



City Commission Agenda Item

Meeting Date: August 3, 2021
From: Andrew Lawson, Public Information Officer
Item: City Advisory Board Reports

Purpose: The City Commission receives regular reports from its appointed advisory boards and committees in the form of their approved minutes.

Background:

NOTE: Now that a majority of the South Central Kansas Medical Center Board of Trustees' members are not city commissioners, that Board's approved minutes now will be included with this report, like all other City boards.

Commission Options:

1. No action needed.

Attachments:

The following approved board and committee minutes are included in this packet:

- April 9 — Traffic Safety Committee
- June 17 — Arkansas City Recreation Commission
- June 24 — South Central Kansas Medical Center Board of Trustees
- June 24 — Beautification and Tree Advisory Board
- June 28 — Traffic Safety Committee (*special meeting*)
- July 12 — Beautification and Tree Advisory Board (*special meeting*)

Approved for Agenda by:

Randy Frazer, City Manager

Arkansas City Traffic Safety Committee
4/9/2021 Minutes

A regular meeting was held **Friday, April 9, 2021**, in the Water Treatment Facility classroom. Meeting was called to order at **10 a.m.**

Roll Call: **CITY STAFF MEMBERS**

City Manager	Randy Frazer	<input type="checkbox"/>
Fire-EMS Department	Les Parks	<input type="checkbox"/>
Management Assistant	Mike Crandall	<input checked="" type="checkbox"/>
Police Department	Capt. Eric Burr	<input checked="" type="checkbox"/>
Principal Planner	Josh White	<input type="checkbox"/>
Public Information Officer	Andrew Lawson	<input checked="" type="checkbox"/>
Public Services Department	Tony Tapia	<input type="checkbox"/>

COMMUNITY REPRESENTATIVES

City Commission	Karen Welch*	<input checked="" type="checkbox"/>
Chamber of Commerce	Mark Chickadonz*	<input checked="" type="checkbox"/>
Cowley College	Matt Stone*	<input checked="" type="checkbox"/>
Equal Opportunity Board	Frances "Rags" Smith	<input checked="" type="checkbox"/>
Planning Commission	Andy Paton	<input checked="" type="checkbox"/>
School Board / Chamber	Jon Oak	<input checked="" type="checkbox"/>
USD 470 Public Schools	Jeri Crumbliss*	<input checked="" type="checkbox"/>

*Others in attendance were Arkansas City Police Department Capt. **Jim Holloway**, Cheryl Jantz, Jefferson Elementary School Principal **Robert Onelio*** and **Harrison Taylor**. (*Several attendees participated via **GoToMeeting**.)*

1. Approve January Meeting Minutes:

Andy made a motion to approve the minutes of the **January 8, 2021**, regular meeting. Mike seconded the motion, which was approved **9-0** on a voice vote. (NOTE: Jon joined the meeting in progress at **10:24 a.m.** and Jeri joined it about **10:25 a.m.**)

2. Public Comments:

Harrison Taylor, 525 N. Fourth St., addressed the Committee about traffic and speeding on Fourth Street and side roads.

He suggested there should be at least 2-way stops at every other corner so that someone always stops at every intersection.

He also recommended reducing residential speed limits to **25 mph**, which is something the State of Kansas is considering.

Andrew said he hopes the City's plans for a Multimodal Transportation Master Plan will address many of Taylor's concerns.

3. ACPD Quarterly Traffic Safety Report:

Eric said the **February 8, 2021**, ice storm caused 26 accidents in a single day, which will wildly skew 2021's final numbers.

As a result, there are already **55** non-injury accidents in the first quarter of 2021, compared to 42 in 2020 and 46 in 2019. For injury accidents, there have been **12** already for this year to date, compared to 10 in 2020 and eight in 2019, Burr reported.

Impaired driving citations also are way up in 2021, with **23** to date, as compared to eight in first quarter 2020 and 15 in 2019.

Eric noted there has been only one intersection-related crash at the nine intersections where 4-way stops were placed in 2017-2018 since the stop signs were installed, and it involved a reckless driver in a hit-and-run accident. They seem to be working.

Eric showed the Committee some highlights from the department's 2020 annual report related to traffic enforcement, and said ACPD is in the middle of restructuring its data-driven approaches to crime and traffic safety. He said ACPD's focus moving forward will be on problem solving, using available software to track current problems and identify their root causes.

