



City Commission Agenda Item

Meeting Date: January 31, 2025
From: Randy Frazer, City Manager
Item: Professional Services Agreement with Laura Riggs-Johnson for City Prosecutor Services

Motion: A Resolution authorizing the City of Arkansas City to enter into a Professional Services Agreement with Laura Riggs-Johnson, for City Prosecutor Services in Arkansas City Municipal Court, effective February 1, 2025. **(Voice Vote)**

Purpose: To approve the Professional Services Agreement appointing Laura Riggs-Johnson as the City Prosecutor for the City of Arkansas City, Kansas, effective February 1, 2025.

Background: Laura Riggs-Johnson, an attorney based in Winfield, Kansas, has demonstrated extensive expertise in municipal law and has expressed interest in serving as the City Prosecutor. This agreement formalizes her appointment to manage legal responsibilities, including prosecuting cases in municipal court, preparing legal documents, and advising the City as required.

Key terms of the agreement include:

- Monthly salary of \$3,750, effective February 1, 2025.
- Responsibility for legal duties outlined in Kansas statutes and City Code.
- Allowances for professional development and association dues.
- A one-year renewable term, with provisions for termination by either party with 90 days' notice

Commission Options:

1. Approve the Resolution
2. Disapprove the Resolution
3. Table the Resolution for further discussion

Fiscal Impact: Amount: **\$45,000 Annually**

Fund: **01-General** Department: **205-Legal Counsel** Expense Code: **6210-Legal Services**

Included in budget Grant Bonds Other Not Budgeted

Attachments: Resolution and Agreement.

Approved for Agenda by:

Randy Frazer, City Manager