



Routine Business

1. Roll Call

PRESENT

Commissioner Diana Spielman
Commissioner Tad Stover
Commissioner Charles Tweedy III
Commissioner Jay Warren
Mayor Jay Warren Chad Beeson

Also present from staff: City Attorney Larry Schwartz (remote), City Manager Randy Frazer, City Clerk Tiffany Parsons, Communications Director Shana Adkisson, and Principal Planner Josh White.

New Business

1. A Resolution authorizing the City of Arkansas City to enter into a Professional Services Agreement with Laura Riggs-Johnson, for City Prosecutor Services in Arkansas City Municipal Court, effective February 1, 2025.

City Manager Frazer reported that former Prosecutor Kristin Munson accepted a position with the State, prompting a swift search for her replacement. The City issued a Request for Qualifications (RFQ) through the Cowley County Bar and received a proposal from Laura Riggs-Johnson, a local attorney. Riggs-Johnson interviewed with City Attorney Larry Schwartz, Police Chief Jim Holloway, and City Manager Frazer, who determined that she met the qualifications and would be a strong fit for Municipal Court. She has been offered a one-year renewable contract with a monthly salary of \$3,750.00, effective February 1, 2025, with a provision allowing either party to terminate the agreement with 90 days' notice. Riggs-Johnson was present to introduce herself to the governing body.

Motion made by Commissioner Warren to seconded by Commissioner Tweedy III, to approve a Resolution authorizing the City of Arkansas City to enter into a Professional Services Agreement with Laura Riggs-Johnson, for City Prosecutor Services in Arkansas City Municipal Court, effective February 1, 2025.

*Voice Voting Aye:; Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren and Mayor Beeson. Mayor Warren declared the motion approved; given **Resolution No. 2025-01-3676**.*

Executive Session

1. Recess into executive session for a period of ____ minutes to discuss provisions of Charter Ordinance No. 35, pursuant to K.S.A. 75-4319(b)(2), which justifies consultation with the attorney for the public body. The open meeting will resume in the commission Chambers at ____ : ____ p.m. **(Voice Vote)**

Motion made by Mayor Beeson, seconded by Commissioner Tweedy III to recess into executive session for a period of 10 minutes to discuss provisions of Charter Ordinance No. 35, pursuant to K.S.A. 75-4319(b)(2), which justifies consultation with the attorney for the public body. The open meeting will resume in the commission Chambers at 12:16 p.m.

Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren and Mayor Beeson. Mayor Warren declared the motion approved

Included in the closed meeting were all Commissioners, City Manager Frazer, City Attorney Larry Schwartz (remote by phone) and City Clerk Tiffany Parsons.

Mayor Beeson called the regular commission meeting back into session at 12:16 p.m. No action taken.

Adjournment

Motion made by Mayor Beeson, seconded by Commissioner Tweedy III to adjourn the meeting.

Voice Voting Aye: Commissioner Beeson, Commissioner Spielman, Commissioner Stover, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the meeting adjourned.

The meeting was adjourned into Work Session which took place in the City Manager’s Office.

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

(Seal)

Chad D. Beeson, Mayor

ATTEST:

Tiffany Parsons, City Clerk

Prepared by:

Tiffany Parsons, City Clerk