



Routine Business

1. Opening Prayer led by Principal Planner and Pledge of Allegiance led by Mayor Warren.
2. Roll Call

PRESENT

Commissioner Chad Beeson
Commissioner Diana Spielman
Commissioner Tad Stover
Commissioner Charles Tweedy
Mayor Jay Warren

Also present from staff: City Attorney Larry Schwartz, City Manager Randy Frazer, Communications Director Shana Adkisson, Environmental Services Director Rod Philo, Finance Director/Treasure Jennifer Waggoner, Principal Planner Josh White, and Public Services Superintendent Toni Tapia.

3. There was one addition and no deletions.

Addition: New Business, City Manager Department, add Item No. 2. An Ordinance authorizing the vacating of a portion of Ash Avenue from the west line of 13th Street to the east line of 14th Street in Arkansas City, Kansas.

Motion made by Commissioner Spielman, Seconded by Commissioner Stover to approve the amendments to the agenda.

Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

4. Approval of the Agenda

Motion made by Commissioner Spielman, Seconded by Commissioner Tweedy to approve the agenda.

Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

Awards and Proclamations

1. Proclaim April 2024 as Fair Housing Month in Arkansas City as read by Mayor Warren.
2. Proclaim April 22, 2024, as Earth Day and April 26, 2024, as Arbor Day in Arkansas City as presented by Mayor Warren.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve the March 19, 2024, regular meeting minutes as written.
2. Ratify Mayor Jay Warren's appointment of Dr. Rodger Maechtlen to the South Central Kansas Medical Center Board of Trustees.
3. Ratify Mayor Jay Warren's appointment of Dr. Scott Rogers to the Recreation Commission Board.

Motion made by Commissioner Stover, Seconded by Commissioner Spielman to approve the consent agenda as written.

Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

New Business

Communications Director Adkisson offered the following items for consideration:

City Manager Department

1. Consider approval of city insurance coverage for property, liability, vehicles, and equipment.

City Manager Frazer explained that the City received a quote for comprehensive insurance coverage from EMC, who is our current insurance provider. The city would have inquired with another insurance carriers but the amount was too high for consideration for one of the only other companies who is willing to cover municipal insurance this year. For this reason, staff recommend renewing with EMC again. In the past we have had a \$25,000.00 deductible on commercial property coverage. EMC is not going to honor that coverage which has changed and increased up to a \$70,000.00 deductible with the option of a \$50,000.00 deductible per occurrence with the exception of two buildings, City Hall and central shop, that would not be included in this policy. Other changes are in the vehicle coverage. The city has increased its fleet of vehicles so that is reflected in our insurance premiums. Crime and cyber-attacks are the other two coverage increases city staff propose for better protection.

Motion made by Commissioner Tweedy, Seconded by Commissioner Beeson to approve the item as written.

Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

2. **An Ordinance authorizing the vacating of a portion of Ash Avenue from the west line of 13th Street to the east line of 14th Street in Arkansas City, Kansas.**

Principal Planner White explained that the request was made and filed for by Micheal Woods for this vacation by as of the adjacent property owners. The street was platted but never actually built there, leaving the area vacant and later a carport was built there. The vacation would allow expansion of his property and make that structure compliant. All adjacent property owners were notified of this request. The Planning Commission held a public hearing on March 12, 2024. At the close of the public hearing the Planning Commission voted to recommend approval of this vacation.

Motion made by Commissioner Spielman, Seconded by Commissioner Stover to approve the item as written.

*Roll Call Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Ordinance No. 2024-04-4607**.*

Environmental Services Department

1. A Resolution authorizing the City of Arkansas City to accept a bid submitted by Maguire Iron, Inc., and subsequently issue the Notice of Award, for the Goff Tower Rehabilitation Project, at an estimated base bid amount of \$195,200.00.

Environmental Services Director Philo explained that this project is for the rehabilitation of the Goff Elevated Storage Tank, located in the Goff Industrial Park. Professional Engineering Consultants (PCE) supported the City with the Goff Tower Rehabilitation Project advertisement of and overall bid process. Bids were accepted received due by 10:00 AM on March 26, 2023, at City Hall 118 W. Central Ave., Arkansas City, KS at which time all six received were then publicly opened and read by the City Clerk. The engineers' project estimate is \$350,000.00. PEC and staff recommend awarding the bid to Maguire Iron, Inc., who not only was the lowest bidder but also met all the bid requirements.