Eric also presented his proposal to replace 10 of the 34 outdated 2-hour parking signs in the downtown with new signs advertising crime prevention and traffic safety messages, such as "#3things," seat belts, distracted and impaired driving, etc.

4. Goff Industrial Park / 61st Road Parking:

Cheryl Jantz, 25338 61st Road, raised issues regarding the semis parking on the shoulders of 61st Road, which she said leads to obstruction of visibility at the intersection. She also said there is a littering problem. Staff explained the City limits issues.

5. CIP Citizen Input Forms:

Andrew said that once again, the majority of comments were regarding streets. He presented a wide range of road complaints.

6. Cowley College Shuttle Pilot Program to Walmart:

Andrew shared a CourierTraveler article about this pilot program. Matt and Mark said it is working out really well so far.

Andrew recognized and thanked Jeri for her service to this committee through the years. Everyone wished her well in her upcoming retirement. Jeri left the meeting in progress at **11:48 a.m.** and Robert left the meeting in progress at **12:09 p.m.**

7. U.S. 77/U.S. 166 Roundabout Restriping Project:

Mike previewed the closure and detour for this upcoming project to restripe the eastbound Kansas approach to the roundabout.

Andy and Jim suggested trying to delay the closure until after **8:30 a.m.** so as to avoid impacting school traffic in the morning.

8. Walmart Traffic Lights:

Andrew said Tiny Thomas requested staff look at the timing patterns on the Walmart traffic lights. There was little discussion.

9. Eighth Street / Truck Route Signage:

There was not much more new discussion on this topic. Enforcement and education are still a work in progress, Eric reported.

Andrew mentioned possible future impacts if the Kansas Department of Transportation's bypass extension project ever occurs.

10. Street Projects (N. Summit / W. Madison):

Mike reminded everyone about the CCLIP grant to mill and overlay West Madison Avenue/U.S. 166 from Eighth Street to Summit Street later this year. That program was used recently to resurface South Summit Street from Madison to U.S. 77.

Andrew will be finalizing the second Cost Share application for the North Summit Street resurfacing project today. He said he feels pretty good about the City's chances of being funded, thanks to a new category for COVID-19's economic impact. In addition, there is a much larger pool of money than in the fall and the City is only asking for half as much (**\$227,500.00**).

11. Street Sign Replacements:

Mike gave an overview of street sign replacements by the Public Services Department in the first quarter of 2021. Ten **30-mph** signs were replaced from on Summit from Kansas to Radio Lane and on Radio from Summit to Eighth streets, plus street signs and school crossing signs at A Street and Osage, the **20-mph** signs at Jefferson Elementary School, a "no trucks" sign on Radio Lane eastbound from Summit Street, and numerous stop signs, for a total of **72** signs overall during the quarter.

12. Trails (Hike-Bike Phase 2 / Central Trail):

Andrew said KDOT will let the Phase 2 contract in **August**. The Hike-Bike Trail (Phase 2) extension will be designed with a Fifth Avenue crossing that could be removed later, as well as crossings on Washington, Madison and South Summit Street.

Andrew said TA funding was denied for the Central Trail project. He hasn't heard back on Recreational Trails funding yet.

13. Transportation Master Plan RFP:

Andrew shared the old RFP with the committee, but said the City may end up skipping this step and directly negotiating.

14. Other Miscellaneous Items:

Andrew and Mike provided an update on the ongoing water line replacement project in the Brad Meek and Hillside Additions.

Will Pfannenstiel (USD 470) requested a new crosswalk connecting the south ball fields to the new sidewalk south of ACHS.

Mike said he will forward this on to Tony Tapia and the work likely would be completed in the **July** or **August** timeframe.

Andrew said Randy has a new KMU conflict on the second Friday of each month and recommended moving the Traffic Safety Committee's regular meetings to the **third Friday** of January, April, July and October, which makes the next meeting **July 16**.

Andy made a motion to adjourn the meeting. Rags seconded the motion to adjourn. The motion was approved **9-0** on a voice vote. The meeting was adjourned at **12:16 p.m.** The next meeting of the Traffic Safety Committee will be at **3 p.m. Tuesday, July 27, 2021**.

**Arkansas City Recreation Commission
MINUTES OF REGULAR MEETING**

June 17, 2021 @ 7:00 a.m.

