



CITY COMMISSION MEETING MINUTES

Tuesday, May 5, 2026 at 5:30 PM — Commission Room, City Hall — 118 W. Central Ave

Routine Business

1. Roll Call

PRESENT:

Mayor Tad Stover
Vice-Mayor Steve Lungren
Commissioner Chad Beeson
Commissioner David Colquhoun
Commissioner Charles Tweedy III

ABSENT:

City staff present: City Attorney Larry Schwatz, City Manager Randy Frazer, City Clerk Tiffany Parsons, Communications Director Shana Adkisson, Environmental Services Superintendent Kyle Blubaugh, Police Chief Jim Holloway, Police Sergeant Dylan Hetenbach, Police Sergeant Lucas Lions, Police Sergeant Madison Picket, and Master Police Officer Adam Utt.

- Opening Prayer led by Pastor Dennis Voth of Central Christian Church and Pledge of Allegiance led by Mayor Stover.
- City Manager Frazer noted that there were two additions and no deletions to the agenda.

Additions Section V. New Business, City Manager Dept.:

- Add Item No. 3:** An Ordinance authorizing the execution of an amendment (First Amendment) to the Loan Agreement between the City of Arkansas City, Kansas and the State of Kansas, acting by and through the Kansas Department of Health and Environment for the purpose of obtaining a loan from the Kansas Public Water Supply Loan Fund for the purpose of financing a Public Water Supply Project; establishing a dedicated source of such loan; authorizing and approving certain documents in connection therewith; and authorizing certain other actions in connection with the loan agreement. **(Roll Call Vote)**
- Add Item No. 4:** A Resolution to approve Amendment No. 1 to the Progressive Design-Build Agreement with Burns & McDonnell / CAS Arkansas City WTP Joint Venture for Phase 2 of the Water Treatment Facility Greensand Improvements Project (KDHE SRF Loan Project No. 1056) in the amount of \$2,867,545.00 and authorize the mayor to execute the amendment, all related documents, and issue a Notice to Proceed. **(Voice Vote)**

- Approval of the Agenda.

Motion made by Commissioner Tweedy III, seconded by Commissioner Colquhoun, to approve the agenda as written.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved.

Awards and Proclamations

- Mayor and Commissioners recognized and honored 2026 Outstanding Student Scholarship recipients Cara Cales, Xavier Lawler, and Dacy Morris for their academic achievement and civic excellence. Mayor Stover presented checks, while City Clerk Parsons provided an overview of the Outstanding Student Award Program. During the April 20th banquet, Dacey Morris was selected as the overall Outstanding Student recipient and awarded a \$1,000

scholarship, Cara Cales was named first runner-up and awarded a \$500 scholarship, and Xavier Lawler was named second runner-up and awarded a \$250 scholarship.

2. The proclamation proclaiming May 6-12, 2026 as National Nurses Week and May 10-16, 2026, as National Hospital Week in Arkansas City, was recited and presented to members of the SCK Health Hospital staff by Commissioner Beeson. The proclamation recognized the dedication, compassion, and contributions of nurses, hospital staff, and healthcare professionals at SCK Health and throughout the community, while encouraging residents to express appreciation for those who provide quality healthcare and support community well-being.
3. Mayor Stover proclaimed May 10-16, 2026 as National Police Week and May 15, 2026, as Peace Officers Memorial Day in Arkansas City, further offering the proclamation to Police Chief Jim Hollway alongside fellow officers. The proclamation recognized the dedication and service of law enforcement officers, honored officers who have lost their lives in the line of duty, and encouraged the community to participate in ceremonies recognizing this year's theme, "Honoring Our Fallen, Supporting Our Survivors."
4. Mayor Stover proclaimed May 3-9, 2026 as Professional Municipal Clerks Week in Arkansas City presenting a proclamation to City Clerk Tiffany Parsons proclaiming May 3–9, 2026, as Professional Municipal Clerks Week in Arkansas City. The proclamation recognized the longstanding and vital role of municipal clerks in local government, their commitment to neutrality and public service, and their dedication to supporting effective and accessible municipal administration.

Recognition of Visitors & Staff

1. Police Chief Holloway recognized Arkansas City Police Department promotions of officers Dylan Hetenbach, Lucas Lions, Madison Picket and Adam Utt commending each for their leadership, dedication, and professionalism. Chief Holloway outlined the department's promotion process and highlighted the officers' accomplishments, including training, school resource officer duties, D.A.R.E. involvement, and community engagement. Effective April 18, 2026, Dylan Hetenbach, Lucas Lions, and Madison Picket were promoted from Master Police Officer to Sergeant, and Officer Adam Utt was promoted to Master Police Officer.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under New Business.

