



CITY OF ARKANSAS CITY, KANSAS

Office of Randy Frazer, City Manager

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July 2, 2024

Kansas Department of Commerce
Tim Parks
1000 S.W. Jackson St., Suite 100
Topeka, Kansas 66612-1354

Re: Award Date Time Extension
CDBG Grant # 21-HR-001
Arkansas City CDBG Commercial Rehabilitation Program

Dear Mr. Parks,

Arkansas City respectfully requests an award end-date extension for our CDBG Home Rehabilitation Grant. Currently, the grant is scheduled to expire on July 14, 2024. We are seeking an extension of the award date until August 14, 2024.

Our city is currently completing the final home rehabilitation under this grant. While we anticipate meeting the current deadline, we find that a short extension will ensure all remaining funding and grant compliance can be completed before the grant's expiration.

We firmly believe that this extension will allow us to adhere to guidelines set forth in this program, and successfully comply with grant closeout procedures. We greatly appreciate your understanding and support.

Sincerely,

Jay Warren
Mayor, City of Arkansas City