



# City Commission Agenda Item

**Meeting Date:** February 6, 2024  
**From:** Randy Frazer, City Manager  
**Item:** Allocate Capital Improvement Funds for Cowley County Humane Society Building Repairs

**Purpose:** A Resolution authorizing the City of Arkansas City to allocate funds for capital improvements to the Cowley County Humane Society building, for an amount not to exceed \$15,000.00. **(Voice Vote)**

**Background:**

This is a request authorization from the commission to allocate funds for capital improvements to the Cowley County Humane Society building, which is jointly owned by the cities of Arkansas City and Winfield, in collaboration with the Humane Society.

After consultation with the Humane Society staff and representatives from both cities, we have identified priority issues that require immediate attention.

The estimated cost for the necessary repairs is \$27,000.00. The breakdown of the estimated repairs is as follows:

1. Epoxy Floor Repair: \$6,000.00
2. Outdoor Drainage Trough Removal and Replacement: \$15,000.00
3. Indoor Plumbing Repair: \$5,959.35

Winfield has committed to covering half of the total estimated cost, and Arkansas City will cover the remaining half. In light of this, I am seeking authorization for Arkansas City to allocate up to \$15,000.00 towards these capital improvements. This authorization is crucial to ensure that we can address the identified issues promptly and maintain the overall integrity of the Humane Society building.

While the estimates provided cover the anticipated costs, it is prudent to have a contingency fund in case of any unforeseen expenses that may arise during the execution of the repairs. Therefore, I am requesting the commission's approval to spend up to \$15,000.00, providing the flexibility needed to address any unexpected challenges that may arise during the improvement process.

I have attached the bids and supporting documentation for your review. I am available to answer any questions or provide additional information during the commission meeting on

Your support in this matter is greatly appreciated, as it will contribute to the well-being of our community and the animals served by the Cowley County Humane Society. I look forward to discussing this request further during the upcoming meeting.


**Fiscal Impact:**

Amount: \$15,000.00

Fund: 01 – General      Department: 201 – City Commission      Expense Code: 6217 – Contributions

Included in budget       Bonds       Other Not Budgeted

**Approved for Agenda by:**

A handwritten signature in black ink, appearing to be 'Randy Frazer', written over a horizontal line.

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Randy Frazer, City Manager