



**LAND BANK BOARD OF TRUSTEES
MEETING MINUTES**

Tuesday, January 20, 2026 at 5:15 PM — Commission Room, City Hall — 118 W. Central Ave

Routine Business

1. Roll Call

PRESENT:

President Chad Beeson
Vice President Tad Stover
Trustee David Colquhoun
Trustee Steve Lungren
Trustee Charles Tweedy III

Staff Present: City Attorney Larry Swchartz, City Manager Frazer, City Clerk Tiffany Parsons, IT Manager Matt Metzinger, and Neighborhood Services Principal Planner Josh White.

2. There were no additions or deletions to the agenda.

3. Approval of the Agenda.

Motion made by Vice President Stover, seconded by Trustee Tweedy III, to approve the agenda.

Voting Aye: President Beeson, Vice President Stover, Trustee Colquhoun, Trustee Steve Lungren, and Trustee Tweedy III. Motion passed. President Beeson declared the motion approved.

Minutes

1. Approve the December 2, 2025, special meeting minutes as written

Motion made by Vice President Stover, seconded by Trustee Colquhoun to approve the minutes as written.

Voting Aye: President Beeson, Vice President Stover, Trustee Colquhoun, Trustee Steve Lungren, and Trustee Tweedy III. Motion passed. President Beeson declared the motion approved.

Business

1. Select Chair for 2026

Motion made by Trustee Tweedy III and seconded by President Beeson, to nominate Vice President Tad Stover as the Chair of the Land Bank Board of Trustees.

Voting Aye: Voice vote was unanimous in favor of the motion. President Beeson declared the motion approved, further announcing newly appointed President Stover as in charge of the meeting moving forward.

2. Select Vice Chair for 2026

Motion made by Trustee Beeson and seconded by Vice President Stover, to nominate Trustee Steve Lungren to be the Vice Chair for the Land Bank Board of Trustees.

Voting Aye: Voice vote was unanimous in favor of the motion. President Stover declared the motion approved.

3. Select Secretary for 2026

Motion made by President Stover and seconded by Vice-President Lungren to re-elect City Clerk Tiffany Parsons as Secretary for the Land Bank Board of Trustees.

Voting Aye: Voice vote was unanimous in favor of the motion. President Stover declared the motion approved.

4. Select Treasure for 2026

Motion made by President Stover and seconded by Trustee Colquhoun, to re-elect Finance Director/City Treasurer Jennifer Waggoner as Treasurer for the Land Bank Board of Trustees.

Voting Aye: Voice vote was unanimous in favor of the motion. President Stover declared the motion approved.

5. Receive and approve 2025 Annual Report

Principal Planner Josh White spoke of six properties sold in 2025, however the city did not purchase any properties last year. A full financial report was given to the board.

Motion made by Trustee Tweedy III and seconded by Trustee Beeson to approve the 2025 Annual Report.

Voting Aye: President Stover, Vice President Lungren, Trustee Beeson, Trustee Colquhoun, Trustee Tweedy III. President Stover declared the motion approved.

6. Review and approve the inventory of property

Principal Planner White noted that staff annually publishes the inventory in the newspaper, with both the inventory and map available to the public on the city website.

Motion made by Trustee Tweedy III and seconded by Trustee Beeson to approve the 2025 Annual Report.

Voting Aye: President Stover, Vice President Lungren, Trustee Beeson, Trustee Colquhoun, Trustee Tweedy III. President Stover declared the motion approved.

7. Discuss Lank Bank Sales Plan, Bylaws and Policies

Principal Planner White directed the board to the current documents listed in the packet, including a copy of the Bylaws that were made available in advance with the packet giving the board an opportunity to review. No changes were proposed by Principal Planner White or staff this time.

Adjourn

Motion made by Trustee Beeson, Seconded by Trustee Tweedy III, to adjourn the meeting.

Voting Aye: Voice vote was unanimous in favor of the motion. President Stover declared the motion approved.

**THE ARKANSAS CITY
LAND BANK BOARD OF TRUSTEES**

(Seal)

Chad D. Beeson, 2025 Chair

Tad Stover, 2025 Vice Chair / 2026 Chair

ATTEST:

Tiffany Parsons, City Clerk/Secretary

Prepared by: Tiffany Parsons, City Clerk/Secretary