



# City Commission Agenda Item

**Meeting Date:** February 6, 2024  
**From:** City Manager Randy Frazer  
**Item:** Amendment to Municipal Court City Prosecutor Agreement Addendum No. 1 – H. Kristin Munson

**Purpose:** Approve amendments to previously approved Professional Services Agreement Addendum No. 1 with H. Kristin Munson, for City Prosecutor services in Municipal Court. **(Voice Vote)**

**Background:**

The original Municipal Court City Prosecutor Agreement with H. Kristin Munson effective March 1, 2020, auto renews January 1<sup>st</sup> annually. Staff wishes to add an extension and modification to this original agreement by incorporating addendum No. 1. which reflects an added five percent (5%) salary increase. All other terms and conditions of the original agreement not specifically modified by Addendum no. 1 will remain in full force and effect. H. Kristin Munson. wishes to renew the agreement as well.

Addendum No. 1 was approved on January 16, 2024, by vote of the governing body through Resolution No. 2024-01-3596. Since its approval, the amendments to Addendum No. 1 include correlation of staff compensation and modification to the termination terms from 90 days' notice as listed in the original agreement to 30 days' notice by either party.

**Commission Options:**

1. Approve the revisions to Addendum No. 1
2. Disapprove the revisions to Addendum No. 1
3. Table the revisions to Addendum No. 1 for further discussion

**Fiscal Impact:**

Amount:

Fund: Department: Expense Code:

Included in budget       Grant       Bonds       Other Not Budgeted

**Approved for Agenda by:**

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Randy Frazer, City Manager