



City Commission Agenda Item

Meeting Date: October 19, 2021
From: Randy Frazer, City Manager
Item: Municipal Court Interpreter Services Agreement

Purpose: Consider a Resolution authorizing the City of Arkansas City to execute a Professional Services Agreement with Ileana Badillo Interpreting and Translations Services, LLC, for interpreter services for the Arkansas City Municipal Court. **(Voice Vote)**

Background:

Municipal Court currently provides the use of an interpreter to defendants on the 4th Tuesday of every month.

Request for proposals (RFP) for qualified vendors to provide court certified, language skilled, or provisionally approved spoken language interpreters for foreign languages including Spanish were sent out in July. Three companies responded. The proposals were reviewed and staff recommends Ileana Badillo Interpreting and Translations Services, LLC.

Commission Options:

1. Approve the Resolution
2. Disapprove the Resolution
3. Table the Resolution for further consideration

Fiscal Impact:

Amount: approx. \$1,800.00 yearly

Fund: **01 General** Department: **204 Court** Expense Code: **6213 Translation Services**

☒ Included in budget ☐ Grant ☐ Bonds ☐ Other (explain)

Attachments:

Approved for Agenda by:

Randy Frazer, City Manager