



Routine Business

1. Opening Prayer and Pledge of Allegiance led by City Attorney Larry Schwartz.
2. Roll Call

PRESENT

Commissioner Diana Spielman
Commissioner Tad Stover
Commissioner Charles Tweedy
Commissioner Jay Warren
Mayor Chad Beeson

Also present from staff: City Attorney Larry Schwartz, City Manager Randy Frazer, City Clerk Tiffany Parsons, and Communication Director Shana Adkisson.

3. There was one addition and one deletion to the agenda.

Addition:

- **New Business; City Manager Dept., Item No. 4.** A Resolution removing Bob Matthews from his position as a member of the South Central Kansas Medical Center Board of Trustees, effective immediately, pursuant to Arkansas City Municipal Code Section 2-221(b)(2), as amended in Charter Ordinance No. 35, Section 2. **(Voice Vote)**

Deletion:

- **Recognition of Visitors/Staff, Item No. 1.** Recognize Human Resources Director, Marla McFarland, as a 2025 HR Professionals Award recipient by *The Wichita Business Journal*.

This item was tabled to the next meeting during discussion.

Motion made by Commissioner Stover, seconded by Commissioner Warren to approve the addition and deletion to the agenda.

Voice Voting Aye: Commissioner Stover, Commissioner Spielman, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved.

4. Approval of the Agenda.

Motion made by Commissioner Spielman, seconded by Commissioner Stover to approve the addition and deletion to the agenda.

Voice Voting Aye: Commissioner Stover, Commissioner Spielman, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved.

Awards and Proclamations

1. Proclaim March 2025 as Developmental Disabilities Awareness Month in Arkansas City.
2. Proclaim March 16-22, 2025 as Severe Weather Awareness Week in Arkansas City.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such a discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve the 31, 2025 Special Meeting Minutes, and the February 4, 2025 Regular Meeting Minutes as written.
2. A Resolution authorizing a public meeting of the Governing Body to attend a Land Bank Board of Trustees meeting at 5:00 p.m. Tuesday, March 4, 2025, in the Commission Room at City Hall, located at 118 W. Central Avenue in Arkansas City. **(Voice Vote)**

Motion made by Commissioner Spielman, Seconded by Commissioner Stover to approve the consent agenda as written.

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved, given **Resolution No. 2025-02-3679**.*

New Business

City Clerk Parsons offered the following items for consideration:

City Manager Department

1. A Resolution authorizing the City of Arkansas City to enter into Project Agreement No. 991-24 with the Secretary of Transportation, and the Kansas Department of Transportation (KDOT) for the CCLIP (SP) Grant Resurfacing Program on US-166.

City Manger Frazer noted that this grant will allow for resurfacing along 8th Street to the Arkansas River Bridge.

Motion made by Commissioner Spielman, seconded by Commissioner Stover to approve the item as written.

*Voice Voting Aye: Commissioner Beeson, Commissioner Stover, Commissioner Spielman, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Resolution No. 2025-02-3680**.*

2. A Resolution authorizing the City of Arkansas City to approve a quote submitted by Industrial Sales, to purchase a McElroy T412i Fusion Waterline Replacement Machine, for an amount not to exceed \$140,539.80.

City Manager Frazer stated that his machine will support the water master plan that the City has been working on. The addition of the 2024 Kubota RTV will enhance efficiency and streamline directional boarding tasks, allowing staff to install and replace water lines in house.

Motion made by Commissioner Warren, Seconded by Commissioner Stover to approve the item as written.

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved, given **Resolution No. 2025-02-3681**.*

3. Resolution authorizing the City of Arkansas City enter into an Engineering Services Agreement with Kirkham Michael and Associates, Inc., for the F St. Bridge Replacement Project, in the amount of \$55,000.00, excluding any required railroad review costs.

City Manager Frazer highlighted that this item is associated with the \$700,000.00, 85/15 share bridge replacement grant the City received for the F Street Bridge.

Motion made by Commissioner Warren, Seconded by Commissioner Stover to approve the item as written.

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved, given **Resolution No. 2025-02-3682.***

4. A Resolution removing Bob Matthews from his position as a member of the South Central Kansas Medical Center Board of Trustees, effective immediately, pursuant to Arkansas City Municipal Code Section 2-221(b)(2), as amended in Charter Ordinance No. 35, Section 2.

Motion made by Mayor Beeson, Seconded by Commissioner Warren to approve the item as written.

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved, given **Resolution No. 2025-02-3683.***

Public Services Department

1. A Resolution authorizing the City of Arkansas City to accept a bid submitted by Wichita Tractor Company, to purchase a 2024 Kubota RTV, for an amount not to exceed \$25,599.00

City Manager Frazer stated that the addition of the 2024 Kubota RTV will replace outdated, hand-me-down equipment currently used by the Cemetery Shop.

