



City Commission Agenda Item

Meeting Date: November 18, 2025

From: Randy Frazer, City Manager

Item: Authorization of Additional Operational Contribution to the Cowley County Humane Society

Motion: A Resolution authorizing an additional one-time operational contribution of \$25,000 to the Cowley County Humane Society and authorize the City Manager to issue payment in accordance with Invoice #1020 dated November 13, 2025. (**Voice Vote**)

Background: The City of Arkansas City, the City of Winfield, and the Cowley County Humane Society (CCHS) jointly operate the Cowley County Animal Shelter under the **Interlocal Cooperation Agreement** originally executed in January 2013.

Under Section Three of the Agreement, Arkansas City and Winfield each contribute **\$35,000 annually** toward operational funding. The Humane Society is expected to generate the majority of its remaining revenue through fees, donations, and volunteer labor.

In recent months, the Society has reported significant **financial hardship** due to rising operational costs, staffing pressures, increased intake, and insufficient revenue from donations and service fees. As a result, the contractual annual contribution levels are no longer adequate to sustain ongoing operations at the required standards. The City of Winfield has already committed \$25,000.00 towards this shortfall, and CCHS has agreed to contribute additional funds through fundraising efforts and improved financial oversight.

On November 13, 2025, the Cowley County Humane Society issued **Invoice #1020** requesting an additional **\$25,000** from Arkansas City to help stabilize operations. The City of Winfield has been asked to contribute a matching amount.

Commission Options:

1. Approve the Resolution
2. Disapprove of the Resolution
3. Table the Resolution for further discussion

Fiscal Impact:

Fund: **01 (General)** Department: **201 (Commission)** Expense Code: **6217 (Contributions)**

Included in budget Grant Bonds Other Not Budgeted

Attachments: Resolution & CCHS Invoice #1020 – \$25,000 (dated 11/13/2025)

Approved for Agenda by:

A handwritten signature in black ink, appearing to read "Randy Frazer".

Randy Frazer, City Manager