Arkansas City Recreation Center, 225 East 5th Ave – Arkansas City, Kansas 67005

Board Members Present: Mr. Jason O'Toole
 Mr. Andy Paton
 Mr. Dustin Quint
 Mr. Dave Pontious
 Mrs. Sandra Davis

Board Members Absent: None

Staff Members Present: Mr. Landon West
 Ms. Erica Fitzpatrick

Guests/Registrants Present: None

- 1) Call to Order: Approve the Agenda for Regular Meeting: Andy Paton called the meeting to order at 7:03 a.m. Motion was made by Sandra Davis to approve the agenda as posted; seconded by Jason O'Toole motion passed.
- 2) Approve the Minutes of the Previous Meeting: Motion was made by Dustin Quint to approve the minutes of the May meeting as submitted, seconded by Sandra Davis, motion passed.
- 3) Public Comment: None
- 4) Financial Reports: Jason O'Toole mentioned a line item for just under \$11,000 for Capital One. It was explained that Capital One has taken over Synchrony Bank for Wal-Mart. We use that card for the food program, Concessions, and some PPP needs. Jason mentioned possibly looking into whether Capital One has a cash back incentive. Also, a Line item for \$500 to Tacolalah. It was announced that we are sponsoring the Tacolalah Color Run on July 17th. Motion to approve made by Dave Pontious, Jason O'Toole seconded. Motion passed.
- 5) Consider Proposals & Bids: If we are to follow the current RNR proposal for the 2022 budget we would have less to levy against the valuations. We are asking to keep our same mill level as before. This does not increase our mill income it proposes we stay at the same rate as valuations go up. If approved, we will contact the County Clerk and inform them we will plan to exceed the RNR for 2022 fiscal year budget. Sandra Davis motioned to approve. Dustin Quint Seconded. Motion passed.
- 6) Review Superintendent report: Landon's report to the board included the following:
FAC Summer Programs have kicked off with Swimming Lessons, water aerobics and Southwind sessions. Level 1 at 9:00am was full before registration ended which is great! Paris Park Pool has been open for about a week and we are seeing good numbers there. Although we are short on lifeguards the ones we do have are giving 110% with guard hours and teaching swimming lessons. We have had a few guards apply late and we are working on getting them trained and ready to go. IYQ Camp has exploded past numbers with over 175 campers our first week. We are into our second week now are holding steady at 169 campers. The Rec Center feeding site is still handing out 1500 meals and snacks a week. We are feeding about 350 a day at the Ag Building Feeding Program. The Farmers Market feeding site had been feeding about 50 meals on Tuesday evenings. Paris Park Pool snack site is averaging about 75 snacks a day. All in all, the Rec Center is providing meals for the community in a big way this summer!

Baseball season started off a little rough this year due to rain, but we are all caught up and expected to end on schedule with a single elimination tournament. Softball started June 1st and play through June 24th. We will end

the Softball season with an ice cream, awards, and pool party on June 29th at the Paris Park Pool. We are currently taking tackle and flag football registrations for 1st-6th graders, youth Volleyball for 3rd-6th grade. ACHS Football coaches are running camps for players with a \$10 discount for those enrolled in Rec Football. ACHS Volleyball coaches will hold a camp July 15th for volleyball players. We are also wrapping up adult summer cornhole league that starts tonight at the American Legion Bingo Hall. Concessions have been busy this season with a full menu. Staff has been immensely helpful and busy with a lot of hours! There has been talk about working out a time for possible camps in the off season to keep interest up for baseball and softball.

Paris Park Pool went under a facility evaluation through the City of Arkansas City. In the report multiple updates and repairs are needed. There is a valuation for repairs and updates versus a new facility being built in the current location. It is questionable as to if the newly built facility would hold the numbers we can currently facilitate in a day. However, we are losing many thousands of gallons of water weekly due to cracks in the pool bowl and equipment.

ADA Equal opportunity board meeting was held here in our meeting room last week. There were some minor changes that were voiced about our main building needing updated. Bathroom stalls being too narrow, padding needing placed under sinks, the railing for the ramp needs to be rounded to meet compliance and a couple van accessible handicap parking spaces need to be made available. It was the consensus that updating the main ACRC building would be too expensive to bring up fully to ADA code. The main attention was spent on the South building. We discussed getting rid of the showers and repairing stalls to accommodate ADA compliance. It was discussed making the two showers into a storage area by walling them off and making a different access into them.

