



**LAND BANK BOARD OF TRUSTEES
SPECIAL MEETING MINUTES**

Tuesday, August 19, 2025 at 5:30 PM — Commission Room, City Hall — 118 W. Central Ave

Routine Business

1. Roll Call

PRESENT:

Trustee Diana Spielman
Trustee Charles Tweedy III
Trustee Jay Warren
Vice President Tad Stover
President Chad Beeson

ABSENT:

City staff present: City Attorney Larry Schwartz, City Manager Randy Frazer, City Clerk Tiffany Parsons, Communications Director Shana Adkisson, and Principal Planner Josh White.

2. Addition and deletions to the agenda.

City Manager Frazer stated that there were no additions or deletions to the agenda.

Motion made by Vice President Stover, Seconded by Trustee Tweedy III, to approve the agenda as written.

*Voting Yea: Trustee Spielman, Trustee Tweedy III, Trustee Warren, Vice President Stover, and President Beeson.
Motion passed.*

Minutes

1. Approve the July 15, 2025, regular meeting minutes as written.

Motion made by Trustee Warren, Seconded by Trustee Tweedy, to approve the minutes as written.

*Voting Yea: Trustee Spielman, Trustee Tweedy III, Trustee Warren, Vice President Stover, and President Beeson.
Motion passed.*

Business

1. Approve the transfer of real estate at 924 S 6th Street owned by the Arkansas City Land Bank to Randy Frank. **(Voice Vote)**

Principal Planner White explained that the Frank's approached the city with the intent to build a single-family home on site. Staff recommend the sale price of the current county-appraised value of \$4,360.

Motion made by Trustee Warren and seconded by President Beeson, to approve the transfer of real estate at 924 S 6th Street owned by the Arkansas City Land Bank to Randy Frank for the price of \$4,360.

Voting Yea: Trustee Spielman, Trustee Tweedy III, Trustee Warren, Vice President Stover, and President Beeson. Motion passed.

2. Approve the transfer of real estate at 902-906 S F Street owned by the Arkansas City Land Bank to Habitat for Humanity of Arkansas City. **(Voice Vote)**

Principal Planner White noted that 902 South F has a long history of attempted development and that Habitat intends to build a home spanning both parcels, with 906 South F providing additional width for the project. Staff recommendation is to donate the property to Habitat.

Motion made by President Beeson and seconded by Trustee Tweedy III, to approve the transfer of real estate at 902-906 South F Street owned by the Arkansas City Land Bank to Habitat for Humanity of Arkansas City, by donation.

Voting Yea: Trustee Spielman, Trustee Tweedy III, Trustee Warren, Vice President Stover, and President Beeson. Motion passed.

Adjournment

Motion made by President Beeson, Seconded by Vice-President Stover, to adjourn the meeting.

Voting Yea: Voice vote was unanimous in favor of the motion. Motion approved and meeting adjourned.

**THE ARKANSAS CITY
LAND BANK BOARD OF TRUSTEES**

(Seal)

Chad D. Beeson, President

ATTEST:

Tiffany Parsons, City Clerk/Secretary

Prepared by: Tiffany Parsons, City Clerk/Secretary