



Routine Business

1. Opening Prayer and Pledge of Allegiance led by Mayor Spielman.
2. Roll Call

PRESENT

Commissioner Kanyon Gingher
Commissioner Scott Rogers
Commissioner Jay Warren
Mayor Diana Spielman

ABSENT

Commissioner Charles Jennings

Also present from staff: City Attorney Larry Schwartz, City Manager Randy Frazer, City Clerk Tiffany Parsons, Communications Director Shana Adkisson, Municipal Project Manager Nick Rizzio, and Police Chief Eric Burr.

3. Additions or Deletions. There were two additions to the agenda as read by City Manager Randy Frazer.
 - **Addition: New Business; Reorganization Item # 11.** *Designate one (1) member of the Governing Body to serve as a representative to SCKMC Board of Trustees.*
 - **Addition: New Business; City Manager Department Item # 2.** *A Resolution approving the option agreement for the purchase and sale of real property with Timothy L. Schulte for approximately 4.5 acres along West Skyline Road, Arkansas City, KS, for an amount not to exceed \$5,000.00.*

Motion made by Commissioner Rogers, Seconded by Commissioner Gingher to approve the additions as presented.

Voting Yea: Commissioner Gingher, Commissioner Rogers, and Commissioner Warren. Abstained: Mayor Spielman. Mayor Spielman declared the motion approved.

4. Approval of the Agenda

Motion made by Commissioner Rogers, Seconded by Commissioner Warren to approve the agenda with the additions.

Voting Yea: Commissioner Gingher, Commissioner Rogers, and Commissioner Warren. Abstained: Mayor Spielman. Mayor Spielman declared the motion approved.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

City Clerk Parsons presented to following consent agenda items for consideration.

1. Approve the December 19, 2023, regular meeting minutes as written.

2. Approve a Resolution authorizing a public meeting of the Governing Body to attend a Land Bank Board of Trustees meeting at 5:00 p.m. Tuesday, January 16, 2024, in the Commission Room at City Hall, located at 118 W. Central Ave. in Arkansas City.
3. Ratify Mayor Diana Spielman's re-appointment of: Anita Judd-Jenkins and Bob Baker to the Equal Opportunity & Accessibility Advisory Board.

Motion made by Commissioner Rogers, Seconded by Commissioner Warren to approve the consent agenda as written.

*Voting Yea: Commissioner Gingher, Commissioner Rogers, and Commissioner Warren. Abstained: Mayor Spielman. Mayor Spielman declared the motion approved; given item #2 **Resolution No. 2024-01-3591**.*

Recognize and Honor the Service of Outgoing Commissioners

1. Mayor Spielman recognized and honored the service of departing Commissioners Canyon Gingher, Charles Jennings and Scott Rogers. Commissioners were presented with service award plaques for their service on the City Commission.

Adjourn Sine Die.

Mayor Spielman concluded the current meeting session. She then called the commissioner-elects to come forward to the podium.

Oath of Office Ceremony for Commissioners-elect

City Clerk Parsons administered the Oaths of Office to Commissioners Chad Beeson, Tad Stover, and Charles Tweedy III.

City Clerk Parsons called the meeting back to order with roll call. Commissioners Chad Beeson, Diana Spielman, Tad Stover, Chales Tweedy, and Jay Warren were all present.

New Business

Reorganization Items

Mayor Warren presented the following items for consideration.

1. Select Mayor for 2024.

Mayor Spielman moved to nominate Commissioner Warren as mayor for 2024. Motion seconded by unanimous voice vote of the commission.

Voting Yea: Commissioner Beeson, Commissioner Stover, Commissioner Tweedy, and Mayor Spielman. Mayor Spielman declared the motion approved.

Commissioner Spielman and Mayor Warren changed seats. City Clerk Parsons set new name plates.

2. Recognize and honor the service of previous Mayor Diana Spielman.

Mayor Warren recognized Diana Spielman for her service as mayor this past year, expressing gratitude for all the wonderful prayers and meals she has brought before the commission.

3. Select Vice Mayor for 2024.

Mayor Warren moved to nominate Commissioner Beeson as Vice Mayor for 2024. Commissioner Stover seconded the motion.

Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

4. Appoint three (3) members of the Governing Body to serve as Arkansas City's representatives on the Strother Field Commission.

Commissioner Tweedy moved to nominate Mayor Warren, Commissioner Beeson, and Commissioner Stover to be the Strother Field representatives, and himself as the alternate. Motion seconded by Commissioner Spielman.

Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

5. Designate one (1) member of the Governing Body to serve as a representative to Cowley First.

Mayor Warren moved to nominate Commissioner Tweedy as Cowley First representative. Motion seconded by Commissioner Beeson.

Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

6. Appoint one (1) member of the Governing Body to serve as a voting member of the Regional Economic Area Partnership (REAP) of South-Central Kansas and either one (1) member of the Governing Body or the City Manager to serve as an alternate member of REAP in the voting member's absence.

