



### Routine Business

1. Opening Prayer and Pledge of Allegiance led by City Attorney Larry Schwartz.
2. Roll Call

#### **PRESENT**

Commissioner Diana Spielman  
Commissioner Tad Stover  
Commissioner Charles Tweedy III  
Commissioner Jay Warren  
Mayor Chad Beeson

**Also present from staff:** City Attorney Larry Schwartz, City Manager Randy Frazer, Communication Director Shana Adkisson, Environmental Services Superintendent Kyle Blubaugh, Municipal Project Manager Nick Rizzio, and Public Services Superintendent Tony Tapia.

3. There were no additions or deletions to the agenda.
4. Approval of the Agenda.

*Motion made by Commissioner Stover, Seconded by Commissioner Tweedy III to approve the amended agenda as written.*

*Voice Voting Aye: Commissioner Stover, Commissioner Spielman, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved.*

### Awards and Proclamations

1. Proclaim April 22, 2025, as Earth Day and April 25, 2025, as Arbor Day in Arkansas City.
2. Proclaim April 2025 as Fair Housing Month in Arkansas City.

### Consent Agenda

Note: All matters listed below on the Consent Agenda are considered under one motion and enacted by one motion. There should be no separate discussion. If such a discussion is desired, any item may be removed from the Consent Agenda and then considered separately under Section VI: New Business.

1. Approve the March 4, 2025, regular meeting minutes as written.

*Motion made by Commissioner Stover, Seconded by Commissioner Spielman to approve the consent agenda as written.*

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved.*

## New Business

Communication Director Adkisson offered the following items for consideration:

### City Manager Department

1. Select a Grant Administrator to oversee administrative and inspection services for the CDBG Housing Rehabilitation Program.

Request for Proposal (RFP) for these two services were sent out and due back today, Tuesday, March 18<sup>th</sup>, 2025, at 1:00 pm at which time the bid openings commenced. Project Manager Rizzio reported that only one bid was received back from SCKEED for both of the RFP's. The city has successfully worked with SCKEED before.

*Motion made by Commissioner Warren, Seconded by Commissioner Tweedy III to approve the item as written.*

*Voice Voting Aye: Commissioner Beeson, Commissioner Stover, Commissioner Spielman, Commissioner Tweedy III, and Mayor Warren. Mayor Warren declared the motion approved.*

2. Consider approval of city insurance coverage for property, liability, vehicles, and equipment.

City Manager Frazer reported that this item went out as request for proposal (RFP) sent out to several different agencies specializing in municipal insurance, although most did not wish to bid. Staff recommend staying with EMC Insurance Company .

*Motion made by Commissioner Beeson, Seconded by Commissioner Tweedy to approve city insurance coverage by EMC for property, liability, vehicles, and equipment.*

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved.*

### Environmental Services Department

1. A Resolution authorizing the City of Arkansas City to accept a bid submitted by Ingersoll Rand, to purchase and install a new air compressor at the Water Treatment Facility, for an amount not to exceed \$18,022.41, excluding shipping.

Environmental Services Superintendent Blubaugh addressed the commission declaring that the current mini excavator is well used vital piece of equipment, and the department would benefit from this backup adding to the current fleet.

*Motion made by Commissioner Warren, Seconded by Commissioner Stover to approve the item as written.*

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren and Mayor Beeson. Mayor Beeson declared the motion approved; given **Resolution No. 2025-03-3692**.*

2. A Resolution authorizing the City of Arkansas City accept a bid submitted by Mountainland Supply Company, to purchase fire hydrants and valves, for an amount not to exceed \$17,490.00, excluding shipping.

The current inventory of fire hydrants for the is conducted by the Collections and Distribution crew is currently insufficient, and additional units are required to effectively maintain, repair, and expand the system. Environmental Services Superintendent Blubaugh stated that these will replace some 100 year old hydrants.

*Motion made by Commissioner Stover, Seconded by Commissioner Spielman to approve the item as written.*

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren and Mayor Beeson. Mayor Warren declared the motion approved; given **Resolution No. 2025-03-3693**.*

3. A Resolution authorizing the City of Arkansas City to purchase replacement conductivity and pH probes from Hach, for an amount not to exceed \$10,324.00, excluding shipping.