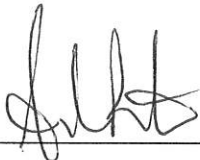
The PFC does not currently have A/C. The second unit finally quit. We contacted John's Heating and Air for another bid, but they never made it here to propose that. We have contacted Ark City Service to begin the work for two new units next week. Mid States Equipment should be here in the next couple of weeks with the new leg curl/extension machine. We have a patron that is interested in purchasing our old one. He has offered \$600 for both machines which in talking with Mid States is double what they would pay for them.

Light up the Night Family Bike Ride is scheduled for July 8th. It is an evening bike ride where patrons can use glow sticks or other lights to "Light up" their bikes for a short ride around the Poplar hike/bike trail. ACPD will be there doing their bike registrations, Spoke N Things is doing bicycle safety checks and Safe Kids Cowley will be providing helmets. We are hoping for a quick fun little outing for our town!

June Swing for the Ring tournament was a huge success! We had a total of 22 teams. The entire weekend went very smoothly. Friday night there was some rain that set back the 9U games 2 hours but overall, the tournament went great! After the tournament ended, we had received a couple e-mails from teams stating how nice the facility was and how great the tournament was ran and that they plan to return.

7) Executive Session: None


8) Adjournment: Dustin Quint made a motion to adjourn at 7:51 am, seconded by Jason O'Toole, motion passed.

Approval 

7/15/21

Approval 

7/15/21

 <p>South Central Kansas Medical Center South Central Kansas Clinic Winfield Medical Arts Ark City Urgent Care Ark City Clinic SCK Midwives</p>	SCKMC Board of Trustees Meeting	Minutes June 24, 2021 7:30 am
Agenda Item * Standing items to be included	Presented By	
Call to Order & Introductions: Meeting called to order at 7:30 am. Public Comments / Additions to the Agenda	Dan Jurkovich, Board Chair	
*Medical Executive Committee/Med Staff Report <ul style="list-style-type: none"> • Med Exec Report <ul style="list-style-type: none"> ◦ Average Daily Census • Covid spike in December and now settling into regular numbers • BHU going up back to normal numbers. <ul style="list-style-type: none"> ◦ ER totals March 2021 <u>502</u> -still low overall 	Paul Klaassen, MD, Chief of Staff	
Approval of Minutes (Action) <ul style="list-style-type: none"> ◦ Board Member Jay Warren made motion to approve the 5/27/21 minutes as presented with a name spelling correction 2nd by Kanyon Gingher Motion Passed 		
Finance (Kansas Regs 28-34-5a)- Committee Minutes- Finance <ul style="list-style-type: none"> • 5/2021 Financials • Balance sheet Hospital and clinics. Operating cash and investments \$9,098,080. Net accounts receivables \$5,647,038. Total assets \$38,795,048. Current liabilities \$3,730,711. Patient Accounts Receivables \$12,433,837. Accounts Payable \$1,061,200. • Operating statement -hospital and clinics excluding SCKC. Total gross patient revenue \$5,830,395. Revenue deductions (\$3,657,608) Net Patient revenue \$2,172,786. Total operating expenses \$2,187,397. Total operating \$2,093,991. After non-operating revenue and expenses for the month the gain is \$388,527. • Clinics and Behavioral Health – SCK Clinic loss of (\$36,132) - Geri Psych loss of \$6,295.- Winfield Medical Arts loss of (\$17,120) - Ark City Clinic loss \$149,058 - Specialty Clinic loss (\$6,591) - Midwives loss (\$36,752) <ul style="list-style-type: none"> ◦ Charity Care \$9,169 ◦ Bad Debt \$143,923 ◦ Bad Debt Recovery (\$104,665) ◦ Bankruptcy \$244. • Charity Care \$11,001.80 <u>Motion to approve by Dan Jurkovich 2nd Kanyon Gingher Motion Passed</u> • <u>May 2021 financials as presented Motion to approve by Jay Warren 2nd Kanyon Gingher Motion Passed</u> 	Debbie Hockenbury, CFO	
Quality Improvement Report <ul style="list-style-type: none"> • Press Ganey – Survey summary reports. 	Shayla McDonald, Director of Quality and Risk Management	
Nursing Report <ul style="list-style-type: none"> • ER waiting on FEMA approval for remodel – placing doors on 3 different rooms that only have curtains. 1 trauma into reverse isolation. • ICU Construction <ul style="list-style-type: none"> Working on policies and procedures and getting and installing equipment. Looking at a June 30 or July 1st opening. • Surgery is receiving new equipment that was approved last month. 	Tracy Austin, Director of Nursing	
Information Technology <ul style="list-style-type: none"> • Completed integration on the GE equipment with CPSI • Final stages of AirStrip (a few hiccups due to a power surge) • Moved business office to the conference room. • Good job to maintenance for all of their hard work. • Some issues getting equipment – shipping dates are delayed 	William Jarvis, IT Director	
Marketing <ul style="list-style-type: none"> • Open house for labor & delivery was done with Chamber Coffee • Coming up Community bike rodeo (partnering with Police Dept and bike shops) August 21st • Community event BBQ potluck style for City employees, hospital, city workers, fire, ems & police dept. Sept 18th 5- 8 pm • Sent off application for Grant funding for FEMA for ER 	Trevor Langer, Marketing	