City Manager Frazer explained that REAP is made up of a group of local governments, cities and counties in the South Central Kansas Region, that get together and work on items that are of interest to the South Central Kansas area. The expansion of Amtrak train system and increasing mental health facilities across the state are a couple of the current topic of interest among the group. REAP meets once a month on the third Thursday in Wichita, typically at the 21st and Amidon Work Force Center over lunch hour.

Commissioner Stover moved to nominate Commissioner Beeson a REAP voting member and Mayor Warren added to have Commissioner Tweedy as an alternate. Motion seconded by Commissioner Spielman.

Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

7. Appoint one (1) member of the Governing Body to serve on the Arkansas City Public Library Board of Trustees.

Commissioner Spielman moved to nominate Commissioner Tweedy to the Arkansas City Public Library Board of Trustees. Motion seconded by Commissioner Stover.

Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

8. Appoint one (1) member of the Governing Body to serve on the Visit Ark City Board of Trustees.

Commissioner Stover made a motion to appoint Commissioner Tweedy to the Visit Ark City Board of Trustees. Motion seconded by Commissioner Spielman.

Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

9. Designate one (1) member of the Governing Body to serve as a representative to the Cherokee Strip Land Rush Museum Board of Trustees.

Commissioner Tweedy moved to elect Commissioner Spielman to the Cherokee Strip Land Rush Museum Board of Trustees. Motion seconded by Commissioner Stover.

Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

10. Designate RCB Bank as primary depository for banking services and all other eligible banks in the community as potential depositories for City funds.

Mayor Warren moved to designate RCB Bank as primary depository for banking services and all other eligible banks in the community as potential depositories for City funds. Motion seconded by Commissioner Stover.

Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

11. Designate one (1) member of the Governing Body to serve as a representative to SCKMC Board of Trustees.

Commissioner Stover made a motion to elect Commissioner Beeson to serve as a representative to SCKMC Board of Trustees. Mayor Warren seconded the motion.

Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved.

City Manager Department

City Clerk Parsons offered the following items for consideration.

1. An Ordinance annexing, incorporating within, and adding territory to the City of Arkansas City, Cowley County, Kansas, a municipal corporation in conformity with the provisions of K.S.A § 12-520 and all acts amendatory thereof or supplemental thereto.

Principal Planner White explained this annexation of the 101 acres of land located at the corner of 8th and Skyline Road needs to take place before the city owned land can be sold or transferred for future housing development. Staff recommendations leaving the zoning as a default R-1 (low density residential district), then re-zone the property as necessary once sold. The Planning Commission met at their December 12th meeting, and they also recommend moving forward with annexing the property and leaving to the zoning.

Motion made by Commissioner Beeson, seconded by Commissioner Tweedy to approve the item as written.

*Roll Call Voting Yea: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Spielman declared the motion approved; given **Ordinance No. 2024-01-4601**.*

2. A Resolution approving the option agreement for the purchase and sale of real property with Timothy L. Schulte for approximately 4.5 acres along West Skyline Road, Arkansas City, KS, for an amount not to exceed \$5,000.00.

City Manager Frazer explained that the city was approved by Development Manager TJ Leon with Affordable Equity Partners, Inc. about expanding housing in the form of apartment complexes. To meet grant housing program guidelines the development would need to be considered tonight for the amount presented.

TJ Leon spoke in further explanation of the anticipated housing project that consist of 36-40 units and a community building, handing out the proposed zoning map to the commission. The group has developed similar housing across the state including Paola, Atchison, Kansas City areas. Land Bank donation of the approximate 4.5 acres of land would need to be in the amount of \$5,000.00 due to the housing grant application guidelines. The developer will be responsible for the project infrastructure and other utility hook-up for each unit build. Moving forward with the land purchase and phase one of this project is contingent on the developer being awarded the grant.

Mayor Warren made a motion to approve the item as written. Motion jointly seconded by Commissioners Stover and Beeson.

*Voting Yea: Commissioner Beeson, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Voting Nay: Commissioner Spielman. Mayor Warren declared the motion approved; given **Resolution No. 2024-01-3592.***

Items for Discussion by City Commissioners

None.

Comments from the Audience for Items not on the Agenda

None.

City Manager Updates & Reminders

City Manager Frazer provided the following reminders and updates before the commission.

1. The City has been approved for a community rating system for stormwater, ranked as a Class 8 with a 1150 credits. Which means any residents required to have flood insurance may be eligible for a 10 percent discount.
2. Outreach Project - education, higher regulatory standards, stormwater management,
3. South-Central Kansas Legislative Delegation Reception is Thursday January 4th at 4:00 pm at 1850 N. Innovation Blvd., Net App WSU Innovation Campus.
4. New City Officials Webinar presented by LKM is January 9th at 11:30 a.m. in the City Manager's Office.
5. LKM Local Government Day is Jan. 25th in Topeka in the afternoon with a reception to follow.

Adjournment

Mayor Warren called for a motion to adjourn the meeting. So moved by Commissioners Stover and Spielman. Seconded by Commissioner Tweedy.

The voice vote was unanimous in favor of the motion. Mayor Warren declared the meeting adjourned.

(Seal)

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

Jay Warren, Mayor

ATTEST:

Tiffany Parsons, City Clerk

Prepared by:

Tiffany Parsons, City Clerk

DRAFT