



# City Commission Agenda Item

**Meeting Date:** December 21, 2021  
**From:** Andrew Lawson, Public Information Officer  
**Item:** Resolution to Downsize NWCC Advisory Board

**Purpose:** Consider a Resolution amending Resolution No. 665, concerning the composition of the Northwest Community Center (NWCC) Advisory Board. **(Voice Vote)**

**Background:**

The **Northwest Community Center Advisory Board** was first established by **Resolution No. 665**, which was approved by the City Commission on **March 20, 1979**. It was set up as a five-member (5) board with staggered three-year (3) terms and has continued to operate this way until the present day.

However, there are now two (2) vacancies on the NWCC Advisory Board after **Ruben Garcia** passed away **October 21**. One of these vacancies was created years ago by the resignation of **Tyler Henderson** and staff has been trying unsuccessfully for years to attract a candidate for the position. Additionally, there is the potential for yet another vacancy to occur in the next year or two when one member graduates from his university.

At this time, all three (3) current members must be present for a meeting to occur because the quorum for a five-member (5) board is three (3). By downsizing the board to just three (3) members, a quorum is only two (2). If the City receives additional applications in the future, the board could easily be restored to its original five-member status by simply repealing this resolution, putting Resolution No. 665 back into legal effect, unedited.

After consultation with **Cindy Bennett**, director of NWCC, and the three current board members, staff and the Mayor all are comfortable recommending passage of this resolution to address the quorum issue for the short term. The three current members also are comfortable with the proposed arrangement for the time being.

**Commission Options:**

1. Approve the Resolution.
2. Disapprove the Resolution.
3. Table the Resolution for further consideration.

**Attachments:**

1. Resolution No. 2021-12- \_\_\_\_
2. Resolution No. 665

**Approved for Agenda by:**

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Randy Frazer, City Manager