1. Approve the April 21, 2026, regular meeting minutes as written.
2. A Resolution authorizing the City of Arkansas City to allocate Unpledged Healthcare Sales Tax Funds in the amount of \$37,204.00 to SCK Health for uncompensated care provided to the community, consistent with Ordinance No. 2019-02-4481 and the City's intent to annually appropriate available revenues for health care purposes.

Motion made by Commissioner Beeson, seconded by Vice-Mayor Lungren, to approve the Consent Agenda as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-05-3829**.*

New Business

Environmental Services Department

1. A Resolution authorizing the execution of a Professional Engineering Services Agreement with Burns & McDonnell for a Water Source & Supply Study, in an amount not to exceed \$80,000.00.

Motion made by Commissioner Beeson, seconded by Commissioner Tweedy III, to approve the item as written.

*Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-05-3830**.*

2. A Resolution authorizing the City of Arkansas City to accept a bid submitted by Layne Christensen Company and enter into an agreement for the drilling of up to 3 test wells and related monitoring services, in support of the Water Source and Supply Study, in an amount not to exceed \$49,234.00.

Motion made by Vice-Mayor Lungren, seconded by Commissioner Colquhoun, to approve the item as written.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-05-3831**.

3. An Ordinance authorizing the execution of an amendment (First Amendment) to the Loan Agreement between the City of Arkansas City, Kansas and the State of Kansas, acting by and through the Kansas Department of Health and Environment for the purpose of obtaining a loan from the Kansas Public Water Supply Loan Fund for the purpose of financing a Public Water Supply Project; establishing a dedicated source of such loan; authorizing and approving certain documents in connection therewith; and authorizing certain other actions in connection with the loan agreement.

Motion made by Commissioner Beeson, seconded by Commissioner Colquhoun to approve the item as written.

Roll Call Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Ordinance No. 2026-05-4654**.

4. A Resolution to approve Amendment No. 1 to the Progressive Design-Build Agreement with Burns & McDonnell / CAS Arkansas City WTP Joint Venture for Phase 2 of the Water Treatment Facility Greensand Improvements Project (KDHE SRF Loan Project No. 1056) in the amount of \$2,867,545.00 and authorize the mayor to execute the amendment, all related documents, and issue a Notice to Proceed.

Motion made by Commissioner Beeson, seconded by Vice-Mayor Lungren, to approve the item as written.

Voice Voting Aye: Mayor Stover, Vice-Mayor Lungren, Commissioner Beeson, Commissioner Colquhoun, and Commissioner Tweedy III. Mayor Stover declared the motion approved; given **Resolution No. 2026-05-3832**.

City Manager Updates & Reminders

1. **April 30 – Fire Station Design Kickoff** - City staff met with Crossland and Tress Design to begin the fire station design process, with follow-up meetings planned to refine design concepts and develop preliminary budget estimates.
2. **May 4 – Pickleball Courts Grant Inspection** - Kansas Wildlife and Parks reviewed the pickleball court project as part of the Water and Land Conservation grant process, with the project reported to be progressing well.
3. **April 30 – Fire Station Project Kickoff** - C The City will hold a kickoff meeting with Crossland Construction to begin design planning and refine cost estimates for a new fire station.
4. **May 7 – Employee Appreciation Event** - The City will host an employee appreciation food truck event at Paris Park for staff and officials.
5. **May 12 – Madison Mill & Overlay Bid Opening** - Bid openings will be held by PEC at City Hall for the Madison Street mill and overlay project from 8th Street to the Arkansas River. This project is funded primarily through a state CCLIP grant with local matching funds.
6. **May 22 – External Agencies Budget Work Session** – This City budget workshop is for outside agencies will allow organizations to present funding requests.
7. **Splash Pad & Pickleball Ribbon Cuttings** - Separate ribbon-cutting events are being planned for the splash pad and pickleball court projects. Dates to be determined soon.
8. **Advisory Board Bylaws Discussion** - Draft bylaws for advisory boards were distributed for review to help standardize board structure and operations.
9. **Audit & Financial Update** - The City received a positive audit report, with recognition given to the Finance Department for maintaining strong financial management practices. Final report to be published in the May 22nd meeting packet.

Items for Discussion by City Commissioners

None.

Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to three (3) minutes.

No one signed up or wished to speak.

Adjournment

Motion made by Commissioner Tweedy III, seconded by Commissioner Lungren to adjourn the meeting.

Voice vote was unanimous in favor of the motion. Mayor Stover declared the motion approved and meeting adjourned.

THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS

(Seal)

Tad Stover, Mayor

ATTEST:

Tiffany Parsons, City Clerk

Prepared by: Tiffany Parsons, City Clerk