



Routine Business

1. Roll Call

PRESENT

Commissioner Kanyon Gingher
Commissioner Charles Jennings
Commissioner Jay Warren
Mayor Diana Spielman

ABSENT

Commissioner Scott Rogers

Also present from staff: Accountant Amy Roberts, City Attorney Larry Schwartz, City Manager Randy Frazer, Communications Director Shana Adkisson, Finance Director/Treasurer Jennifer Waggoner, Municipal Project Manager Nick Rizzio, Police Captain Jim Holloway, and Police Chief Eric Burr.

2. Opening Prayer and Pledge of Allegiance were led by Mayor Spielman.

3. Additions or Deletions to the Agenda as delivered by City Manager Frazer:

- Addition: Moved Consent Agenda Item No. 1 to City Manager New Business Item No. 1.
- Deletion: Delete Executive Session from the agenda.

4. Approval of the Agenda

Motion made by Commissioner Gingher, Seconded by Commissioner Jennings to approve the additions, deletions and amended agenda.

Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion approved.

Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve the July 18, 2023, regular meeting minutes as written.

Motion made by Commissioner Warren, Seconded by Commissioner Gingher to approve the consent agenda as written.

Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Warren, and Mayor Spielman. Mayor Spielman declared the motion approved.

Old Business

1. Communications Director Adkisson re-presented the item to select three (3) voting delegates and three (3) alternates to the 2023 League of Kansas Municipalities (LKM) Annual Business Meeting to be held on Monday, October 9, 2023.

City Manager Frazer spoke that at the last meeting, Commissioners Gingher, Jennings, and Warren were approved as the three voting delegates but tabled the remainder of item to identify the three alternates. Frazer noted that he did send out an email to city staff offering the opportunity to attend the meeting and be alternates but has little response. City Manager Frazer and City Clerk Parsons volunteered to be two alternates. If a third staff member wishes to come join, staff will register them as the final alternate.

Motion made by Commissioner Jennings, seconded by Commissioner Warren to identify City Manager Randy Frazer and City Clerk Tiffany Parsons as affirmed alternates, with the added option to open for a third alternate at the City Manager's discretion.

Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Warren, and Mayor Spielman. Mayor Spielman declared the motion approved.

New Business

City Manager Department

1. Communications Director Adkisson presented to approve the Investment Policy.

Finance Director Waggoner presented a draft packet of the investment policy as something new that has not been adopted by the City of Arkansas City before in response to the recent interest rate changes expected to stay high. Commissioner Jennings requested Waggoner to explain a brief overview of the policy to the listening audience. Waggoner touched on the three objectives: safety, liquidity, and Yield. This policy will be managed by the Finance Director Waggoner and City Manager Frazer. This policy will allow the city to act more quickly and efficiently with interest rates changes.

Motion made by Commissioner Jennings, seconded by Commissioner Warren to approve the item as written.

Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Warren, and Mayor Spielman. Mayor Spielman declared the motion approved.

2. Communications Director Adkisson offered the item to set a date of September 5, 2023 to hold a public hearing for the 2024 budget. Finance Director Waggoner added the item to Consider a resolution approving the Notice of Budget Hearing for publication and for the City of Arkansas City.

Waggoner explained that this is for the budget hearing that will be held after the Revenue Neutral Rate (RNR) Hearing, provided that the resolution to exceed RNR gets passed. Several surrounding cities, including Arkansas City are requesting intent to exceed the RNR this year. Once the date is approved, the resolution will also need voted upon.

Motion made by Commissioner Jennings, seconded by Commissioner Warren to approve the items as written.

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Warren, and Mayor Spielman. Mayor Spielman declared the motion carried; given **Resolution No. 2023-08-3562.***

3. Communications Director Adkisson delivered to consider he first reading of an Ordinance authorizing the execution of a loan agreement between the City of Arkansas City, Kansas and the State of Kansas, acting

by and through the Kansas Department of Health and Environment for the purpose of obtaining a loan from the Kansas Public Water Supply Loan Fund for the purpose of financing a Public Water Supply Project; establishing a dedicated source of revenue for repayment of such loan; authorizing and approving certain documents in connection therewith; and authorizing certain other actions in connection with the loan agreement.

City Manager Frazer elaborated that the purpose of this loan agreement is to aid Strother Field in building a water tower, as they otherwise do not have the authority to borrow money on their own. As co-owners of the property, the City of Arkansas City and the City of Winfield must apply for the loan. Both cities are applying to borrow equal loan amounts on behalf of Strother Field, which splits the cost of the proposed water tower loan. Prewritten agreement, Strother Field will be paying back the loan directly, so no monies from Arkansas City will be utilized to pay back the loan. Rose Mary Saunders with Ranson Financial followed-up, that this approval of the loan agreement by ordinance sets the project in action for accepting bids to build the 200,000-gallon water tower at Strother Field. Frazer also pointed out the importance that the loan in not to exceed \$602,695.00 with a principal loan forgiveness of \$180,808.50, so the actual net loan cost will be \$421,886.50. The interest rate is 2.14 percent for a 20-year period.

Motion made by Commissioner Warren, seconded by Commissioner Jennings to approve the item as written.

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Warren, Mayor Spielman. Mayor Spielman declared the motion carried; given **Ordinance No. 2023-08-4581**.*

4. Communications Director Adkisson offered a Resolution authorizing the City of Arkansas City to apply for an implementation grant from *Pathways to a Healthy Kansas (Pathways)*, a Blue Cross Blue Shield Kansas (BCBSKS) initiative, in partnership with Rise Cowley County, supporting improvements to Lovie Watson Park.