Motion made by Mayor Warren, Seconded by Commissioner Stover to approve the item as written.

*Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Resolution No. 2024-04-3608.***

2. A Resolution authorizing the City of Arkansas City to accept occurred freight cost associated with the previously approved of Reverse Osmosis Membranes purchase from Kansas Water Technologies, for an amount not to exceed \$3,400.00.

On February 6, 2024, the governing body approved Resolution No. 2024-02-3598, which accepted a bid submitted by KWT for the purchase of Reverse Osmosis Membranes and installation assistance thereof, for an amount not to exceed \$319,200.00. The bid tab and the quote submitted by KTW did indicate that delivery cost would be determined at the time of sale and consequently was not included in the purchase amount. The approval of this request will both show record of and allow staff to pay the occurred estimated freight cost. Environmental Services Director Philo stated that there were 672 membranes that were purchased so there is a substantial amount of freight coming in.

Motion made by Commission Beeson, Seconded by Commissioner Stover to approve the item as written.

*Voice Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Resolution No. 2024-04-3609.***

Public Services Department

1. A Resolution authorizing the City of Arkansas City to accept a bid submitted by Melton Industries, of Wichita, KS to re-coat the entire Northwest Community Center roof, for an amount not to exceed \$27,900.00.

Public Services Superintendent Tapia addressed that commission acknowledging that this has been on the list in need of repair for a while now and finally it was not removed from the budget. Three bids were sought after for this project from Melton Industries, Rhoden Roofing and ARMA, who all three placed bids. Staff recommend accepting the bid from Melton Industries due to meeting all the specifications including being under budget. Melton will pressure wash it down, tighten all screws and spray elastomeric latex on the entire roof with a 10-year warranty on everything. Tapia spoke of their quality of work being unmatched as they completed the Fire Department roof as well. Melton Industries has done work for the city in the past, including the Fire Department's roof in 2022, they are a trusted company.

Motion made by Commission Spielman, Seconded by Commissioner Stover to approve the item as written.

*Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Resolution No. 2024-04-3610.***

City Manager Updates & Reminders

City Manager Frazer provided the following reminders and updates before the commission.

1. April 8th is the Outstanding Student Nominees' Reception is at 6:00 PM in Cowley College's Robert Brown Theatre, located at 215 S. Second St. in Arkansas City, honoring all nominees.
2. April 10th at 10:00 AM bid opening for the final house project in our CDBG renovation grant. Once this project is complete and this grant is closed, we will be able to apply for another grant zone.
3. Principal Planner White and City Manager Frazer will meet with PEC about the Master Plan progress on the property at the north end of town.
4. April 22nd is the Outstanding Student Awards Banquet will be at 6:30 PM in the Wright Room at Cowley College's Brown Center, also located at 215 S. Second St to honor the top three candidates from each school.
5. Next meeting agenda will contain Strother Field Land Acquisition Interlocal Agreement with the City of Winfield for the bonds to Strother Field needs to purchase the property. Winfield will be the bond holder.
6. City Staff have been working on pouring the walking trials from Paris Park and Lovie Watson Park this week. The city saved money doing the work themselves.
7. Phase two of the walking trials,
8. Stormwater permits were approved today for Phase Two of the walking trials grant which will continue from Paris Park down to Summit St. and up back around. Bids should go out early summer.
9. Travel Center truck stop has all their permits in now including their stormwater permit. They will moving in equipment here in the near future. They will need to coordinate with the archaeologist for the grading portion.

Items for Discussion by City Commissioners

Work session on April 12th will be cancelled as determined and discussed with the City Manager and Commission during this meeting.

Adjournment

Motion made by Mayor Warren, seconded by Commissioner Stover to adjourn the meeting.

The voice vote was unanimous in favor of the motion. Mayor Warren declared the meeting adjourned.

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

(Seal)

Jay Warren, Mayor

ATTEST:

Tiffany Parsons, City Clerk

Prepared by:

Tiffany Parsons, City Clerk