



## City Commission Agenda Item

Meeting Date: November 18, 2025

From: Randy Frazer, City Manager

Item: Adoption of the 2025 Community Development Block Grant (CDBG) Housing Rehabilitation Plan 25-HR-001

**Motion:** A Resolution authorizing the City of Arkansas City to approve the 2025 Community Development Block Grant (CDBG) Housing Rehabilitation Plan and authorize the Mayor and City Clerk to execute all necessary documents for program administration in compliance with Kansas Department of Commerce and HUD regulations. **(Voice Vote)**

**Background:** The United States Department of Housing and Urban Development (HUD) allocates funds to the Kansas Department of Commerce for the Community Development Block Grant (CDBG) Housing Rehabilitation Program. The City of Arkansas City has been awarded a CDBG grant to assist with the rehabilitation of substandard housing units within the City's limits, prioritizing low- to moderate-income (LMI) households.

The *Housing Rehabilitation Plan* establishes the eligibility requirements, funding structure, selection process, and administrative procedures necessary to implement the program in compliance with federal and state regulations. It outlines the income thresholds for LMI qualifications, homeowner and tenant participation rules, property eligibility standards, lead-based paint compliance measures, and the grievance and conflict-of-interest procedures required under 24 CFR 570.611.

Under this program, qualifying homeowners or landlords may receive up to \$25,000 per unit in rehabilitation assistance through a soft or deferred loan, forgivable after a three-year compliance period if all contractual terms are met. The plan also defines a structured ranking and first-come/first-served application process administered jointly by the city and the South-Central Kansas Economic Development District (SCKEDD). Adoption of the plan by the City Commission is required by the Kansas Department of Commerce prior to commencement of program activities and public advertisement for applications.

**Commission Options:**

1. Approve the Resolution
2. Disapprove of the Resolution
3. Table the Resolution for further discussion

**Fiscal Impact:** The City has been awarded CDBG grant funds to support this program, with no direct general fund expenditure required beyond administrative oversight. Private matches from homeowners or landlords may supplement rehabilitation costs exceeding the \$25,000 per-unit limit.

Fund: Department: Expense Code:

☐ Included in budget ☒ Grant ☐ Bonds ☐ Other Not Budgeted

**Attachments:** Resolution & 2025 Community Development Block Grant (CDBG) Housing Rehabilitation Plan

**Approved for Agenda by:**

Randy Frazer, City Manager