



### **Routine Business**

1. Roll Call

#### **PRESENT**

Commissioner Kanyon Gingher  
Commissioner Charles Jennings  
Commissioner Scott Rogers  
Commissioner Jay Warren  
Mayor Diana Spielman

Also present from staff: City Manager Randy Frazer, City Attorney Larry Schwartz, Police Chief Eric Burr, Police Lieutenant Jason Legleiter, Public Services Superintendent Tony Tapia, Finance Director/Treasurer Jennifer Waggoner, Communications Director Shana Adkisson, and City Clerk Tiffany Parsons.

2. Opening Prayer and Pledge of Allegiance were led by Mayor Spielman.
3. There were no additions or deletions to the agenda.
4. Approval of the Agenda

*Motion made by Commissioner Rogers, Seconded by Commissioner Gingher to approve the agenda as written.*

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared motion approved.*

### **Awards and Proclamations**

1. Proclamation read by Sarah Pate and her mother Nora Pate, proclaiming May 2023, as National Foster Care Month in Arkansas City.
2. Proclamation read by Levi Whatley and his mother Laura Hasty, proclaiming May 5, 2023, as Cinco de Mayo in Arkansas City.
3. Proclamation read by Mayor Spielman, proclaiming May 7-13, 2023 as Public Service Recognition Week in Arkansas City.

### **Recognition of Visitors/Staff**

1. City Clerk Parsons presented the item to recognize citizens Johnna Haynes and Alice McKee for the "Good Neighbor" Award.

Lieutenant Jason Legleiter awarded Haynes and McKee with Good Neighbor Awards for their heroic efforts displayed on February 27, 2023, when Haynes, as an employee of the Arkansas City Postal Office,

noticed that mail belonging to a resident in her route had not been removed from the mail box for an extended period of time. Haynes notified her supervisor McKee of her concerns for the citizen. McKee immediately notified dispatch, requesting a welfare check be conducted at this residence. "When officers arrived at the residence, they learned an elderly occupant had fallen and could not move for at least one day. EMS staff was dispatched to the scene, and the patient was transported to the hospital" explained Legleiter. Had Haynes and McKee not acted upon as urgently, the injured resident would have continued to decline, based on the opinion of EMS. "Johnna's ability to see something and say something, and Alice taking the step to contact help, very well may have saved this citizen's life," Legleiter added.

## **Consent Agenda**

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

*Motion made by Commissioner Warren, Seconded by Commissioner Rogers to approve the consent agenda as written.*

1. Approve the April 6, 2023, regular meeting minutes as written.

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared motion approved.*

## **New Business**

### **City Manager Department**

1. City Clerk Parsons presented a resolution authorizing the City of Arkansas City to approve a change order submitted by Vogts-Parga Construction, LLC to allow additional concrete work on the alleyway, paving to extend the original project at the north end to the south side of 5th Ave., for an amount not to exceed \$28,509.20.

*Motion made by Commissioner Gingher, Seconded by Commissioner Rogers to authorize the City of Arkansas City to approve a change order submitted by Vogts-Parga Construction, LLC to allow additional concrete work on the alleyway, paving to extend the original project at the north end to the south side of 5<sup>th</sup> Ave., for an amount not to exceed \$28,509.20.*

*Commissioner Warren questioned why we have extra concrete work. Manager Frazer gave an explanation that this additional work would complete paving the alleyway from the manhole to south end of 5<sup>th</sup> that was not included in the original plans.*

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared motion approved.*

2. City Clerk Parsons A Resolution authorizing the City of Arkansas City to approve a change order submitted by Vogts-Parga Construction, LLC to install geogrid in the alleyway, to extend the original project at the north end to the south side of 5th Ave., for an amount not to exceed \$4,847.50.

Commissioner Warren verified, and City Manger Frazer confirmed, that this was not figured in with the original budget and the reason behind the geogrid is to provide stability to support the heavy truck traffic down the alleyway.

*Motion made by Commissioner Rogers, Seconded by Commissioner Warren to authorize the City of*

*Arkansas City to approve a change order submitted by Vogts-Parga Construction, LLC to install geogrid in the alleyway, to extend the original project at the north end to the south side of 5th Ave., for an amount not to exceed \$4,847.50.*

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared motion approved.*

3. City Clerk Parsons presented an Ordinance modifying Municipal Code Section 18-20, of The City of Arkansas City, KS, to exempt permanent established businesses with 100 or more employees, from licensing private security officers through the City of Arkansas City.

City Clerk Parsons elaborated that the reason behind the requested ordinance modification was that Securitas is already completed background checks a higher national level/FBI in addition to a mouth swap drug test, then per the current ordinance, city staff is completing a background check at the KBI level. Overall, the process makes for an unnecessary inconvenience to the applicant and staff involved both on the city and Securitas side. Upwards of 60 applications and background checks were ran in 2022 alone all of them being potential employees of Securitas. Commissioner Warren questioned if Police Chief Burr had any problems with the amendment. Burr requested that the commission consider is to maintain a record of the current security staff, something as simple as having Securitas submit a roster, that way the city has a record of who is actually working on premise. Mayor Spielman raised concern for smaller businesses being charged for background checks. Attorney Schwartz explained that it may seem that way, but the background check process is actually an added benefit to smaller businesses that otherwise would may have accesses or able to afford it, as only certain parties are qualified to run background check through the KBI.