<ul style="list-style-type: none"> Advertising on tv's at clinics. 	
Human Resources Report <ul style="list-style-type: none"> Opening new hire orientation back up July 19 and monthly after that. 	Krista Carrillo- Human Resource Manager
Business Services <ul style="list-style-type: none"> Shawna Allison is new Med Staff Coordinator starting July 1 On Call schedule working with Dr. Klaassen HIS Shari Spencer is moving to medical records as a coder 	Jimmie Seacat, Director of Bus. Services & HIS
Clinical Operations <ul style="list-style-type: none"> Clinic Operations Report June 2021 <ul style="list-style-type: none"> Press Ganey reports expands ability to get more feedback from our patients. Also, allows to participate in a program called Safety 2025 Safety Huddles – A communication avenue. All team leads come together and tells what is going on for the day. ORTHO services - Looking to expand awareness to the community Included department celebrations 	Shona Turner, Chief Operating Officer
*Management Report- <ul style="list-style-type: none"> Committee on Policy and Advocacy HR-3173 Act cited as the "Improving Seniors' Timely Access to Care Act of 2021" and addresses the timeliness of Medicare Advantage Plans for prior authorizations. 340-B Pharmacy Program Update Receiving payments approximately every 3 weeks (until recently): <ul style="list-style-type: none"> ➤ May 21st, We received \$8,929.40 ➤ June 4th, we received \$7,436.45 ➤ June 11th, we received \$2,147.05 with another disbursement expected in the next week or two. 	Jeff Bowman, CEO
Executive Sessions <p>a.) Risk Management Pursuant to <u>KSA 75-4319</u> subsection (b) (2) Attorney-Client pending or acting litigation. Motion to adjourn to executive session at 8:25 am Dan Jurkovich 2nd Kanyon Gingher motion passed. Resume at 8:40</p> <p>b.) "to discuss personnel matters relating to non-elected personnel" pursuant to K.S.A. 75-4319 (b) (1) Motion to adjourn Dan Jurkovich 2nd Jay Warren motion passed Resume at 8:45 am <u>Motion to adjourn</u> to executive session by <u>Kanyon Gingher</u> <u>2nd by Jay Warren</u> motion passed Entered regular board meeting at 8:45</p> <ul style="list-style-type: none"> Adjournment @ 8:49 am <u>Motion to adjourn Kanyon Gingher 2nd Jay Warren</u> Motion passed 	

PARTICIPANTS	
Dan Jurkovich , Board Chairman •	Tracy Austin , Director of Nursing •
Kanyon Gingher , Board Vice Chairman •	Chad Giles , Legal Counsel •
Duane Oestmann , Board Secretary	Clayton Soule , Legal Counsel •
Jay Warren , Board Treasurer •	William Jarvis , Director of Information Technology •
Karen Welch , Board Member	Trevor Langer , Director of Marketing •
Paul A Klaassen, MD , Chief of Staff •	Jimmie Seacat , Director of HIS & Business Services •
Jeff Bowman , Chief Executive Officer •	Shona Turner , Director of Clinic Operations •
Debbie Hockenbury , Chief Financial Officer •	John Shelman, Courier/Traveler
Krista Carrillo , Human Resource Manager •	Karen Zeller, Guest
Shayla McDonald , Risk Manager •	

