



**Routine Business**

1. Roll Call

**PRESENT**

Commissioner Chad Beeson  
Commissioner Diana Spielman  
Commissioner Charles Tweedy  
Mayor Jay Warren

**ABSENT**

Commissioner Tad Stover

**Also present from staff:** City Attorney Larry Schwartz, City Manager Randy Frazer, City Clerk Tiffany Parsons, Communications Director Shana Adkisson, Municipal Project Manager Nick Rizzio, Neighborhood Services Director Mike Bellis, and Police Chief Jim Holloway.

2. Opening Prayer led by City Attorney Larry Schwartz and Pledge of Allegiance led by Mayor Warren.
3. There were no additions or deletions to the agenda.
4. Approval of the Agenda

*Motion made by Commissioner Tweedy, Seconded by Commissioner Beeson to approve the agenda.*

*Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, and Commissioner Tweedy and Mayor Warren. Mayor Warren declared the motion approved.*

**Awards and Proclamations**

1. Proclaim October 2024, as Community Planning Month in Arkansas City, as ready by Neighborhood Services Director Mike Bellis.
2. Proclaim October 1, 2024, as National Night Out in Arkansas City, as read by Police Chief Holloway.

**Recognition of Visitors/Staff**

1. Police Chief Holloway introduced newly hired police officers Hailey Lorett and Tom Campbell, providing a background of their experience. Lorett and Campbell were then sworn in by City Clerk Parsons.
2. Recognize Environmental Departments staff members Spencer Stover & Tommy Bowman on their recent awards received during the 15th Annual KWEA & KsAWWA Joint Water and Wastewater Conference held August 27th- 29th in Wichita, Kansas. Environmental Services Superintendent Rod Philo provided a brief synopsis of both Stover & Bowmans hard work and contributions to their departments, leading up to their much-deserved awards.

## Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve the September 3, 2024, regular meeting minutes as written.

City Clerk Parsons offered a revised copy of the minutes to the city council that included revisions on page 4 under New Business, City Manager Department, Item No. 1 noting when Vicki Jackson spoke, where the words tennis and pickle ball courts have been switched to stand correct.

2. Approve adoption of Resolution No. 24-297 adopted by the City Council of the City of Wichita, Kansas, on September 3, 2024, regarding the issuance of its Health Care Facilities Revenue Bonds (Presbyterian Manors, Inc.).

*Motion made by Commissioner Beeson, Seconded by Commissioner Spielman to approve the consent agenda, with the changes made in the minutes as written.*

*Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.*

## New Business

City Clerk Parsons offered the following items for consideration:

### City Manager Department

1. Consider first reading of Ordinance levying special assessments for code enforcement activities for unpaid weed mowing charges.

Neighborhood Services Director Bellis explained the special assessment for unpaid weed and mowing charges as presented.

*Motion made by Commissioner Spielman, Seconded by Commissioner Beeson to approve the item as written.*

*Roll Call Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Ordinance No. 2024-09-4618**.*

2. Consider first reading of Ordinance levying special assessments for code enforcement activities for unpaid trash and rubbish charges.

Neighborhood Services Director Bellis reviewed the special assessment for code enforcement activities for unpaid trash and rubbish charges as presented.

*Motion made by Mayor Warren, Seconded by Commissioner Tweedy to approve the item as written.*

*Roll Call Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Ordinance No. 2024-09-4619**.*

3. Consider for approval a Certificate of Special Assessment for dangerous structure demolitions.

Neighborhood Services Director Bellis explained the special assessment for dangerous structure demolitions.

*Motion made by Commissioner Spielman, Seconded by Commissioner Beeson to approve the item as written.*

*Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Resolution No. 2024-09-3646.***

4. A Resolution authorizing the City of Arkansas City to apply for the Fall 2024 Kansas Department of Transportation (KDOT) Cost Share Program Grant for the Summit Street reconstruction project from Skyline Road to Radio Lane.

Municipal Project Manager Nick Rizzio further explained the project details.

*Motion made by Commissioner Beeson, Seconded by Commissioner Tweedy to approve the item as written.*

*Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Resolution No. 2024-09-3646.***

### **City Manager Updates & Reminders**

City Manager Frazer provided reminders and updates before the commission.

1. City Arkansas City was awarded the local bridge improvement grant in the amount of \$700,000.00 to be use for the F St. bridge.
2. Sept. 11<sup>th</sup> City staff, Recreation Commission, Cowley College, USD 470 staff and meeting with Schafer architects to review the refined concepts for the RecPlex.
3. Sept. 12<sup>th</sup> City staff met with Ranson Financial Advisor Larry Kleeman, to look into finance options for the fire station renovation. Larry is planning to attend the Oct. 1<sup>st</sup> meeting to discuss more options.
4. Sept. 26<sup>th</sup> Mayor Warren, Commission Tweedy, and City Manager Frazer are signed up to attend the REAP Regional Issues Forum.
5. Sept. 27<sup>th</sup> – 28<sup>th</sup> Ark City Tumbleweeds Last Run Car Show.
6. Sept 30<sup>th</sup> Local consultation for Water is being held in Wichita, KS.
7. Sept. 30<sup>th</sup> – Oct. 1<sup>st</sup> National Night Out in Arkansas City.
8. Sept 30<sup>th</sup> Local consult. for Water Conference in Wichita, KS.
9. The city is applying Kansas Water Supply Loan that has 100 % forgiveness and a 30 day publication requirement timeline prior to the public hearing requirement. The Public Hearing will be Monday Oct. 14th at City Hall just before the regularly scheduled work session. This grant is for the greensand filter.
10. Goff Tower paint coating inside should start this week, they are almost done sandblasting inside. Entire job inside and out has to be complete before the tower can be back up and running.
11. Hike Bike Trail update- KDOT has been in recent communications through email with city staff again. Plan details have been submitted with no kick-back this time, so plans are under official final review.
12. Local projects handout provided to commissioners.

**Adjournment**

*Motion made by Commissioner Beeson, seconded by Commissioner Tweedy to adjourn the meeting.  
The voice vote was unanimous in favor of the motion. Mayor Warren declared the meeting adjourned.*

**THE CITY OF ARKANSAS CITY  
BOARD OF CITY COMMISSIONERS**

(Seal)

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Jay Warren, Mayor

**ATTEST:**

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Tiffany Parsons, City Clerk

**Prepared by:**

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Tiffany Parsons, City Clerk

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