



**Routine Business**

1. Roll Call

**PRESENT**

Commissioner Kanyon Gingher  
Commissioner Charles Jennings  
Commissioner Scott Rogers  
Commissioner Jay Warren  
Mayor Diana Spielman

**ABSENT**

None

Also present from staff: City Manager Randy Frazer, City Attorney Larry Schwartz, Police Chief Eric Burr, Police Captain Jim Holloway Finance Director/City Treasurer Jennifer Waggoner, Communications Director Shana Adkisson and City Clerk Tiffany Parsons.

1. Opening Prayer was led by Mayor Spielman and the Pledge of Allegiance was led by Braxton Kelle.
2. There was one addition and no deletions to the agenda. Commissioner Rogers moved to add New Business Item No. 4, under the City Manager Department, to approve a request to the Federal Railroad Administration to add a second connection to the Heartland Flyer Extension. Rogers summarized a letter of request for support received from the Railroad Administration, which would allow a second frequency that would allow for a daytime arrival in northern Oklahoma and Kansas.

*Motion made by Commissioner Rogers, Seconded by Commissioner Warren to add under new business, item number four, to approve a request to the Federal Railroad Administration to add a second connection to the Heartland Flyer Extension.*

*Voting Yea: Commissioner Gingher, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved.*

3. Approval of the Agenda

*Motion made by Commissioner Gingher, Seconded by Commissioner Warren to approve the addition to agenda as written.*

*Voting Yea: Commissioner Gingher, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved.*

**Awards and Proclamations**

1. Proclaim May 14-20, 2023, as National Police Week and May 15, 2023, as Peace Officers Memorial Day in Arkansas City as read by Kaitelynn Squires of The One Room School House Elementary School. Representatives from the Arkansas City Police Department were present to accept the proclamation. Certificate of appreciation presented to Kaitelynn by Police Chief Eric Burr.

2. Proclaim May 21-27, 2023, as National EMS Week in Arkansas City as read by Marchall Puchalla of The One Room School House Elementary School. Certificate of appreciation presented to Marchall by Mayor Spielman.

### **Consent Agenda**

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve the May 2, 2023, regular meeting minutes as written.

*Motion made by Commissioner Rogers, Seconded by Commissioner Gingher to approve the consent agenda as written.*

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved.*

### **New Business**

#### **City Manager Department**

1. City Clerk Parsons presented to consider approving a request from SCK Health for release of funds from the Unpledged Healthcare Sales Tax Fund from the City of Arkansas City, in the amount of \$68,893.03.

Finance Director/Treasurer Waggoner addressed the commission that the item is a request from the Hospital requesting available funds.

*Motion made by Commissioner Gingher, Seconded by Commissioner Warren to approve a request from SCK Health for release of funds from the Unpledged Healthcare Sales Tax Fund from the City of Arkansas City, in the amount of \$68,893.03.*

*Commissioner Jennings asked for further clarification to help the audience understand. Waggoner concluded that the hospital turned in uncompensated care funds, which they are requesting a release of funds from. She went on to explain that the funds include their bad debt and charity care, referring to the report given from the hospital included in the meeting packet.*

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion carried.*

2. City Clerk Parsons offered to approve a request from Lena Helms with Skinsations, to waive the age restriction at the Agri-Business Building during their 30th Anniversary Celebration Event on October 7, 2023.

Lena Helms addressed the commission on behalf of Skinsations and her personal business, Helms Marketing and Events, further explaining her reason for the exception was to have alcohol at the event. An area will be sectioned off for drinking with wrist bands for those over 21 and marking the letter 'X' on the hands of those under 21 to distinguish. Other activities and entertainment will be provided at the event.

Commissioner Jennings raised the concern to revisit policy concerning the process involved in requesting alcohol at events and certain facilities with the rise in requests coming before the commission for approval.

*Motion made by Commissioner Warren to approve the request from Lena Helms with Skinsations, to waive the age restriction at the Agri-Business Building during their 30th Anniversary Celebration Event on October 7, 2023, Seconded by Commissioner Rogers with the guarantee that she mentioned that there will be a designated fenced in area and all that was mentioned in discussion.*

*Voting Yea: Commissioner Gingher, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Voting Nay: Commissioner Jennings. Mayor Spielman declared the motion carried.*

3. City Clerk Parsons presented a Resolution authorizing the City of Arkansas City to execute an agreement with Gordon CPA, LLC for the provision of audit services for years ending December 31, 2023, 2024, 2025, 2026, and 2027.

Finance Director/Treasure Waggoner rationalized staffs reasoning behind choosing Gordon CPA, LLC again for the next five years.

*Motion made by Commissioner Rogers, Seconded by Commissioner Gingher to approve a Resolution authorizing the City of Arkansas City to execute an agreement with Gordon CPA, LLC for the provision of audit services for years ending December 31, 2023, 2024, 2025, 2026, and 2027.*

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved and given **Resolution No. 2023-05-3552**.*

4. City Clerk Parsons offered to approve a request from the Federal Railroad Administration to add a second connection to the Heartland Flyer Extension.

Commissioner Jennings asked for clarification on the item as far as what we are approving. Staff and Commissioner Rogers clarified that the request is to approve a letter of support addressed to Governor Kelly for the second connection to the Heartland Flyer Extension.

*Motion made by commissioner Warren, Seconded by Commissioner to approve the item as written.*

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion carried.*

### **Items for Discussion by City Commissioners**

Mayor Spielman spoke of possibly obtaining a grant to help with the number of dead trees she has noticed while driving around. City Manger Frazier will follow up with Project Manager Nick Rizzio.

Commissioner Jennings noted his pride in the staff response received from previous requests for items such as limb removal and traffic lights being addressed.

### **Comments from the Audience for Items not on the Agenda**

*The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to three (3) minutes.*

None.

**City Manager Reminders and Updates**

1. City Manager Frazer provided the commissioner with the following:

- Update on Cox Wifi Grant
- KDHE meeting follow-up with proposal being sent to engineer on WWTP
- Pickleball advocates would like to present potential ideas for Arkansas City in near future
- Pending KDOT review of traffic study around schools
- 15<sup>th</sup> Street Bridge is gone now and project in progress
- CCLIP mill and overlay project on Maddison still on schedule
- KDOT acknowledged receiving the Hike and Bike Trail info.
- Chief Burr confirmed Special Purpose Vehicle/Side-By-Side inspections are up to 17 to date

**Financial Summary**

The April 2023 Financial Summary is located on the last page of packet for review.

**Adjournment**

*Motion made by Commissioner Warren, Seconded by Commissioner Jennings to adjourn the meeting.*

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Rogers, Commissioner Warren, Mayor Gingher. Mayor Spielman declared the meeting adjourned.*

(Seal)

**THE CITY OF ARKANSAS CITY  
BOARD OF CITY COMMISSIONERS**

**ATTEST:**

\_\_\_\_\_  
Diana L. Spielman, Mayor

\_\_\_\_\_  
Tiffany Parsons, City Clerk

**Prepared by:**

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Tiffany Parsons, City Clerk