



## LAND BANK BOARD OF TRUSTEES MEETING MINUTES

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Tuesday, July 15, 2025 at 5:00 PM — Commission Room, City Hall — 118 W. Central Ave

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### Routine Business

#### 1. Roll Call

##### PRESENT:

President Chad Beeson  
Vice-President Tad Stover  
Trustee Diana Spielman  
Trustee Charles Tweedy III  
Trustee Jay Warren

##### ABSENT:

Trustee Jay Warren

City staff present: City Manager Randy Frazer, City Clerk Tiffany Parsons, Communication Director Shana Adkisson, and Neighborhood Services Director Mike Bellis.

#### 2. Addition and deletions to the agenda.

City Manager Frazer stated that there were no additions or deletions to the agenda.

*Motion made by Vice-President Tad Stover, seconded by Trustee Tweedy III, to approve the agenda as written.*

*Voting Yea: President Beeson, Vice-President Stover, Trustee Spielman, and Trustee Tweedy III. Motion passed.*

### Minutes

#### 1. Approve the May 6, 2025, special meeting minutes as written.

*Motion made by Trustee Warren, seconded by Vice-President Tad Stover to approve the minutes as written.*

*Voting Yea: President Beeson, Vice-President Stover, Trustee Spielman, and Trustee Tweedy III. Motion passed.*

### Business

#### 1. Approve the 2026 Land Bank Budget.

The Land Bank Board of Trustees reviewed the proposed 2026 Land Bank Fund (Fund 31) budget, and City Manager Frazer explained that it projects an unencumbered cash balance of \$17,673 in January, plus an estimated \$5,000 from a property sale, for total available resources of \$22,673 for potential property purchases or other Land Bank needs.

*Motion made by Vice-President Tad Stover, seconded Trustee Tweedy III, to approve the approve the 2026 Land Bank Budget as written.*

*Voting Yea: President Beeson, Vice-President Stover, Trustee Spielman, and Trustee Tweedy III. Motion passed.*

#### 2. Approve the transfer of real estate at 518 & 522 N D Street owned by the Arkansas City Land Bank to Cowley House of Hope, Inc.

City Manager Frazer recalled that at the Friday work session, the Cowley House of Hope, Inc. presenters were directed by the Commission to meet with the neighborhood and gather input, with the intent to table the item at this meeting.

*Motion made by Trustee Spielman, seconded Trustee Tweedy III, to table this item until a later date.*

*Voting Yea: President Beeson, Vice-President Stover, Trustee Spielman, and Trustee Tweedy III. Motion to table passed.*

**Adjourn**

*Motion made by President Beeson, Vice-President Stover to adjourn the meeting.*

*Voting Yea: Voice vote was unanimous in favor of the motion. Motion approved and meeting adjourned.*

**THE ARKANSAS CITY  
LAND BANK BOARD OF TRUSTEES**

(Seal)

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Chad D. Beeson, President

**ATTEST:**

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Tiffany Parsons, City Clerk/Secretary

**Prepared by:**

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Tiffany Parsons, City Clerk/Secretary