Environmental Services Superintendent Blubaugh explained that during city water production process, RO filters are in place and conductivity is tracked in and out of the filters using pH probes. The existing conductivity and pH probes for the membranes at the water treatment plant have begun to fail and have reached the end of their service life and are in need to replacement.

*Motion made by Commissioner Stover, Seconded by Commissioner Tweedy III to approve the item as written.*

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved; given **Resolution No. 2025-03-3694.***

4. A Resolution authorizing the City of Arkansas City to accept a bid provided by FTC Equipment LLC., for the purchase and installation pumps and materials to replace Raw Wet Well Pump #4, for an amount not to exceed \$59,082.32, excluding shipping.

Environmental Services Superintendent Blubaugh also presented this item noting that the current raw wet well pump #4, originally purchased and installed in the 1980s, is one of the larger pumps primarily utilized during rain events and high flow periods. However, upon its recent service, the service report indicated significant and irreparable wear and tear, with a recommendation to begin sourcing a replacement. Given the pump's age and the extent of the damage, continuing to service it would incur substantial future costs.

*Motion made by Mayor Beeson, Seconded by Commissioner Spielman to approve the item as written.*

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved; given **Resolution No. 2025-03-3695.***

#### Public Services Department

1. A Resolution authorizing the City of Arkansas City to accept a bid submitted by Mid-American Signal, Inc., for the traffic system at the Kansas and Summit St. intersection, for an amount not to exceed \$29,363.00.

Public Services Superintendent Tapia spoke that this request is to upgrade the Kansas and Summit intersection with a better radar detection system. City crews will install the radar and cables.

*Motion made by Commissioner Warren, Seconded by Commissioner Stover to approve the item as written.*

*Voice Voting Aye: Commissioner Spielman, Commissioner Stover, Commissioner Tweedy III, Commissioner Warren, and Mayor Beeson. Mayor Beeson declared the motion approved; given **Resolution No. 2025-03-3696.***

#### City Manager Updates & Reminders

City Manager Frazer provided the following reminders and updates before the commission.

1. Staff met with CISA for a homeland security assessment that was conducted for cyber security measures where staff will receive reports for future improvements. There is also an opportunity for future facility assessment as well.
2. March 24<sup>th</sup> Cowley CHIP group will be at the Brown Center at 5:00 PM as part of the county health initiative.
3. March 25-27<sup>th</sup> a number of city employees will attend the annual Kansas Rural Water Association (KRWA) conference held in Wichita where they will receive training hours and recertification.

4. Work Session March 28<sup>th</sup> guests attending include Crossland Construction, Agora Architecture, and Ranson Financials' Larry Kleeman to discuss the scope and working costs of the future Fire Station renovation project.
5. PEC has started survey work on the east pressure zone project.
6. Outstanding Student Awards reception is April 8<sup>th</sup> at 6:00 p.m. in the Cowley College Wirght Room, and the banquet dinner is April 21<sup>st</sup> at 6:30 p.m. in the Cowley College Brown Center where finalists are revealed.

### **Financial Summary**

February 2025 financial update provided in packet for review purposes.

### **Items for Discussion by City Commissioners**

Mayor Beeson inquired about the status of the City of Arkansas City entrance signs. Public Services Superintendent Tapia provided that they are still being sandblasted by hand.

Commissioner Spielman requested a Human Society update. City Manager Frazer indicated that the Cowley County Humane Society Banquet is Saturday April 5, 2025.

Mayor Beeson informed everyone that new SCK Heath CEO Margaret Grismer is to attend the *Thursday at Five* weekly gathering held at the Burford Theatre to conduct a community meet and greet.

### **Comments from the Audience for Items not on the Agenda**

Steve Young, 1118 N. 10<sup>th</sup> came to visit about the driveway repair conducted on C. Street near the canal.

### **Adjournment**

*Motion made by Commissioner Warren, seconded by Mayor Beeson to adjourn the meeting.*

*The voice vote was unanimous in favor of the motion. Mayor Beeson declared the meeting adjourned.*

**THE CITY OF ARKANSAS CITY  
BOARD OF CITY COMMISSIONERS**

(Seal)

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Chad D. Beeson, Mayor

**ATTEST:**

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Tiffany Parsons, City Clerk

**Prepared by:**

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Tiffany Parsons, City Clerk