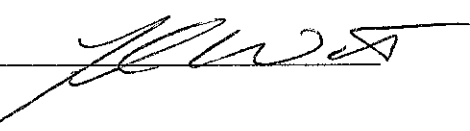
Landon recently joined the Arkansas City Rotary club. We were supposed to be appointed a new board member to replace Andy Paton. The city was to appoint Zack Stoy; however, he lives in Parkerfield and is on their City Commission. We will await news or a new appointment from the city.

There has been no new discussion on the Paris Park Pool. Will most likely be put on hold until mid-January due to a changing of Commissioners.

- 8) Adjournment: Dustin Quint made a motion to adjourn at 8:02 am, seconded by Sandra Davis, motion passed. Meeting Adjourned.

Approval 

1/20/22

Approval 

1/20/22



2022 TACOLALAH COMMITTEE

MEETING: 12:06 PM THURSDAY, DEC. 16, 2021 @ WATER TREATMENT PLANT

Roll Call:	<u>Executive Committee Members</u>		<u>Executive Committee Alternates</u>	
<i>Community Spirit</i>	Charles Tweedy, Chairman	<input checked="" type="checkbox"/>	Kim Hager	<input type="checkbox"/>
<i>Beautification</i>	Candace Hendricks, Vice Chair	<input type="checkbox"/>	Paisley Howerton	<input type="checkbox"/>
<i>Visit Ark City</i>	Liz Shepard, Treasurer	<input type="checkbox"/>	Arty Hicks	<input type="checkbox"/>
<i>Equal Opportunity</i>	Tammy Lanman-Henderson	<input checked="" type="checkbox"/>	Anita Judd-Jenkins	<input type="checkbox"/>
<i>NWCC</i>	Gary Hale, Volunteer Coordinator	<input checked="" type="checkbox"/>	Felipe Escalante	<input type="checkbox"/>
<i>At-Large Member</i>	Debbie Savala, CDEM Coordinator	<input checked="" type="checkbox"/>	Melissa Mendez	<input type="checkbox"/>
<i>Outdoor Market</i>	Kelly Dillner, Market Coordinator	<input checked="" type="checkbox"/>		
	<u>Non-Voting Committee Advisors</u>			
	Jill Hunter, Fiscal Agent	<input checked="" type="checkbox"/>	Andrew Lawson, Secretary	<input checked="" type="checkbox"/>

Special guests were **Martha Esparza** and Arkalalah Executive Committee members **Chris Rains** (chair), **Jace Kennedy** (past chair), **Lance Givens**, **Damon Mendoza** and **Tasha Bucher** (secretary).

1. Approve minutes of the October 21, 2021, executive committee meeting.

Motion: **Tammy Lanman-Henderson**

Second: **Gary Hale**

Vote: **5-0**

2. Visit with Arkalalah Executive Committee about possible partnership opportunities:

Both entities share a desire not to compete against each other with Halfalalah and Tacolalah. We discussed partnering together on a single week with a possible multiday event. There definitely will be one poster for the entire week to promote all the events, like we did for the 150th in **July**.

Arkalalah indicated that Halfalalah was not very profitable for them. Tacolalah potentially could help out with the cost of securing entertainers, depending on sponsorships. Arkalalah would be interested in running the beer garden as a possible fundraiser for their event. They will reach out to corn hole enthusiasts to see about the possibility of a **May 7** tournament on the tennis courts.

The plan is to meet again in late **January** or early **February** and nail down how we can cooperate.

3. OLD BUSINESS: 2021 Arkalalah Big Parade Report (Saturday, October 30, 2021)

Debbie said she was disappointed in the lack of turnout from the other committee members. The Arkalalah committee members suggested some improvements for next year. They volunteered the use of a large trailer that they own as a float, which would get the dancers off of the street.



4. Approve Tacolalah Festival financial report as of Nov. 30, 2021 (Account balance: \$4,801.09)

Andrew has finished overhauling the balance sheet for **2021** and he presented that information to the committee. All missing bank statements have been reproduced and all receipts accounted for.

Invoices for koozies, signage and T-shirts ended up not being quite as high as originally projected.

The final “loss” for 2021 was just **\$605.57**, but if we didn’t have sales tax, it was a **\$475.38** profit.

Once Visit Ark City has finished disentangling its finances from the Chamber of Commerce and has a new taxpayer ID number, a new account will be set up with e-checking (and no more fees).

There is still sales tax payable for both **2019** and **2021** to reconcile that will come out of reserves.

Motion: **Kelly Dillner** Second: **Tammy Lanman-Henderson** Vote: **5-0**

5. OLD BUSINESS: Review/Revise Tacolalah Festival Bylaws and Policies?

This item was tabled again. Andrew will send out the bylaws for committee members to review.

6. NEW BUSINESS: Discuss Establishing Subcommittees

This item was tabled again until the **January 20** meeting so we can focus on the Arkalalah stuff.

Andrew suggested standing up a subcommittee to focus specifically on fall parades and floats.

7. NEW BUSINESS: Financial Items to Discuss in January

Merchandise, sponsorship levels and tokens are among the topics we plan to discuss **January 20**.