Motion made by Commissioner Warren, seconded by Commissioner Stover to approve the item as written.

*Voice Voting Aye: Commissioner Beeson, Commissioner Stover, Commissioner Spielman, Commissioner Tweedy, and Mayor Warren. Mayor Warren declared the motion approved; given **Resolution No. 2025-02-3684.***

2. A Resolution authorizing the City of Arkansas City to accept a bid submitted by Wichita Tractor Company, to purchase a 2025 Kubota Front Deck Mower Tractor, for an amount not to exceed \$23,889.00.

Motion made by Commissioner Stover, Seconded by Commissioner Spielman to approve the consent agenda as written.

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved, given **Resolution No. 2025-02-3685.***

3. A Resolution authorizing the City of Arkansas City to accept a bid and enter into a 5-year lease agreement with White Star Machinery to rent a Bobcat Skid-Steer Loader, for an amount not to exceed \$43,750.00.

City Manager Frazer explained that the 5-year Government Rental Agreement costs \$8,750 per year, totaling \$43,750. This agreement offers a low fixed cost, warranty, insurance, and no long-term commitment, while providing the Street, Stormwater, and Sanitation crews with a new Skid-Steer Loader every 5 years, for equipment used daily.

Motion made by Commissioner Stover, Seconded by Mayor Beeson to approve the consent agenda as written.

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved, given **Resolution No. 2025-02-3686.***

4. A Resolution authorizing the City of Arkansas City to accept a bid submitted by Murphy Tractor & Equipment Co., to purchase a 2024 John Deere Backhoe Loader, for an amount not to exceed \$145,900.00.

City Manager Frazer stated that this item will replace heavily used stormwater equipment. The City will finance the \$145,900 total purchase price through a local bank over five years, with the Resolution authorizing the City Manager to execute the agreement.

Motion made by Commissioner Spielman, Seconded by Commissioner Warren to approve the consent agenda as written.

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved, given **Resolution No. 2025-02-3687**.*

City Manager Updates & Reminders

City Manager Frazer provided the following reminders and updates before the commission.

1. Monthly PEC and city projects report handout updates given to commissioners.
2. WSU Public Policy & Management Center is hosting *13 Ways to Kill Your Community* (author Doug Griffiths, 2016) workshop over six sessions all at noon beginning April 10th, complementary to LGN (Local Government Network) members. See Randy to register.
3. LKM (League of Kansas Municipalities) City Leaders Academy Program, April 11-12th in Lawrence, KS.
4. Heartland Flyer SB-86 follow up, City Manager Frazer did provide testimony more updates to come.
5. Strother Field SB-117 update, passed to be voted on by the Senate Feb. 19th.
6. RFP sent out for Insurance services for city property liability and work comp. The current insurance renewal is up April 1st.
7. Thursday, Feb. 20th auditors will be at city hall for the 2024 Finance Department Audit. City staff has been working to provide necessary documentation.
8. Friday, February 21st is the 3rd Annual Police Department Banquet at 6:00 pm in the Cowley College Wright Room. City Clerk Parsons will issue a notice that commissioners will be seen and attending this special city event with no public meeting commencing.
9. February 25th Cowley County CHIP Virtual Kick-off Event from 12 – 1:30 pm, meet in the City Manager's Office to join in.
10. March 25-27th 56th Annual KRWA (Kansas Rural Water Association Conference in Wichita, KS at Century II.
11. SCK Health Foundation Gala is March 1st, 6:00 pm at the Burford Theatre.
12. March 6th CDBG Road Show, promotes 2025 CDBG funding opportunities also good way to connect communities with resources needed to support a successful CDBG application process.
13. March 24th CHIP Community Planning Session in Arkansas City – Monday March 24th 5-7pm in the Wright Room at the Cowley College, Brown Center.
14. March 26th REAP Workforce Center Cowley County Community Impact Meeting noon.

Items for Discussion by City Commissioners

Commissioner Warren commended city crews for dedication to working in the freezing weather conditions.

Comments from the Audience for Items not on the Agenda

City resident John Shelman of 1027 N. Summit, inquired about city involvement in Dillions purchasing the property located at 2504 N. Summit St., where El Magueys restaurant renting, for expansion as rumored for a future fuel station. City Manager Frazer noted that this project type would be properly zoned for that use. The city has no control over who purchases privately owned property. Shelman further inquired about Bob Matthews being stepped down from position as a member of the South Central Kansas Medical Center Board of Trustees.

Adjournment

*Motion made by Commissioner Warren, seconded by Commissioner Spielman to adjourn the meeting.
The voice vote was unanimous in favor of the motion. Mayor Beeson declared the meeting adjourned.*

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

(Seal)

Chad D. Beeson, Mayor

ATTEST:

Tiffany Parsons, City Clerk

Prepared by:

Tiffany Parsons, City Clerk