

Ark City Land Bank Board of Trustees – Regular Meeting Minutes

The Arkansas City Land Bank Board of Trustees met in special session at **5:00 p.m. Tuesday, September 7, 2021**, in the Commission Room at City Hall, located at 118 W. Central Ave. in Ark City.

President **Scott Rogers** called the meeting to order. Others present at roll call were Vice President **Kanyon Gingher**, Trustee **Duane Oestmann** Trustee **Jay Warren** and Trustee **Karen Welch**.

City employees present at the meeting were City Manager **Randy Frazer**, City Attorney **Larry Schwartz**, City Clerk/Secretary **Lesley Shook**, Public Information Officer **Andrew Lawson**, Principal Planner **Josh White**, Building Official **Mike Bellis**, Management Assistant **Mike Crandall**, Finance Director/Treasurer **Jennifer Waggoner**, Accountant **Amy Roberts** and Public Services Superintendent **Tony Tapia**. Also present were **Curtis Freeland**, representing Ark City Habitat for Humanity; **Thaniel Monaco**; and local citizens **Larry Gilmore** and **Rafael Villagomez**.

Agenda Approval

Trustee Oestmann made a motion to approve the agenda as presented. Trustee Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion.

President Rogers declared the agenda **approved** as presented.

Minutes

Trustee Welch made a motion to approve the **July 20, 2021**, regular meeting minutes as written.

Trustee Warren seconded the motion. A voice vote was **unanimous** in favor of the motion.

President Rogers declared the minutes **approved**.

Business

Transfer of 1304 S. A St.

Secretary Shook presented for discussion the transfer of real estate located at **1304 South A St.**, owned by the Arkansas City Land Bank, to **Rafael Villagomez**, of Arkansas City.

Principal Planner White said Villagomez owns the adjacent property and plans to build a garage on this property in the future. He meets program requirements, so White recommended the transfer.

The county appraised value and recommended purchase price for this property is **\$2,970.00**. The actual legal description of the parcel to be transferred to Villagomez is **Lots 3 and 4, Block 228, Enterprise Addition to Arkansas City, Cowley County, Kansas**.

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President Rogers made a motion to approve the real estate transfer with a proposed purchase price of **\$2,970.00**. Trustee Warren seconded the motion. A voice vote was **unanimous** in favor of the motion. President Rogers declared the motion **approved**.

Transfer of 838 S. F St.

Secretary Shook presented for discussion the transfer of real estate located at **838 South F St.**, owned by the Arkansas City Land Bank, to **Habitat for Humanity**, of Arkansas City.

Principal Planner White said Habitat plans to develop the parcel as a new single-family home.

The county appraised value and proposed purchase price for this property is **\$6,620.00**, but staff recommends granting the property to Habitat for Humanity at no charge since it is a nonprofit.

Curtis Freeland said this will be the site of the 21st home constructed by Habitat in Arkansas City.

The actual legal description of the parcel to be transferred to Habitat for Humanity is **Lots 9, 10 and 11, Block 182, Walnut Grove Addition to Arkansas City, Cowley County, Kansas**.

President Rogers made a motion to approve the real estate transfer with a proposed purchase price of **\$1.00**. Trustee Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion. President Rogers declared the motion **approved**.

Transfer of 515 S. 6th St.

Secretary Shook presented for discussion the transfer of real estate located at **515 S. Sixth St.**, owned by the Arkansas City Land Bank, to **Habitat for Humanity**, of Arkansas City.

Principal Planner White said Habitat also plans to develop this parcel as a new single-family home.

The county appraised value and proposed purchase price for this property is **\$7,940.00**, but staff again recommends granting the property to Habitat for Humanity at no cost since it is a nonprofit.

Curtis Freeland said this will be the site of the 22nd home constructed by Habitat in Arkansas City.

The actual legal description of the parcel to be transferred to Habitat for Humanity is **Lots 19, 20, 21, 22 and 23, Block 120, Original Townsite to Arkansas City, Cowley County, Kansas**.

Trustee Welch made a motion to approve the real estate transfer with a proposed purchase price of **\$1.00**. Trustee Oestmann seconded the motion. A voice vote was **unanimous** in favor of the motion. President Rogers declared the motion **approved**.

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Transfer of 901 E. Kansas Ave.

Secretary Shook presented for discussion the transfer of real estate located at **901 E. Kansas Ave.**, owned by the Arkansas City Land Bank, to **Richard R. “Randy” Duncan II**, of Arkansas City.

Principal Planner White said Duncan plans to combine this parcel with his property to the south at **903 E. Kansas Ave.** He is aware of the floodplain requirements and meets Land Bank requirements.

The county appraised value and proposed purchase price for this property is **\$5,030.00**. White recommended approving the transfer so as to put the property back onto the property tax rolls.

Trustee Warren made a motion to approve the real estate transfer with a proposed purchase price of **\$5,030.00**. Trustee Oestmann seconded the motion. A voice vote was **unanimous** in favor of the motion. President Rogers declared the motion **approved**.

Adjournment

President Rogers made a motion to adjourn the meeting. Trustee Warren seconded the motion.

A voice vote was **unanimous** in favor of the motion. President Rogers declared the meeting adjourned at **5:14 p.m.**

**THE ARKANSAS CITY
LAND BANK BOARD OF TRUSTEES**

Scott Rogers, President

ATTEST:

Lesley Shook, Secretary

Prepared by:

Andrew Lawson, Public Information Officer