SCKMC Staff in attendance: Laura Ramirez, Dixie Simpson, Tiffany Ripley

Board Chairman _____ Date _____
Minutes for 6/24/2021

Arkansas City Beautification and Tree Advisory Board
6/24/21 Minutes

A regular meeting was held **Thursday, June 24, 2021**, at Veterans Memorial Lake. The meeting was called to order at **4:14 p.m.**

Roll Call:

Board Members

Robin Henderson	<input checked="" type="checkbox"/>
Candace Hendricks	<input type="checkbox"/>
Nancy Holman	<input checked="" type="checkbox"/>
Paisley Howerton	<input checked="" type="checkbox"/>
Harrison Taylor	<input checked="" type="checkbox"/>

Staff Liaisons

Mike Bellis	<input checked="" type="checkbox"/>
Randy Frazer	<input checked="" type="checkbox"/>
Evan Haney	<input type="checkbox"/>
Andrew Lawson	<input checked="" type="checkbox"/>
Connie Moore	<input type="checkbox"/>
Landon West (ACRC)	<input checked="" type="checkbox"/>

1. Approve June 3 Meeting Minutes:

Robin made a motion to approve the minutes of the **June 3, 2021**, rescheduled regular meeting as presented. Harrison seconded the motion. The motion was approved **3-0** on a voice vote. (*Paisley participated in the vote via telephone.*)

The only Equal Opportunity and Accessibility Advisory Board member in attendance was **Frances “Rags” Smith**. Also present were guests **Kayleigh Lawson** and **Mendy Pfannenstiel**, with the Arkansas City Public Library.

Nancy Holman joined the meeting in progress (and **Paisley Howerton** left the meeting in progress) at **4:16 p.m.**

2. ACPL Solar-Powered Charging Stations:

Mendy would like to apply for a grant through the American Recovery Plan Act (ARPA) to provide shaded tables with solar panels on the “umbrellas” that power charging stations for phones and other devices. (*She can only apply for one project.*)

The existing flower beds will be removed and cemented in. Some bushes can be transplanted to the alley near the dropbox. The Parks and Facilities Division will need to pour the concrete and bolt in the tables, but there are no other City costs.

The Board approved of the general concept and the look of the tables themselves, and urged Mendy to apply for the grant.

Robin made a motion to recommend that the City allow for and support the installation of these “pavilion carousel” tables at ACPL, pending awarding of the grant. Harrison seconded the motion. The motion was approved **3-0** on a voice vote.

2.5. “Pop-Up” StoryWalk at Lovie Watson Park:

Robin gave a report on her Juneteenth event on **June 19** in Lovie Watson Park, which featured a “pop-up” StoryWalk. She used it as a demonstration project to help to raise funds for a permanent StoryWalk around the 1/16-mile trail in the park.

3. Adoption Request: Wilson Park (Docking Garden) / Pollinator Project Report

Kayleigh said she would like to turn the dirt-filled, nonfunctional former Docking Garden fountain into a pollinator garden.

She is working on the list of plants she wants to buy, but they will be mostly perennials with a few annual highlight plants.

No milkweed will be planted in this particular garden. She hopes the City will provide water and maybe some potting topsoil.

Mike asked if this will affect the Wilson Park Master Plan. Andrew said the Docking Garden area is not included in changes.

Robin made a motion to recommend that the City Commission approve the Wilson Park/Docking Garden adoption proposal from Kayleigh Lawson, using appropriate plants. Nancy seconded the motion. The motion was approved **3-0** on a voice vote.

4. Adoption Update: Knebler Pond (WVDGA)

Andrew hasn’t had a recent update, but course design remains in progress. Things are going a little slower than anticipated.

He reminded the Board that the Robert Cox Memorial Park adoption will need to be renewed in **July**, but he forgot to put the information in the packet. He recommends renewing it for two years. The Board requested a special meeting with Arty Hicks.

5. Review ADA Transition Plan: Veterans Memorial Lake

The Board and Rags reviewed ADA Transition Plan recommendations for Veterans Memorial Lake. Like many other parks and recreation areas, it was flagged for a lack of designated ADA parking, but this is easily resolved. The new restrooms are ADA-accessible, however. Mike looked at issues with the accessible ramps to the accessible fishing dock on the lake itself.