*Motion made by Commissioner Warren, Seconded by Commissioner Warren to authorize an ordinance modifying Municipal Code Section 18-20, of The City of Arkansas City, KS, to exempt permanent established businesses with 100 or more employees, from licensing private security officers through the City of Arkansas City, with the added condition that they provide a monthly staffing report to the city.*

*Roll Call Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared motion approved.*

#### Police Department

1. City Clerk Parsons announced a Resolution approving the proposal submitted by Bankers Security, of Salina, KS, to upgrade the Police Department facility alarm, access control and digital video system, for an amount not to exceed \$12,357.00.

Chief Burr presented this item to the commission as a replacement and upgrade to the current out of date security system. This proposal is within budget.

Motion made by Commissioner Gingher, Seconded by Commissioner Rogers to approve the proposal submitted by Bankers Security, of Salina, KS, to upgrade the Police Department facility alarm, access control and digital video system, for an amount not to exceed \$12,357.00.

Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved.

## Public Services Department

1. City Clerk Parsons presented a Resolution authorizing the City of Arkansas City to accept a bid submitted by Armor Equipment, of Arnold MO, to purchase a 2024 Peterbuilt 537 with a Heil 20 Yard PT-1000 Rear Loader, for an amount not to exceed \$205,671.48.

Public Services Superintendent Tapia addressed the commission on the reasoning behind this choice of truck. Based on staff research, priced and other know cities that have had success. The bid price comes in under budget and includes a \$50,000 equipment trade in.

Motion made by Commissioner Warren, Seconded by Commissioner Gingher to approve a Resolution authorizing the City of Arkansas City to accept a bid submitted by Armor Equipment, of Arnold MO, to purchase a 2024 Peterbuilt 537 with a Heil 20 Yard PT-1000 Rear Loader, for an amount not to exceed \$205,671.48.

Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved.

### **Items for Discussion by City Commissioners**

Commissioner Warren suggested having further discussion regarding truck route violations at the next work session.

Commissioner Ginger inquired with City Manger Frazer about a second court date. Work session discussion to take place.

Commissioner Jennings spoke of hearing about City Manager Frazer making an appearance at the Cowley County Humane Society. Frazer elaborated that he and Winfield City Manager Taggart Wall met with the Humane Society board and took a tour of the facility. Both cities will continue to provide follow-up and support.

### **Comments from the Audience for Items not on the Agenda**

*The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to three (3) minutes.*

None.

### **City Manager Reminders and Updates**

1. City Manager Frazer presented the following reminders and updates:
  - Madison St. Mil and Overlay set to begin in May from Summit to 8<sup>th</sup>
  - 15 Street Bridge Replacement set to begin May 1<sup>st</sup>
  - Outstanding Student Banquet Dinner April 24<sup>th</sup> at 6:30 PM in the Cowley College Brown Center
  - Heartland virtual meeting April 27<sup>th</sup> from 12:00-12:30 PM
  - Work Session April 28<sup>th</sup>
  - Work Session May 12<sup>th</sup> – Budget Retreat Beth with Ranson Financial will be there at 11am & Shawn Gordon will be there to give an audit report.
  - 1318 N 11<sup>th</sup> water complaint – Rod reached out to KRWA, they will work with KDHE
  - Preliminary engineering plans received on the water fill station
  - Engineering proposals for the water tower and projects on the east side
  - Financial Summary located at back of the packet

2. Chief Burr updated the commission on the Opioid Settlement Funds provided by State and local programs. On April 11, 2023, the Forever 15 Project took place, where the City of Arkansas City Police Department used Opioid funds, to fly presenter Janel Rodriguez and two deputies in from Texas to give presentations to four our local schools, including Winfield High School, reaching 1500 students and staff providing fentanyl awareness. Burr stated that, "something that was really impactful, was Janel Rodriguez who actually started the Forever 15 Project, lost her teenage son Noah, at just 15 years of age back in August of 2022. Her presentation was outstanding." Burr reported that county wide, statically there have been 64 overdoses and one fatality related to a combination of all opioids. There have been 7 Narcan appointments, which is the drug that when administered, reverses the effect of an opioid overdose. A Police Department goal is to have every officer carry at least one packet of Narcan.

### **Adjournment**

*Motion made by Commissioner Warren, Seconded by Commissioner Gingher to adjourn the meeting.*

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Gingher. Mayor Spielman declared the meeting adjourned.*

**THE CITY OF ARKANSAS CITY  
BOARD OF CITY COMMISSIONERS**

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Diana L. Spielman, Mayor

**ATTEST:**

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Tiffany Parsons, City Clerk

**Prepared by:**

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Tiffany Parsons, City Clerk