



Routine Business

1. Roll Call

PRESENT

Commissioner Kanyon Gingher
Commissioner Charles Jennings
Commissioner Scott Rogers
Commissioner Jay Warren
Mayor Diana Spielman

ABSENT

None

Also present from staff: Building Official Mike Bellis, City Attorney Larry Schwartz, City Manager Randy Frazer, City Clerk Tiffany Parsons, Communications Director Shana Adkisson, Finance Director/Treasurer Jennifer Waggoner, Police Captain Jim Hallway, and Public Services Superintendent Tony Tapia.

2. Opening Prayer and Pledge of Allegiance led by Mayor Spielman.
3. There were no additions or deletions to the agenda.
4. Approval of the Agenda

Motion made by Commissioner Rogers, Seconded by Commissioner Gingher to approve the agenda as written.

Voting Yea: Commissioner Gingher, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve the November 7, 2023, regular meeting minutes as written.
2. Ratify Mayor Diana Spielman’s appointment of Joyce Jordan to the Joint City-Cowley County Board of Health
3. Approve Statutory Quit Claim Deed to execute transfer of property located at 609 S. 5th Street owned by the Arkansas City to reflect correct ownership to the Arkansas City Land Bank.

Motion made by Commissioner Gingher, Seconded by Commissioner Warren to approve the consent agenda as written.

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren.
Abstained: Mayor Spielman. Mayor Spielman declared the motion approved.*

New Business

City Manager Department

1. City Clerk Parsons proposed to hold a public hearing regarding the proposed 2023 amended budget.

Finance Director/Treasurer Waggoner gave insight on the reasoning for the public hearing and details of the seven funds being amended.

Motion made by Commissioner Gingher, Seconded by Commissioner Rogers to open the Public Hearing for the proposed 2023 amended budget.

Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, and Commissioner Warren. Abstained: Mayor Spielman. Mayor Spielman declared the motion approved.

No one present came forward to speak.

Motion made by Commissioner Rogers, Seconded by Commissioner Jennings to close the Public Hearing.

Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, and Commissioner Warren. Abstained: Mayor Spielman. Mayor Spielman declared the motion approved.

- a. City Clerk Parsons offered to consider first reading of an Ordinance amending specified funds in the budget for the City of Arkansas City for the year beginning January 1, 2023.

Motion made by Commissioner Rogers, Seconded by Commissioner Gingher to approve the item as written.

*Roll Call Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, and Mayor Spielman. Mayor Spielman declared the motion approved; given **Ordinance No. 2023-11-4600**.*

Public Services Department

1. City Clerk Parsons presented a Resolution authorizing the City of Arkansas City to accept a bid submitted by John's Heating & Air Conditioning, of Arkansas City, KS, to purchase a new Trane 7.5-ton unit for the Northwest Community Center, for an amount not to exceed \$10,750.00.

Public Services Superintendent Tapia explained that the Northwest Community Center is currently without heat as the heat exchanger went out in the old unit this week.

Motion made by Commissioner Gingher, seconded by Commissioner Warren to approve the item as written.

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, and Commissioner Warren. Abstian Mayor Spielman. Mayor Spielman declared the motion approved; given **Resolution No. 2023-11-3587**.*

Items for Discussion by City Commissioners

None.

Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to three (3) minutes.

None.

City Manager Reminders and Updates

1. City Manager Frazer provided the commissioner with the following:
 - Sewer line in basement deteriorating and city is looking at bids from contractors .
 - Workman comp .92 down from 108 which should reduce work comp premiums.
 - A developer has contacted the City and is interested in doing a purchase option for the 14 acers the city just bought.
 - Thankful Tree Lighting is at 6:00 PM tonight at Ben Givens Park.
 - Follow up provided on Commissioner Gingher's previous inquiry from the las meeting. County and city agreed to swap property on Skyline Rd. and a section close by but was only talked about 2014 to 2016 nothing came of it. City and County are working together to see if anything was actually executed for these properties.

Financial Summary

The October 2023 Financial Summary was available for review in the packet.

Executive Session

1. Recess into executive session to discuss the City Manager's contract, pursuant to K.S.A. 75-4319(b)(1), personnel matters of nonelected personnel.

Commissioner Charles Jennings moved to go into Executive Session at 5:45 PM for a period not to exceed 17 minutes, to discuss the City Manager's contract, pursuant to K.S.A. 75-4319(b)(1), personnel matters of nonelected personnel. Motion seconded by Commission Scott Rogers.

City Attorney Larry Schwartz was included in the closed meeting. Mayor Spielman called the regular commission meeting back into session at 6:02 PM. Commissioner Canyon Gingher did not return to join the meeting.

The matter of amending the City Manager Employment Agreement No. 1 with Randy Frazer regarding the term and length of the employees' service as City Manager came into consideration post Executive Session.

Thereupon, was a Resolution entitled:

A RESOLUTION AUTHORIZING THE CITY OF ARKANSAS CITY TO AMEND THE CITY MANAGER EMPLOYMENT AGREEMENT AMENDMENT NO. 1 WITH RANDY FRAZER REGARDING THE TERM AND LENGTH OF THE EMPLOYEES' SERVICE AS CITY MANAGER.

Commissioner Charles Jennings moved, seconed by Commissioner Rogers to adopt the City Manager Employment Agreement Amendment No. 2 with the intent of this agreement to be entered into on November 21, 2023, and continue for a period of two-years, adding to the motion compensation adjustment of 5% for his services.

*Voting Yea: Commissioner Jennings, Commissioner Rogers, and Commissioner Warren. Abstain Mayor Spielman. Absent: Commissioner Gingher. Mayor Spielman declared the motion approved; given **Resolution No. 2023-11-3588**.*

Adjournment

Motion made by Commissioner Jennings, seconded by Commissioner Warren to adjourn the meeting.

Voting Yea: Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the meeting adjourned.

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

(Seal)

Diana L. Spielman, Mayor

ATTEST:

Tiffany Parsons, City Clerk

Prepared by:

Tiffany Parsons, City Clerk