6. Review ADA Transition Plan: *Charlie Dow Sports Complex*

The Board and Rags also reviewed the ADA Transition Plan recommendations for the West Lincoln fields with Landon, who discussed his long-term vision for the soccer fields at the Dow Complex. The Boards will visit this facility in person in **July**.

7. Comprehensive Plan Discussion:

Andrew said **Chapter 5**, “Parks, Recreation, and Natural and Historical Resources,” will be the main topic for the Board for the rest of summer. It will be split into two chapters. He talked about setting individual, measurable priorities for each park.

Harrison said staff has the right idea by going park to park, spacing out improvements so as not to impact the budget all at once, and seeking to reduce the mowing burden on City staff by planting more wildflowers and plants for the pollinators.

Andrew asked Landon to begin working through the same planning process with the Arkansas City Recreation Commission.

Andrew said the Paris Park Pool report and analysis will be presented to this Board at its next meeting in **July**, after the City Commission, Equal Opportunity & Accessibility Advisory Board, Planning Commission, and Recreation Commission see it.

8. Tacolalah Executive Committee Report:

The next 2021 Tacolalah Executive Committee meeting will be at **noon July 15** at the Water Treatment Facility. Andrew reminded Board members that the 2021 Tacolalah Festival will be here in just a few weeks and urged them to volunteer for it.

9. Other Miscellaneous Items:

Andrew and Mike provided electrical and construction updates for the Wilson Park Master Plan Phase 1 Upgrades project.

Robin made a motion to adjourn the meeting. Harrison seconded the motion, which was approved **3-0** on a voice vote. The meeting was adjourned at **5:09 p.m.** The next regular meeting of the Beautification and Tree Advisory Board will be at **4 p.m. July 22, 2021**.

Arkansas City Traffic Safety Committee
6/28/2021 Minutes

A special virtual meeting was held **Monday, June 28, 2021**, via GoToMeeting due to a pandemic. Meeting was called to order at **1 p.m.**

Roll Call: **CITY STAFF MEMBERS**

City Manager	Randy Frazer	<input checked="" type="checkbox"/>
Fire-EMS Department	Les Parks	<input type="checkbox"/>
Management Assistant	Mike Crandall	<input checked="" type="checkbox"/>
Police Department	Capt. Jim Holloway	<input checked="" type="checkbox"/>
Principal Planner	Josh White	<input checked="" type="checkbox"/>
Public Information Officer	Andrew Lawson	<input checked="" type="checkbox"/>
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COMMUNITY REPRESENTATIVES

City Commission	Karen Welch	<input checked="" type="checkbox"/>
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Cowley College	Matt Stone	<input checked="" type="checkbox"/>
Equal Opportunity Board	Frances “Rags” Smith	<input checked="" type="checkbox"/>
Planning Commission	Andy Paton	<input type="checkbox"/>
School Board / Chamber	Jon Oak	<input type="checkbox"/>
USD 470 Public Schools	Jeri Crumbliss	<input checked="" type="checkbox"/>

*Others in attendance were USD 470 Superintendent **Ron Ballard**; TranSystems engineers **Slade Engstrom**, **Brett Letkowski** and **Shivraj Patil**; **Kerri Falletti**; **Ken Harader**; **Mary Marrow**; Roosevelt Elementary School Principal **Rosann Meier**; Jefferson Elementary School Principal **Robert Onelio**; USD 470 Director of Business and Operations **Will Pfannenstiel**; and **Harrison Taylor**.*

1. Multimodal Transportation Master Plan Scope:

Andrew provided a brief overview of the previous steps in this process to date and what the City Commission would like to see. This contract originally was supposed to have been approved **June 15**, but it was tabled to **July 6** for further discussion.

He presented the scope of work and project schedule, which had a kickoff meeting scheduled during the next regular Traffic Safety Committee meeting on **July 16**. The project is still on track to be completed by **December 2021** or **January 2022**.

Andrew said the purpose of this meeting is to get final input from the City’s community partners on any revisions to the scope. He opened the floor to TranSystems first. Brett talked a little bit about the challenges with an operating budget of **\$25,000.00**.

Slade said TranSystems’ goal is to maximize City dollars by relying on input data from the City for recent crashes and traffic. He said new traffic numbers could be gathered in the future using TEAP studies, which also can look closer at problem areas.

