

Bidder: Citysearch Preservation

1. Complete proposal and overall presentation

The proposal is professional in nature overall. It appears to meet all of the requirements of the RFP

2. The bidder's ability to meet the Secretary of the Interior's Professional Qualifications Standards

They have stated that they can meet the standards.

3. Demonstrated understanding of the proposed project

The bidder demonstrates a general understanding of the proposed project.

4. Desirability of project approach methodology

The methodology of the proposal spells out the steps in the process. It is in a logical sequence

5. Understanding of the community and its relationship to the proposed project

Understanding of the community wasn't directly demonstrated in the proposal, however, based on the broad scope of projects listed in the proposal; it is evident that getting to know a new community is not an issue for the bidder. This does not appear to be a drawback of this particular bidder. I can also tell that at least initial research about the community has already occurred.

6. The ability of the consultant to complete the proposed project

The bidder appears to be able to meet the appropriate timeline as spelled out in the RFP. In fact, it may even be done ahead of schedule.

7. Quality of previous projects of a similar nature

Proposal shows a number of previous projects that are of a similar nature that appear to be of high quality.

8. Cost

The project cost is below the budget by \$1000. The total cost is \$12,000. The bidder states that she can be lower because she has low overhead costs due to being a solo consultant.

9. Strength and credibility of references

The references seem to be credible and sufficient.

10. Expectation of City staff assistance in the completion of the project

The bidder asks that staff assist with providing research about the development of the city which is reasonable.