

Ark City Land Bank Board of Trustees – Regular Meeting Minutes

The Arkansas City Land Bank Board of Trustees met in regular session at **5:00 p.m. Tuesday, July 20, 2021**, in the Commission Room at City Hall, located at 118 W. Central Ave. in Arkansas City.

President **Scott Rogers** called the meeting to order. Other members present at roll call were Vice President **Kanyon Gingher**, Trustee **Duane Oestmann** (*participating remotely via GoToMeeting*) Trustee **Jay Warren** and Trustee **Karen Welch**.

City employees present at the meeting were City Manager **Randy Frazer**, City Attorney **Larry Schwartz**, City Clerk/Secretary **Lesley Shook**, Public Information Officer **Andrew Lawson**, Principal Planner **Josh White**, Management Assistant **Mike Crandall** and Environmental Services Superintendent **Rod Philo**. Also present were **Mike Mantle**, representing Rupe Helmer Group LLC; **Tom Lowry**, representing Lowry Construction LLC; and citizen **Harrison Taylor**.

Agenda Approval

At Principal Planner White's request, President Rogers made a motion to amend the agenda by removing **Business Items 3** and **4**, approving the transfers of real estate owned by the Arkansas City Land Bank at **1304 South A St.** to Rafael Villagomez and at **1313 South J St.** to Justin Jordan.

Trustee Warren seconded the motion. A voice vote was **unanimous** in favor of the motion.

President Rogers declared the agenda **amended** as requested. Trustee Welch made a motion to approve the agenda as presented. Trustee Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion. President Rogers declared the agenda **approved** as amended.

Minutes

Trustee Welch made a motion to approve the **January 19, 2021**, regular meeting minutes as presented. Trustee Gingher seconded the motion. A voice vote was **unanimous** in favor of the motion. President Rogers declared the minutes **approved**.

Business

Approve 2022 Budget

President Rogers made a motion to approve the **2022 budget** as presented, at an amount of **\$3,500**. Trustee Welch seconded the motion. A voice vote was **unanimous** in favor of the motion.

President Rogers declared the motion **approved**. The budget now will be forwarded to the City Commission for approval as part of the City's overall 2022 budget process.

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Transfer of 608 S. 4th St.

Secretary Shook presented for discussion the transfer of real estate located at **608 S. Fourth St.**, owned by the Arkansas City Land Bank, to **Rupe Helmer Group LLC**, of Tulsa, Oklahoma.

Principal Planner White said Rupe Helmer plans to develop the property with a new retail store.

The county appraised value and proposed purchase price for this property is **\$9,240.00**. White recommended approving the transfer so as to put the property back onto the property tax rolls.

The actual legal description of the parcel to be transferred to Linares is **Lots 23, 24, 25, 26, 27 and 28, Block 2, Park Place Addition to Arkansas City, Cowley County, Kansas**.

Trustee Warren made a motion to approve the real estate transfer with a proposed purchase price of **\$9,240.00**. President Rogers seconded the motion. A voice vote was **unanimous** in favor of the motion. President Rogers declared the motion **approved**.

Transfer of 1333 N. D St.

Secretary Shook presented for discussion the transfer of real estate located at **1333 North D St.**, owned by the Arkansas City Land Bank, to **Lowry Construction LLC**, of Oxford, Kansas.

Principal Planner White said Tom Lowry plans to develop the parcel as a new single-family home.

The county appraised value and proposed purchase price for this property is **\$7,770.00**. White recommended approving the transfer so as to put the property back onto the property tax rolls.

The actual legal description of the parcel to be transferred to Linares is **Lots 37, 38, 39 and 40, Block 3, McLaughlin's Second Addition to Arkansas City, Cowley County, Kansas**.

Trustee Gingher made a motion to approve the real estate transfer with a proposed purchase price of **\$7,770.00**. Trustee Warren seconded the motion. A voice vote was **unanimous** in favor of the motion. President Rogers declared the motion **approved**.

Mr. Lowry then requested that the purchase price of the property be reduced to just **\$1**. After some discussion, the Board of Trustees agreed in the interests of advancing a City goal of new housing.

Trustee Welch made a motion to amend the previous motion and approve the real estate transfer with a proposed purchase price of **\$1.00**. Trustee Warren seconded the motion.

A voice vote was **unanimous** in favor of the motion. President Rogers declared the motion **approved**.

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Adjournment

President Rogers made a motion to adjourn the meeting. Trustee Welch seconded the motion.

A voice vote was **unanimous** in favor of the motion. President Rogers declared the meeting adjourned at **5:12 p.m.**

**THE ARKANSAS CITY
LAND BANK BOARD OF TRUSTEES**

Scott Rogers, President

ATTEST:

Lesley Shook, Secretary

Prepared by:

Andrew Lawson, Public Information Officer