



# City Commission Agenda Item

**Meeting Date:** August 3, 2021  
**From:** Randy Frazer, City Manager  
**Item:** CDBG Certified Grant Administrator Selection

**Purpose:** Review bids received and select a Certified Grant Administrator for the CDBG Housing project.  
**(Voice Vote)**

**Background:**

The City of Arkansas City is applying for a Community Development Block Grant (CDBG) Program grant to finance substantial housing rehabilitation of approximately 12 houses occupied by qualifying low- to moderate-income families, approximately six (6) of which will be rental units and six (6) of which will be owner occupied, within a target area bounded by North 15th Street to the west, North 10th Street to the east, West Kansas Avenue to the south and West Colorado Avenue to the north.

Requests for Proposals were sent out to qualified agencies for a Certified Grant Administrator. Two bids were received. Those bids will be opened tonight and the City Commission can pre-select a grant administrator for the project.

**Commission Options:**

1. Open bids and select a Certified Grant Administrator
2. Table the item for further review

**Fiscal Impact:** Cost included in grant

Amount:

Fund:

Included in Budget       Department:       Expense Code:

Grant       Bonds       Other (explain)

**Attachments:**

**Approved for Agenda by:**



Randy Frazer, City Manager