



City Commission Agenda Item

Meeting Date: April 5, 2022
From: Randy Frazer, City Manager
Item: Administration Services Proposal

Purpose: Consider a Resolution approving an Administration Services Proposal submitted by Ranson Financial regarding American Rescue Plan Act (ARPA) Funding, for an amount not to exceed \$12,500.00. **(Voice Vote)**

Background:

The city is receiving \$1,780,796.18 in ARPA funding. All recipients of federal funds must complete financial, performance and compliance reporting as required by the Coronavirus State and Local Fiscal Recovery Funds program guidelines. Besides how the funds are used, one of the most important requirements is timely and accurate reporting of the use of these funds. Failing to do so would result in returning or paying back the funds.

Ranson Financial is experienced in providing these types of reporting and compliance services and staff would recommend approving this proposal. The proposal to provide these services is \$85.00 an hour plus mileage and relevant expenses with a not to exceed amount of \$12,500.00.

Commission Options:

1. Approve the Resolution
2. Disapprove the Resolution
3. Table the Resolution for further discussion

Fiscal Impact:

Amount: \$12,500.00

Fund: **18-Wastewater** Department: **209-Finance** Expense Code: **6214-Other Professional Services**

☐ Included in budget ☐ Grant ☐ Bonds ☒ Other Not Budgeted

Approved for Agenda by:

Randy Frazer, City Manager