Andrew said no in-person meetings will be held with TranSystems and everything will be done virtually. The City may host town hall meetings later in the fall with the public, but TranSystems would not attend these in order to save on travel costs.

He thanked Jeri for joining the committee for the meeting during her last week prior to retirement. Dr. Ballard and Will said USD 470 is supportive of the proposed scope, but any decisions on further funding would have to come from the school board.

Andrew thinks Adams and Jefferson have more multimodal needs than Frances Willard or Roosevelt, while ACMS and ACHS need to be involved in any planning. It was agreed that any USD 470 funding could be targeted later to specific school studies.

Andrew called on Mary Marrow, with the Public Health Law Center, which is a technical assistance partner of Blue Cross Blue Shield of Kansas for the Pathways to a Healthy Kansas grant program. After extended discussion, Slade agreed that TranSystems could add one of the three statements she presented to its scope, with the City adding the other two into its part.

Cowley First Director Kerri Falletti, who currently chairs the RISE Cowley steering committee, echoed Mary’s comments.

Mike explained the Kansas Department of Transportation’s ongoing multimodal planning process for the entire state. Jim asked some clarifying questions about the data requested of the Arkansas City Police Department to provide to TranSystems.

Randy Frazer joined the meeting in progress at **1:25 p.m.** and left the meeting at **1:31 p.m.** Mary Marrow left the meeting at **1:51 p.m.** Connie Moore left the meeting at **1:54 p.m.** Mark Chickadonz left the meeting at **2:05 p.m.**

Andrew made a motion to adjourn the meeting. Mike seconded the motion to adjourn. The motion was approved **8-0** on a voice vote. The meeting was adjourned at **2:17 p.m.** The next meeting of the Traffic Safety Committee will be at **3 p.m. Tuesday, July 27, 2021**.

Arkansas City Beautification and Tree Advisory Board
7/12/21 Minutes

A special virtual meeting was held **Monday, July 12, 2021**, via GoToMeeting. The meeting was called to order at **3:33 p.m.**

Roll Call:

Board Members

Robin Henderson	<input type="checkbox"/>
Candace Hendricks	<input checked="" type="checkbox"/>
Nancy Holman	<input type="checkbox"/>
Paisley Howerton	<input checked="" type="checkbox"/>
Harrison Taylor	<input checked="" type="checkbox"/>

Staff Liaisons

Mike Bellis	<input type="checkbox"/>
Randy Frazer	<input type="checkbox"/>
Evan Haney	<input checked="" type="checkbox"/>
Arty Hicks (WVDGA)	<input checked="" type="checkbox"/>
Andrew Lawson	<input checked="" type="checkbox"/>

1. Adoption Renewal: *Robert Cox Memorial Park* (WVDGA)

Andrew said the original one-year adoption for Cox Park is set to expire **July 20**, so the City Commission will need to renew.

He said City staff has no concerns with the renewal and the Walnut Valley Disc Golf Association (WVDGA) has met all conditions of the adoption so far. Harrison also said he has no issues with the disc golf course at this time. Candace agreed.

Arty said he hasn't heard any complaints in quite a while. The few issues encountered with neighbors were addressed quickly.

He said the signage and disc donation baskets all have been installed now. People are always playing every time he drives by.

Arty praised Connie Moore and Parks & Facilities for repairing one of the baskets after it was damaged mowing the park.

He said WVDGA will start placing anchors in Knebler Pond on **July 17**. Nancy joined the meeting in progress at **3:41 p.m.**

Harrison made a motion to recommend that the City Commission reapprove the Cox Park adoption proposal from WVDGA, this time for two additional years. Paisley seconded the motion. The motion was approved **4-0** on a voice vote.

2. Tacolalah Executive Committee Report:

The next 2021 Tacolalah Executive Committee meeting will be at **noon July 15** at the Water Treatment Facility. Andrew reminded Board members that the 2021 Tacolalah Festival will be held on **July 17** and urged them again to volunteer for it.

3. Other Miscellaneous Items:

Andrew previewed the four City-owned parcels the Board will tour on **July 22** as part of updating the ADA Transition Plan.

Candace made a motion to adjourn the meeting. Harrison seconded the motion, which was approved **4-0** on a voice vote. The meeting was adjourned at **3:48 p.m.** The next regular meeting of the Beautification and Tree Advisory Board will be at **4 p.m. July 22, 2021**.