



CITY COMMISSION MEETING MINUTES

Tuesday, August 5, 2025 at 5:30 PM — Commission Room, City Hall — 118 W. Central Ave

Routine Business

1. Roll Call

PRESENT:

Mayor Chad Beeson
Vice-Mayor Tad Stover
Commissioner Diana Spielman
Commissioner Charles Tweedy III
Commissioner Warren

City staff present: City Attorney Larry Schwartz, City Manager Randy Frazer, City Clerk Tiffany Parsons, Communication Director Shana Adkisson, Environmental Services Superintendent Kyle Blubaugh, Police Chief Jim Holloway, Police Captain Jason Legleiter, Police Officer Hunter Bryles, and Public Services Superintendent Tony Tapia.

2. Opening Prayer offered by Commissioner City Attorney Schwartz, and Pledge of Allegiance led by Mayor Beeson.

3. Addition or Deletions to the agenda.

City Manager Frazer stated that there was one addition to the agenda as follows:

- **Addition: Section VIII. Executive Session, Item No. 1.** Recess into executive session for a period of ____ minutes to discuss the prior acquisition of real estate, pursuant to K.S.A. 75-4319(b)(6), for the preliminary discussion of the acquisition of real property. The open meeting will resume in the commission Chambers at ____ : ____ p.m. **(Voice Vote)**

Motion made by Commissioner Tweedy III, seconded by Vice-Mayor Stover, to approve the addition to the agenda as written.

Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved.

4. Approval of the Agenda.

Motion made by Commissioner Spielman, seconded by Commissioner Tweedy III, to approve the agenda as amended.

Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved.

City Clerk Parsons offered the following items for consideration.

Recognition of Visitors/Staff

1. Introduce and swear in newly hired police officer Hunter Broyles.

Police Chief Jim Holloway introduced and provided a brief background on new Police Officer Hunter Broyles, noting he began with ACPD on May 21, 2025, following completion of all hiring requirements. Broyles is a South Haven

High School and Cowley College graduate, a former U.S. Army military police officer, and will attend the Kansas Law Enforcement Training Center in September.

City Clerk Parsons conducted the swearing-in ceremony for Officer Broyles.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve July 15, 2025, regular meeting minutes as written.
2. A Resolution authorizing a public meeting of the Governing Body to attend a Land Bank Board of Trustees meeting at 5:00 p.m. Tuesday, August 19, 2025, in the Commission Room at City Hall, located at 118 W. Central Avenue in Arkansas City.
3. A Resolution authorizing the City of Arkansas City to allocate Unpledged Healthcare Sales Tax Funds in the amount of \$3,137.63 to SCK Health for uncompensated care provided to the community, consistent with Ordinance No. 2019-02-4481 and the City's intent to annually appropriate available revenues for health care purposes.
4. A Resolution authorizing the City of Arkansas City to accept labor and materials supplied by Layne Christensen Company for the emergency repair and rehabilitation of Well 9 for an amount not to exceed \$21,857.00.
5. A Resolution authorizing the purchase and installation of a flatbed, hoist, and hydraulic components from Economy Manufacturing, to retrofit the existing sanitation truck chassis for use by the Public Services Department, for an amount not to exceed \$10,468.05.

Motion made by Commissioner Warren, seconded by Vice-Mayor Stover to approve the consent agenda as written.

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-08-3736, Resolution No. 2025-08-3737, Resolution No. 2025-08-3738, and Resolution No. 2025-08-3739.***

New Business

City Manager Department

1. A Resolution authorizing the City of Arkansas City to enter into Supplemental Agreement No. 1 to Agreement No. 580-23, by and between the Secretary of Transportation, Kansas Department of Transportation (KDOT), the City of Winfield, the City of Arkansas City, and the Strother Field Commission, for Project No. KA-4137-01, concerning pavement replacement and utility work associated with US-77 State Highway Construction Project.

On August 22, 2024, the City entered into Agreement No. 580-23 in partnership with the City of Winfield, the Strother Field Commission, and the Kansas Department of Transportation (KDOT) for the US-77 Pavement Replacement Project (Project No. KA-4137-01), with the need to add to the original plan.

City Manager Frazer explained that this supplemental agreement involves the realignment of Strother Field and the relocation of utilities. The purpose of this supplemental agreement is to clarify the scope and responsibilities for public utility relocations, define jurisdictional ownership and long-term maintenance obligations for the relocated water and sanitary sewer infrastructure, and add Exhibit 3, which outlines the utility relocation turnback plan. The City of Arkansas City will assume responsibility for treating wastewater from Strother Field. As further explained by City Manager Frazer, the realignment project will include closing the Strother Field wastewater treatment facility and installing a new lift station to pump wastewater to Patterson Parkway, where it will be sent to the Arkansas City Wastewater Treatment Plant for processing by the City.

Motion made by Commissioner Warren, seconded by Vice Mayor Stover to approve the item as written.

