



City of Arkansas City

BEAUTIFICATION AND TREE ADVISORY BOARD MEETING MINUTES

Thursday, December 01, 2022 at 1:00 PM – 400 W Madison Ave, Arkansas City, KS

I. Roll Call

PRESENT: Robin Henderson, Candace Hendricks, Nancy Holman, Harrison Taylor

ABSENT: Paisley Howerton

II. Consent Agenda

1. October 27, 2022 Meeting minutes.
Motion made by Taylor, Seconded by Hendricks.
Voting Yea: Henderson, Hendricks, Holman, Taylor

III. Old Business

1. Yard of the Month discussion
Robin led discussion regarding this process. The board discussed the nomination process. It was determined that nominations could be turned in at City Hall or the Chamber. Staff could put out a call for nominations in newsletters and Facebook. Mike suggested the sign remain in the yard for no more than 30 days. He also suggested that a board member place the sign.
Motion made by Taylor, Seconded by Hendricks to start the Yard of Season awards in Spring.

Voting Yea: Henderson, Hendricks, Holman, Taylor
Motion made by Hendricks, Seconded by Taylor to keep the sign posted for 30 days.
Voting Yea: Henderson, Hendricks, Holman, Taylor
2. City Entrance discussion
Candace presented a proposal from Rob Carroll at Sign Solutions for entrance signs. It was believed that the proposed sign was a bit too large. Candace suggested getting alternate proposals. She said there would be three signs: South, East and North. She proposed the sign be moved farther north to where the bypass turns off. Staff pointed out that KDOT would have to agree to that. Candace noted that the city had the brick from the brick streets that could be used for the signs. Some discussion about the contents of the sign was also held. Robin left the meeting at 1:35pm. A quorum still remained. Mike noted that we want to keep the project local if at all possible.
3. Sacred Heart Service Project discussion
Josh mentioned brought up the correspondence with Kristen Munson. Mike suggested helping us plant a tree and general park cleanup. Some discussion but no formal action was taken.

IV. Other Miscellaneous Items

Candace discussed Christmas decorations in Wilson Park. The board discussed what decorations were done in the past and desired to enhance the current decorations through donations. More information to come on that.

V. Adjourn

Motion made by Taylor, Seconded by Hendricks.

Voting Yea: Henderson, Hendricks, Holman, Taylor

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