



Arkansas City Public Building Commission

Regular Meeting Minutes

Tuesday, September 19, 2023 at 5:00 PM, Commission Room, City Hall, 118 W. Central Ave.

Routine Business

1. Roll Call

PRESENT

Chairman Mike Munson
Vice Chair Angela Bruce
Board Member Charles Tweedy
Commissioner Kanyon Gingher
Commissioner Scott Rogers
Vice Mayor Jay Warren
Mayor Diana Spielman

ABSENT

Commissioner Charles Jennings

City staff also present: City Attorney Larry Schwartz, City Manager Randy Frazer, and Public Building Commission Board Secretary/City Clerk Tiffany Parsons, and Communications Director Shana Adkisson.

Minutes

1. Approve the September 20, 2022, regular meeting minutes as written.

Motion made by Commissioner Rogers, seconded by Commissioner Warren to approve the minutes as written.

Voting Yea: Chairman Munson, Vice Chair Angela Bruce, Board Member Tweedy, Commissioner Gingher, Commissioner Rogers, Vice Mayor Warren, and Mayor Spielman. Motion passed.

Business

1. Select a President for 2024.

Motion made by Commissioner Gingher, Seconded by Mayor Spielman to nominate Chairman Mike Munson as chair for 2024.

Voting Yea: Chairman Munson, Vice Chair Angela Bruce, Board Member Tweedy, Commissioner Gingher, Commissioner Rogers, Vice Mayor Warren, and Mayor Spielman. Motion passed.

2. Vice President for 2024.

Motion made by Chairman Bruce, seconded by Commissioner Rogers to nominate Vice Chair Angela Burce as vice chair for 2024.

Voting Yea: Chairman Munson, Vice Chair Angela Bruce, Board Member Tweedy, Commissioner Gingher, Commissioner Rogers, Vice Mayor Warren, and Mayor Spielman. Motion passed.

3. Receive an update on Public Building Commission Financial Statement.

City Manager Randy Frazer updated the commission on the status of the refunding revenue bonds series 2019 and gave a brief overview on the bank statements for the PBC accounts. There is a little over \$3 million in reserves. Staff estimates that this time next year it will be at \$3.5 million, and we will be able to do early recalls on bonds.

Adjourn

Commissioner Rogers made a motion to adjourn the meeting, seconded by Vice Mayor Warren.

Voting Yea: Chairman Munson, Vice Chair Angela Bruce, Board Member Tweedy, Commissioner Gingher, Commissioner Rogers, Vice Mayor Warren, and Mayor Spielman. Chairman Munson declared the meeting adjured.

**THE ARKANSAS CITY
PUBLIC BUILDING COMMISSION**

Mike Munson, Chairman

ATTEST:

Tiffany Parsons, Secretary

Prepared by:

Tiffany Parsons, Secretary