8. Other Miscellaneous Items:

Andrew shared with the Committee our late submission to the V.J. Wilkins Foundation for **2022**.

He is working with City staff on how to have some dedicated storage space on site at Wilson Park.

9. Adjourned at 1:40 p.m. Motion: Gary Hale Second: Tammy Lanman-Henderson Vote: 5-0

SPECIAL MEETING: 10 A.M. WEDNESDAY, DEC. 22, 2021 VIA GOTOMEETING

NEXT MEETING: NOON THURSDAY, JANUARY 20, 2022 @ 400 W. MADISON

Arkansas City Traffic Safety Committee
12/17/2021 Minutes

A special meeting was held **Friday, Dec. 17, 2021**, at USD 470's Avery Learning Center. Meeting was called to order at **10:14 a.m.**

I. Roll Call: CITY STAFF MEMBERS

City Manager	Randy Frazer	<input checked="" type="checkbox"/>
Fire-EMS Department	Les Parks	<input type="checkbox"/>
Management Assistant	Mike Crandall	<input checked="" type="checkbox"/>
Police Department	Eric Burr	<input checked="" type="checkbox"/>
Principal Planner	Josh White	<input checked="" type="checkbox"/>
Public Information Officer	Andrew Lawson	<input checked="" type="checkbox"/>
Public Services Department	Brian Edwards*	<input checked="" type="checkbox"/>

COMMUNITY REPRESENTATIVES

City Commission	Kanyon Gingham	<input checked="" type="checkbox"/>
Chamber of Commerce	Paisley Howerton*	<input checked="" type="checkbox"/>
Cowley College	Matt Stone	<input type="checkbox"/>
Equal Opportunity Board	Frances "Rags" Smith	<input checked="" type="checkbox"/>
Planning Commission	Ian Kuhn	<input checked="" type="checkbox"/>
School Board / Chamber	Jon Oak	<input type="checkbox"/>
USD 470 Public Schools	Braden Smith	<input checked="" type="checkbox"/>

*Others in attendance were USD 470 Technology Director **Dac Call**, TranSystems engineer **Slade Engstrom***, DCCCA Traffic Safety Specialist **Jodi Pew***, State Rep. **Bill Rhiley**, and local citizens **Amy Cox**, **Kasha Kelley**, **Ken Harader***, **Harrison Taylor**, **Rob Whitford** and **Jill Wineinger**. (*Several attendees participated virtually via **GoToMeeting**.)*

II. Public Comments:

There were no public comments for items not on the agenda. Brian joined the meeting in progress at **10:26 a.m.**, and both he and Randy left the meeting at **11:39 a.m.** Ian joined the meeting prior to **11 a.m.**

III. Reports:

Slade led a discussion of possibilities for adding some kind of dedicated turning lane on North Summit Street in the existing right-of-way between Kansas Avenue and Radio Lane. The Committee did not voice support for any of the options presented.

Eric said he would really like to have a discussion about reducing the speed limit to **20 mph** or **25 mph** through that corridor.

Slade said reducing the speed limits would lessen the severity of crashes, but not prevent distracted driving accidents entirely.

Mike made a motion to recommend that the City Commission consider lowering the speed limit from **30 mph** to **25 mph** on North Summit Street from Kansas Avenue to Radio Lane. Rags seconded the motion. It was approved **11-0** on a voice vote.

Mike said neither the Arkansas City nor Winfield proposed bypass segments were added to the IKE development pipeline. We need to have more local participants the next time there is a Local Consult meeting to advocate for the project in small groups.

Andrew thanked Rep. Rhiley for being on the Local Consult call and advocating for multiple local projects to be added. He said RISE Cowley was selected by the Sunflower Foundation to participate in Trail Champion cohort training in early **2022**.

IV. Old Business:

Andrew said the scope changes that were suggested to Kirkham Michael at the last meeting have increased the proposed cost from **\$5,000** to **\$25,000** for a traffic study of the area from Kansas to Osage avenues, between C and Summit streets.

Rags asked how long the study might take. The proposal states 12 weeks. Andrew mentioned the possibility of applying to KDOT for a Traffic Engineering Assistance Program (TEAP) study. If the City is selected, KDOT would pay all the costs.

Amy Cox, 135 Stanley Drive, wanted to know if moving the midblock crosswalk on Osage, between A and Summit, has to wait until the study is done. Randy said his preference would be to wait for its findings. She advocated for moving it sooner.

Kasha Kelley, 2660 Valley View Drive, said the study was a good thing but urged the Committee to do something meaningful in the meantime because of how long the situation has been occurring. She asked if the school could arrange some sort of turnaround option to get parents off the street. Braden said it has been discussed but the area is too narrow.

Ian stated there are other concerns that need to be evaluated, including ADA considerations and school policy impacts.

Rep. Rhiley requested a copy of the traffic study when it is done and said he would back up any City application to KDOT.

He mentioned the possibility of making Osage a one-way street. Several committee members explained why that is difficult.

Rags asked what it would actually cost to install ramps at A Street and Osage if the sidewalk were moved there. Mike said he would have to research that, but Andrew estimated it would be about **\$14,400**, based on estimates for North Summit Street.