Municipal Project Manager Rizzio spoke before the commission of the reasoning behind this resolution is to establish approval for a applying for the implementation grant by acknowledging the commitments listed within, that the City of Arkansas City will make, including required steps in making Lovie Watson Park tobacco free, to qualify for the loan. Rizzio pointed out that there will be more Resolutions to come before the commission soon, one specifically aimed at giving price specific to the project.

Motion made by Commissioner Warren, Seconded by Commissioner Jennings to approve the Resolution as written.

*Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Warren, and Mayor Spielman. Mayor Spielman declared the motion carried; given **Resolution No. 2023-08-3563**.*

Public Services Department

1. Communications Director Adkisson presented a Resolution authorizing the City of Arkansas City to establish Wilson Park as the proposed location for pickle ball courts.

Pricing options have come back from a pickle ball court contractor out of Wichita, KS. Sam Oglesby, spoke before the commission that there was no interest from the Tennis Court Association to move forward with adding the option of tennis courts to pickle ball court proposal, therefore the group is moving forward with a four-court design. This resolution affirms that the group has the commissions blessing in establishing Wilson Park as the proposed location as they move forward with planning and fundraising.

Motion made by Commissioner Jennings, Seconded by Commissioner Gingher to approve the Resolution as written.

Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Warren, and Mayor Spielman. Mayor Spielman declared the motion carried; given **Resolution No. 2023-08-3564**.

Items for Discussion by City Commissioners

Commissioner Jennings brought up animal negligence and the growing population of feral cats as seen in the lack of collars, tags, and treatment of cats in being allowed to continually reproduce. Jennings would like to establish a strategy for the owners to take responsibility when a litter of kittens is born to find proper homes for them. Commissioner Warren suggested City Manager Frazer get ahold of Ponca City as they have an Ordinance when they have cats and that we this should be looked at during a work session.

Comments from the Audience for Items not on the Agenda

The public will be allowed to speak on issues or items that are not scheduled for discussion on the agenda. Individuals should address all comments and questions to the Commission. Comments should be limited to issues and items relevant to the business of the Governing Body. The Commission will not discuss or debate these items, nor will the Commission make decisions on items presented during this time. Each person will be limited to three (3) minutes.

1. Evelyn Shoup thanked city staff and commissioners on behalf of all the residents on the south half of North 14th Street, in application of the widening of their narrow dirt road that previously measured 15 feet wide that has also been milled. Shoup expressed that this would have been made possible without the city commissioners, leaders, heads of all departments, and city crews who do these projects.
2. Citizen John Shelman questioned if a decision has been made to put the half-cent sales tax on the ballot or not. City Manager Frazer stated that more public hearings are planned, and this item is not a ballot item yet.
3. Mag Bilyeu visiting from Tulsa, Oklahoma, offered comment on Commissioner Jennings previous topic of feral cats. She shared what Tulsa has done for their cat problem. Bilyeu shared that the Tulsa animal shelter offers a free spay/neuter day which includes \$25.00 vouchers provided by local non-profit organizations to aid in services for low-income individuals. Each treated animal has their ears clipped, which allows community to know that the cat has been spayed/neutered, given a rabies shot and be treated by a veterinarian for disease.
4. Nancy Dobson also offered suggestions on feral cats. She explained that Southern Europe loves cats, showing the commission images of their cat at hotels explaining that the community takes care of and feeds them. She agrees that they do need neutered and taken care of disease wise.

City Manager Reminders and Updates

1. City Manager Frazer provided the commissioner with the following:
 - Employee is cookout Friday, August 18th at the Wilson Park Rotunda form 11 a.m. to 1:00 p.m.
 - Water Rate Analysis is underway, and we are receiving data.

- Chestnut Booster Pump Station has had a couple circuit boards replaced. Pumps two and three are running normally. Pump one is not getting a signal to come on correctly, crews are working to fix it.
- Wastewater Treatment Plant UV is online and working. Final piece to be installed is the gas flare. Final project to be completed the end of August or first week of September timeframe. An additional change order will be coming up and a credit for additional bollards at about \$1,200.00 each that were budgeted for, purchased but not used.
- Travel Center Developers have their finances in place, so development is moving forward, and design work done. The city will soon transfer ownership. City Attorney Schwartz to work up on a deed to transfer ownership with added call back language so that the city can obtain the property back if something should fall through. Still trying to coordinate with archeologist to be onsite when grading begins.
- Jefferson Elementary School traffic analysis was reviewed by City Manager Frazer, Police Chief Burr, Dr. Ron Ballard, and Jefferson Elementary School Principal Lauren Rosales. A plan is in place which includes moving cross walks and making safety changes to decrease traffic congestion during school drop off and pick up.
- City crews are painting crosswalks in preparation for school.
- Kansas and C St. traffic signal cabinet has been installed near the middle school and includes a left turn signal.
- The 15th Street Bridge replacement is complete.
- Madison Ave. overlay project will begin August 14th.

Adjournment

Motion made by Commissioner Warren, Seconded by Commissioner Jennings to adjourn the meeting.

Voting Yea: Commissioner Gingher, Commissioner Jennings, Commissioner Warren, Mayor Gingher. Mayor Spielman declared the meeting adjourned.

**THE CITY OF ARKANSAS CITY
BOARD OF CITY COMMISSIONERS**

Diana L. Spielman, Mayor

(Seal)

ATTEST:

Tiffany Parsons, City Clerk

Prepared by:

Tiffany Parsons, City Clerk