



LAND BANK BOARD OF TRUSTEES SPECIAL MEETING MINUTES

Tuesday, December 2, 2025 at 5:00 PM — Commission Room, City Hall — 118 W. Central Ave

Routine Business

1. Roll Call

PRESENT:

President Chad Beeson
Vice President Tad Stover
Trustee Diana Spielman
Trustee Charles Tweedy III
Trustee Jay Warren

ABSENT:

City staff present: City Attorney Larry Schwartz, City Manager Randy Frazer, City Clerk Tiffany Parsons, IT Manager Matt Metzinger, and Principal Planner Josh White.

2. Additions or deletions to the agenda.

City Clerk Parsons noted one amendment under approval of minutes, to reflect August 19, 2025.

Motion made by Vice President Stover, Seconded by Trustee Spielman to approve the agenda as amended.

Voice Voting Aye: President Beeson, Vice President Stover, Trustee Spielman, Trustee Tweedy III, and Trustee Warren. Motion passed.

Minutes

1. Approve the **August 19, 2025**, special meeting minutes as written.

Motion made by Trustee Warren, Seconded by Trustee Tweedy, to approve the minutes as written.

Voice Voting Aye: President Beeson, Vice President Stover, Trustee Spielman, Trustee Tweedy III, and Trustee Warren. Motion passed.

Business

1. Approve the transfer of real estate at 606 S Summit Street owned by the Arkansas City Land Bank to Joshua & Nicole Holt. **(Voice Vote)**

The Holts have requested the transfer of the vacant lot adjacent to their existing property at 600 S. Summit Street for business-related use. Nicole Holt explained the desire to acquire the property to accommodate overflow parking for their boutique next door.

Planner White noted the property's appraised value is approximately \$17,000, the City acquired it through tax sale in 2020 for \$3,500, and significant demolition costs are associated with the site.

Motion made by Trustee Warren and seconded by Vice President Stover, to sell the property for \$1,500.00.

Voice Voting Aye: President Beeson, Vice President Stover, Trustee Spielman, Trustee Tweedy III, and Trustee Warren. Motion passed.

Adjournment

Motion made by Trustee Spielman, Seconded by Trustee Tweedy III, to adjourn the meeting.

Voice Voting Aye: Voice vote was unanimous in favor of the motion. Motion approved and meeting adjourned.

THE ARKANSAS CITY LAND BANK BOARD OF TRUSTEES

(Seal)

Chad D. Beeson, President

ATTEST:

Tiffany Parsons, City Clerk/Secretary

Prepared by: Tiffany Parsons, City Clerk/Secretary

DRAFT