Jill Wineinger, 114 E. Poplar Ave., said there was a lot of confusion concerning drop-off of preschoolers at the crosswalk.

Randy said he will need to visit with Dr. Ballard to determine how the study would be paid for by the City and USD 470.

Eric told Kasha he can try to have ACPD step up patrol in the area, while Jefferson will do some more flyers and education.

Kasha also told Braden she would be willing to be trained as a crossing guard so she can volunteer to help.

Andrew made a motion to endorse the scope of work as presented, recommend that the City and USD 470 find a way to fund the study, and also recommend that ACPD and USD 470 work together before the spring semester to determine if anything temporary can be done to alleviate the traffic issues. Mike seconded the motion, which was approved **11-0** on a voice vote.

Kasha asked when crosswalks are repainted. Andrew said that work is done in the summer. She asked about the crosswalk at A Street and Kansas Avenue. Mike said he had asked for that to be done, but did not have the authority to make it happen.

Randy reiterated that he does not want to make any changes to any crosswalks in the area until the study can be completed.

Ian agreed it needs to be repainted, but at the usually scheduled time of year. Kanyon defended City staff, who she said are hard workers and often understaffed. She reminded everyone that this is an advisory committee that has no budget authority.

IV2. Multimodal Transportation Master Plan Update:

Andrew said he is still waiting on the Kansas Department of Transportation to roll out its new Multimodal Planning Toolkit.

City staff viewed a preview of the draft toolkit on a recent webinar and think it will be a valuable tool to help with the plan.

V. New Business:

There was no New Business discussed at this meeting.

VI. Other Miscellaneous Items:

Andrew said the idea of realigning the street lanes on West Radio Lane won't work because the shoulders were not built to sufficient thickness to bear vehicles. It would be more expensive to pursue this option than to just build a new sidewalk there.

The local FFA chapter is still working with the district office to get approval for the project and to use Legacy Foundation.

Everyone wished Mike well with his new job, as this is his last meeting. His City retirement will be effective **December 31**.

Ian made a motion to adjourn the meeting. Andrew seconded the motion to adjourn. The motion was approved **9-0** on a voice vote.

The meeting was adjourned at **11:45 a.m.** The next regular meeting of the Traffic Safety Committee will be at **10 a.m. Jan. 21, 2022**.



2022 TACOLALAH COMMITTEE

SPECIAL MEETING: 10:03 AM TUESDAY, DECEMBER 22, 2021 VIA GOTOMEETING

Roll Call:	<u>Executive Committee Members</u>		<u>Executive Committee Alternates</u>	
<i>Community Spirit</i>	Charles Tweedy , Chairman	<input checked="" type="checkbox"/>	Kim Hager	<input type="checkbox"/>
<i>Beautification</i>	Candace Hendricks , Vice Chair	<input checked="" type="checkbox"/>	Paisley Howerton	<input type="checkbox"/>
<i>Visit Ark City</i>	Liz Shepard , Treasurer	<input type="checkbox"/>	Arty Hicks	<input type="checkbox"/>
<i>Equal Opportunity</i>	Tammy Lanman-Henderson	<input checked="" type="checkbox"/>	Anita Judd-Jenkins	<input checked="" type="checkbox"/>
<i>NWCC</i>	Gary Hale , Volunteer Coordinator	<input checked="" type="checkbox"/>	Felipe Escalante	<input type="checkbox"/>
<i>At-Large Member</i>	Debbie Savala , CDEM Coordinator	<input checked="" type="checkbox"/>	Melissa Mendez	<input type="checkbox"/>
<i>Outdoor Market</i>	Kelly Dillner , Market Coordinator	<input checked="" type="checkbox"/>		
	<u>Non-Voting Committee Advisors</u>			
	Jill Hunter , Fiscal Agent	<input checked="" type="checkbox"/>	Andrew Lawson , Secretary	<input checked="" type="checkbox"/>

Special guest was **Daniel Vildasol**, PIO with the City-Cowley County Health Department.

1. NEW BUSINESS: V.J. Wilkins Foundation Late Application for 2022 Grant Funding

Andrew presented an email response from the Wilkins Foundation, dated **December 17, 2021**.

The Foundation inquired about sponsorship levels for **2022** and how any grant funding from them would be recognized. Specifically, Andrew said, they appear to want lead donor billing.

Charles said a trustee appeared amenable to funding the event again, but the email puzzled him.

Andrew requested help drafting a response to the Foundation. The overall sentiment of the Committee was to apologize for any confusion or omissions regarding the 2020/2021 grant.

The committee also unanimously agreed to recognize the Foundation as the **2022 Presenting Sponsor** if they will fund Tacolalah at the **\$2,500** level again. Sponsorship levels will be adjusted.

Andrew said this meeting takes the place of the planned **January 6** meeting, so it will be canceled.

2. Adjourned at 10:49 a.m. Motion: **Gary Hale** Second: **Candace Hendricks** Vote: **6-0**

NEXT MEETING: NOON THURSDAY, JANUARY 20, 2022 @ 400 W. MADISON