



# City of Arkansas City

## CITY COMMISSION MEETING MINUTES

Tuesday, November 01, 2022 at 5:30 PM – 118 W Central Ave, Arkansas City, KS

### Routine Business

1. Roll Call

**PRESENT**

Commissioner Charles Jennings  
Commissioner Diana Spielman  
Commissioner Jay Warren  
Mayor Kanyon Gingher

**ABSENT**

Commissioner Scott Rogers

Also present: City Manager Randy Frazer, City Attorney Larry Schwartz, Police Chief Eric Burr, City Clerk Lesley Shook, Deputy City Clerk Tiffany Parsons, Communications Director Shana Adkisson, Environmental Services Superintendent Rod Philo, Building Official Mike Bellis, Wastewater Treatment Facility Supervisor Tommy Bowman, and Spencer Stover Wastewater Treatment Facility Operator.

2. The opening prayer was led by City Attorney, Larry Schwartz and the pledge of allegiance was led by Mayor Kanyon Gingher.
3. There were no additions or deletions to the agenda.
4. Approval of the Agenda

*Motion made by Commissioner Spielman, Seconded by Commissioner Warren to approve the agenda as written.*

*Voting Yea: Commissioner Jennings, Commissioner Spielman, Commissioner Warren, Mayor Gingher.  
Mayor Gingher declared the motion approved.*

### Recognition of Visitors

- Environmental Services Superintendent Philo Rod Philo recognized Spencer Stover for successfully obtaining a Class III Wastewater Treatment Facility Operator Certification. He stated the next step in the classification process is a class IV, which is the highest you can obtain.
- Mayor Gingher recognized all the city workers who made Arkalalah festival successful.
- Commissioner Warren thanked the Arkansas City Police Department for quick action in making an arrest in the counterfeit money case. Several organizations during Arkalalah were victims.

## **Consent Agenda**

*Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VII: New Business.*

*Motion made by Commissioner Spielman, Seconded by Commissioner Warren to approve the consent agenda.*

1. Consent Agenda Item: Approve the October 18, 2022, regular meeting minutes as written.

*Voting Yea: Commissioner Jennings, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved.*

## **New Business**

### **Other Items for Consideration**

1. City Clerk Shook presented for consideration accepting title to the Goff Industrial Park Detention Pond. City Manager Frazer stated the detention pond is 5.11 acres and it handles all the stormwater runoff in Goff Industrial Park. The city currently maintains the property.

*Motion made by Commissioner Warren, Seconded by Commissioner Jennings to accept title to the Goff Industrial Park Detention Pond.*

*Voting Yea: Commissioner Jennings, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the motion approved.*

2. City Clerk Shook presented for approval a request from Shelley Robertson, One Margarita Express LLC, to waive the age restriction at the Agri-Business building during the Cowley Market event on November 19, 2022.

*Following discussion, motion was made by Commissioner Warren to approve a request from Shelley Robertson, One Margarita Express LLC, to waive the age restriction at the Agri-Business building during the Cowley Market event on November 19, 2022. The motion died for lack of a second. Mayor Gingher declared the motion failed.*

At this point in the meeting, Mayor Gingher allowed Mr. Robert Nicholas, 822 S. 1<sup>st</sup> Street to address the commission regarding his structure at 822 S. 1st that was declared a dangerous structure back in September. He is requesting additional time to repair. Building Official Bellis stated the time to repair has passed. It was a consensus of the commission to allow two additional weeks if Mr. Nicholas completes the following tasks.

1. He must get the requested papers signed tomorrow 11/2 and materials inspected on property.
2. He must get done any and all OSB that is rotted replaced and inspected, house wrap completed, and rubbish hauled off. Building Official Bellis is to report any deviations from this plan to the city manager. If nothing is done, the commission will not entertain another request.

## **Staff Report Presentations**

City Manager Frazer provided the commission with the following reminders and updates.

- Child Care for Business luncheon sponsored by Workforce Development center noon - 1 on Thursday, November 3<sup>rd</sup>.
- Chamber biannual meeting at Ark City Golf and Fitness 10-noon on Sunday November 13<sup>th</sup>
- Invitation to Local Elected Official reception at Wichita Chamber - downtown Wichita. Commissioners interested need to let the city manager know.
- Joint venture at Wastewater Treatment facility November 17<sup>th</sup> meeting. There will be an update on the project and budget. Currently running under budget and on time.
- Ricky Hayes and Robin O'Grady currently in town to review sites for multifamily housing.

## **Adjournment**

*Motion made by Commissioner Warren, Seconded by Commissioner Jennings to adjourn the meeting.*

*Voting Yea: Commissioner Jennings, Commissioner Spielman, Commissioner Warren, Mayor Gingher. Mayor Gingher declared the meeting adjourned.*

**THE CITY OF ARKANSAS CITY  
BOARD OF CITY COMMISSIONERS**

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Kanyon Gingher, Mayor

**ATTEST:**

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Lesley Shook, City Clerk

**Prepared by:**

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Lesley Shook, City Clerk