



Historic Preservation Board

Agenda Item

Meeting Date: 05/19/2025

From: Josh White, Principal Planner

Item: Review Bids for NHRP Consultant

Purpose: Review bids for a consultant to revise the Downtown Commercial Historic District

Background:

The city was rewarded with a grant in 2017 to conduct a resurvey of our downtown historic district. The survey was conducted and completed in May 2018. The survey made recommendations to modify the historic district by adding some properties and removing others. The report also recommended creating a thematic nomination of Arkansas City's historic churches but that will not be part of this project. This project also directly aligns with the City's Comprehensive Plan goal to "promote the maintenance and preservation of historical resources" as well as its accompanying action item to "Expand the existing historic district to match the recommendations from the 2018 Resurvey of the Downtown Historic District."

The city was rewarded with another grant earlier this year to continue the project. The new project is to review all the buildings in the district based on the 2018 Survey and nominate a newly revised Historic District with appropriate additions and removals from the district. An RFP was sent out and 7 bids were returned with bids ranging from \$20,000 to \$25,000. The grant award was \$25,000 so all proposals/bids are within the budget. At this meeting, we will briefly review each proposal and vote to recommend a consultant to the City Commission.

Action:

Review bids and make a motion to recommend a consultant to the City Commission to complete the project in accordance with the grant agreement.

Attachments: Bid tab, evaluation forms