



City of Arkansas City

HISTORIC PRESERVATION BOARD MINUTES

Monday, August 16, 2021 at 5:30 PM – 118 W Central Ave, Arkansas City, KS

Call to Order

Roll Call

Present: Kevin Cox, Foss Farrar, Charles Jennings

Absent: JW Lozano, Kayleigh Lawson

Staff present at roll call was Principal Planner Josh White and Public Information Officer Andrew Lawson
Also present were applicants Jiancheng Li and Xiuzhen Ni.

Consent Agenda

1. Meeting Minutes, **July 12, 2021 meeting.**

Cox made a motion to approve the July 12, 2021 meeting minutes as written. Jennings seconded the motion. Voice vote carried the motion.

2. Administrative Reviews

Cox made a motion to approve the administrative reviews as presented. Jennings seconded the motion. Voice vote carried the motion.

Reviews

3. Review the proposed sign at 316 S Summit Street

White presented a report on the proposed sign. He noted the placement of the sign and the size was appropriate but the internal illumination was not recommended. He suggested removing the lighting and approving the sign. After discussion, the board felt that the sign would not detract from the district being lit. They noted there are other similar signs in the district and have been for more than 50 years. Farrar asked the applicants if the restaurant would be open in the evening. They indicated that they would be open in the evening. The board felt that the sign would need to be illuminated to encourage business in the evening hours and help the business succeed. Cox asked if the applicants preferred the sign be lit. The applicants did request the sign be lit. White noted there are precedents. Jennings worried we would be setting a continued precedent if approved. After discussion it was determined that this would be acceptable. Cox made a motion to approve the permit for a sign at 316 S Summit Street as proposed in accordance with K.S.A. 75-224. Jennings seconded the motion. Voice vote carried the motion.

Other Items

Lawson briefly talked about the time capsule including best practices. He plans to do some Facebook promotion of it in September and plan to dedicate the capsule on Arkalalah Thursday but that's still tentative. Lawson and White noted that the Planning Commission will be discussing the Historic Preservation section of the Comprehensive Plan and would ask the board to review it and discuss it at their next meeting. He also noted

that the walking tour brochure needed to be finalized for a second printing. White said that the grant needed to be closed out by August 31 so any final changes would need to be submitted very soon. Visit Ark City will work to distribute them after that. White also talked briefly about the workshop he was attending that covered upstairs housing.

Adjournment

Cox made a motion to adjourn. Jennings seconded the motion. Voice vote carried the motion. Farrar declared the meeting adjourned.

DRAFT