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-08-3740.***

2. A Resolution authorizing the City of Arkansas City to enter into an Agreement between the City of Arkansas City, the City of Winfield, and Cowley County Rural Fire District No. 6, to provide fire protection services to Rural Fire District No. 6. **(Voice Vote)**

City Manager Frazer spoke that this new five-year agreement allows the city to continue providing fire protection services to Cowley County Rural Fire District No. 6, which covers the Strother Field area. The Fire District will remit all proceeds from a 5-mill ad valorem property tax levy, with a minimum annual payment of \$57,750.00 equally divided between the City of Arkansas City and the City of Winfield. The new agreement will be effective from January 1, 2026, through December 31, 2031.

Motion made by Commissioner Spielman, seconded by Vice-Mayor Stover to approve the item as written.

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-08-3741**.*

Public Services Department

1. A Resolution authorizing the City of Arkansas City to purchase a used 2020 Bomag, 3-5 Ton Double Drum Smooth Roller from United Rentals in Wichita, KS, for an amount to exceed \$22,999.00.

Public Services Superintendent Tapia stated that this purchase will replace the department's obsolete 1994 Ingersoll Rand unit, which is unexpectedly no longer repairable. This was an unbudgeted purchase, funded by proceeds from equipment sales on Purple Wave. The unit is offered at a discounted price compared to other sources, and a limited warranty is available if desired. The roller will be used for various applications including milling, packing, and asphalt work, especially in preparation for upcoming street projects.

Motion made by Vice-Mayor Stover, seconded by Commissioner Warren to approve the item as written.

*Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved; given **Resolution No. 2025-08-3742**.*

City Manager Updates & Reminders

City Manager Frazer provided the following reminders and updates before the commission:

1. **Wastewater Treatment Plant:** The EPA recently inspected the wastewater treatment plant, with the overall results being positive. Elevated chloride levels, caused by drought, are improving with higher river flows. The City will also need to obtain an industrial stormwater permit for the plant.
2. **Sewer Projects:** Work continues on sewer projects, including the Travel Center extension, which should be completed at the middle school property before school starts, and the sewer line replacement at F Street and Pine, which is now moving forward after delays in obtaining railroad permits.
3. **Fire Station:** The City is evaluating whether remodeling the current fire station or constructing a smaller new facility would be more cost-effective.
4. **Senior Center:** The transition to a new meal service provider has gone smoothly, with 2,169 meals served in July. A contract with the new provider will be presented to the Commission soon.
5. **CDBG Housing Grant:** A site visit was completed, and 70 pre-applications were received, though funding would allow for only 10–12 homes. Selection will be on a first-come, first-served basis for qualified applicants.
6. **Upcoming Events:** Commissioners were reminded of upcoming League and REAP events.
7. **Well Maintenance:** While Well No. 9 repairs were recently approved, Well No. 1 is now experiencing motor issues and will require repairs soon.

Items for Discussion by City Commissioners

No items were presented for discussion.

Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to five (5) minutes.

- **Preston Retzer**, 1220 North C Street, spoke in support of constructing splash pads in the city and inquired about the status of related projects. Commissioners provided an update to Retzer, as this project has been in the works for many years, and without grant support, is lacking additional funding to move forward.
- **Jerry Straley**, 608 North 1st Street, expressed support for splash pads and suggested considering a larger project that could include a swimming pool, potentially at the former hospital site.
- **Lacy McCoy-Catron**, 1425 South Summit, representing her family business of McCoy Engine Service, addressed concerns about parking and access related to ongoing sidewalk/walkway construction, citing safety issues and operational impacts. City Manager Frazer acknowledged to meet individually with Catron for further discussion of potential solutions for the KDOT-City Hike Bike Trials project, which began as far back as 2011 with this second phase in effect in 2019.

Executive Session

1. Recess into executive session for a period of ____ minutes to discuss the prior acquisition of real estate, pursuant to K.S.A. 75-4319(b)(6), for the preliminary discussion of the acquisition of real property. The open meeting will resume in the commission Chambers at ____ : ____ p.m. **(Voice Vote)**

Motion made by Mayor Beeson, seconded by Vice-Mayor Stover, to recess into executive session for a period of 5 minutes to discuss the prior acquisition of real estate, pursuant to K.S.A. 75-4319(b)(6), for the preliminary discussion of the acquisition of real property. The open meeting will resume in the commission Chambers at 6:08 p.m., including all City Commissioners, City Attorney, and City Manager.

Voice Voting Aye: Mayor Beeson, Vice-Mayor Stover, Commissioner Spielman, Commissioner Tweedy III, and Commissioner Warren. Mayor Beeson declared the motion approved.

Mayor Beeson called the regular commission meeting back into session at 6:08 p.m. No action was taken.

Adjournment

Motion made by Commissioner Warren, seconded by Commissioner Tweedy III, to adjourn the meeting.

Voice vote was unanimous in favor of the motion. Mayor Beeson declared the motion approved and meeting adjourned.

THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS

(Seal)

Chad D. Beeson, Mayor

ATTEST:

Tiffany Parsons, City Clerk

Prepared by:

Tiffany Parsons, City Clerk